

2017-2018 End of Year Report CENTER: Stephen-Argyle Central - Elem.  
COORDINATOR: Karen Evans DUE: to Lenore-June 27th, 2018  
DUE: to MDE-June 29th, 2018

The End of Year Report summarizes grant activities aligned with the 21CCLC grant objectives and goals for the 2017-2018 grant period. The purpose of the End of Year Report is to review and ensure satisfactory progress against the grant's goals, to address any problems or issues heading into the next school year, and to build rapport between MDE and the grantees. The End of Year Report covers topics including but not limited to: challenges faced by the grantee, modifications made to the grant program, program outcomes, grantee policies and procedures, grantee governance, and training and technical assistance needs. MDE 21CCLC team also use the End of Year Report to verify information in the 21APR data system, and for understanding capacity building, training, and technical assistance needs. MDE 21CCLC team review submitted grant progress reports and follow-up with the each grantee on a conference call with questions or concerns. End of Year Reports provide a check on progress against the grant's goals while providing time to address any problems or issues before the end of the program year. The report is due June 29th, 2018. Failure to submit the report on time may result in postponed fiscal reimbursements.

Name of Grant Recipient Organization: Stephen-Argyle Central

Name of Joint Partner Organization, if applicable: Tamarac Senior Living Center

Center Number: 745

Name of person(s) completing this report: Karen Evans

Email of lead person completing this report: karenevans@sac.k12.mn.us

Let's see how you did on Objective 1!

**Objective 1: 21st Century Community Learning Centers will offer high quality well-rounded education opportunities that help students make important connections among their studies, their curiosities, their passions, and the skills they need to become critical thinkers and productive members of society.**

## Quality Improvement and Academic Program Goal

**Goal 1.1: 100% of Centers will offer high quality opportunities for academic enrichment, including providing tutorial services to help students to meet the challenging Minnesota and local academic standards.**

- Please list the academic programs (STEM, Reading or Literacy, Tutoring, Homework Help or ELL Support) offered at your **center** during the spring session (January - end of school year). Remember, these will need to be included in 21APR Spring 2018 data.

Homework help and tutoring were offered daily. STEM activities were integrated once a week for the last two months.

- Briefly describe how you document the education programs are aligned with Minnesota and local academic standards.

The homework help correlated with the MN Academic Standards for each grade level. For the upcoming year, we have been provided with a Lesson Plan Template which will give us a daily, user-friendly method of documenting which standards we are addressing each day.

### What changes resulted from your mid-year continuous program improvement action plan?

Action Item 1: Program Enrichment activities need to begin ASAP.

Change - Scheduling became a huge hurdle for us. We began by offering STEM activities to supplement our homework help.

Action Item 2: Social/Emotional learning will be incorporated into the program. This component was not addressed. Plans are being made to implement this regularly next year.

Action Item 3: STEM activities will begin ASAP. STEM activities did begin in April and were held once a week. Plans are being made to implement this weekly.

How will you use data to prepare for the next school year?

This year was a learning opportunity for us. Next year's program will include STEM projects, regular social/emotional curriculum, and more planned opportunities with the Tamarac Senior Living Center, our partner organization. We will also implement evaluation and assessment into our program.

### **Enrichment Program Goal**

**Goal 1.2: 100% of Centers will offer students a broad array of additional services, programs, and activities**

**that are designed to reinforce and complement the regular academic program of participating students.**

Please list the enrichment programs (Entrepreneurship, Arts & Music, Physical Activity, Service Learning, Mentoring) offered at your **center** during the **spring** session (January - end of school year). Remember, these will need to be included in 21APR Spring 2018 Data

The elementary school traveled to the Tamarac and decorated Valentine cookies with the residents. They also worked on their academics and read to residents. Other activities in Service learning were scheduled, but were cancelled due to weather conditions.

Briefly describe how you document the enrichment programs compliment the participants' school day program (i.e. Worlds Best Workforce Plan, Continuous Improvement Plan, Wellness Plan, PBIS, standards)

None

Describe the **center's** student advisory programming. (Will need to be included in 21APR Spring data Character Development, Leadership Program)

This component is being developed for the upcoming year.

Please list the other Character Development programs (Drug Prevention, Counseling Programs, Violence Prevention and Truancy Prevention) offered at your **center** during

the spring session (January - end of school year), if applicable. Remember, these will need to be included in 21APR Spring 2018 data

None

Please list the middle/high school students' college and career readiness programs offered at your **center** during spring session (January - end of school year), if applicable. These programs can also be listed in the other categories. Remember, these will need to be included in 21APR Spring data.

These items were not addressed at this time.

### **Participant Goal**

## **Goal 1.3: 100% of Centers will reach their recruitment goals. (Regular participation moved to Goal 2, per ESSA requirements.)**

Did you reach your goal of participating students?

YES

NO

What worked to help you reach your goal?

Our administrator set our goal at 100% of the students in our district participating. This was a misunderstanding.

What steps are you taking for next year to help you reach your goal?  
I will meet with administrators to identify students and required attendance.

**Center Hours Goal**

**Goal 1.4: 100% of Centers will offer 3 days of programming per week for a minimum 420 unduplicated hours of programming, including a minimum four (4) weeks per summer, and at least 300 hours per regular school year.**

How many unduplicated hours of programming was offered at this center from fall through spring?

285 (We did not begin until mid-October.)

Did you reach the hours goal from your approved work plan for fall through spring?

YES

NO

What worked to help you reach your goal?

What steps are you taking for next year to help you reach your goal?

Next year will be very different from this year. I feel that we were just getting our feet wet for the first half of the year. In the future, our hours will be extended, daily lesson plans will be used stating the goals that will be addressed. 2018-2019 will be a great year. Planning and documentation will be better organized! It's going to be a great year!

**Collective Impact Goal**

**Goal 1.5: 100% of Centers shall proactively, to the extent possible, build meaningful partnerships to coordinate programs and activities with organizations and programs that are in the same geographic area, that serve similar purposes and target the same students and families.**

Did the (Center's) Grant Advisory/Stakeholder Committee meet at least once in January through March?

YES

NO

Did the (Center's) Grant Advisory/Stakeholder Committee meet at least once in April through June?

YES

NO

Please describe the center's partnerships between the joint partners, feeder schools of participating students, other community-based organizations, and Tribal organizations, if applicable.

The Tamarac Living Center is our joint partner. The elementary students traveled to Stephen and decorated Valentine cookies with the residents. They visited and then worked on academics.

NW MN Arts Council provided grant funds for our summer theatrical production, and the Stephen Community Arts Center has provided volunteer help, as well as use of their facility, for the production.

Please describe the center's outreach to other agencies that serve your target students and families.

The 21CCLC GetBusy submitted a proposal to the CHS Foundation to help our Centers with expenses including supplies, meals, snacks, door prizes, and refreshments during Family Engagement events. We were awarded \$4,000 at the CHS Corporate level (Seeds of Stewardship) with a guaranteed match from 3 local CHS facilities which resulted in a total contribution of \$8,000. (\$2,000 per Center) Local CHS stakeholders include: CHS Ag Services in Warren(oversees 22 local CHS cooperatives), CHS in Mahanomen, and Northern Grain in Warren. As our four school districts continue to collaborate, we realize the sharing of local resources helps our rural schools meet educational goals and objectives. It allows us access to programs and services that our individual districts would not be able to afford and offer on their own.

What was the total project cost to the 21CCLC grant to operate this community learning center this year?

What was the total project cost to operate this community learning center this year? This includes other grants, donations and in-kind contributions (remember that if you claim indirect grant funding expenses, do not include those items as in-kind).

None

Describe how the center provides equitable access to private school students, if applicable.

Our center does not have private school students in our district. We do have homeschooled children who were made aware of our opportunities via the local newspaper.



If the center served a feeder school with 50% or greater Native American student enrollment and/or received a Title VI(A) grant over \$40,000, you must describe how the center consulted with appropriate officials from local tribes or tribal organizations for meaningful consultation and planning. For more information, see MDE guidance.

N/A

If the center serves a feeder school with a nonpublic school within the boundary, you must describe how the center consulted with appropriate officials from the nonpublic school for meaningful consultation and planning. For more information, see MDE guidance.

N/A

Describe how the center plans to participate in a registered Lights on Afterschool event on or near October 25, 2018.

We will promote an evening at the Warren Public Library and provide transportation.

### Family Engagement Goal

**Goal 1.6: 100% of Centers will offer families of participating students' opportunities for active and meaningful engagement in their children's education, including opportunities for literacy and related educational services.**

How many family engagement events did your center host from fall 2017 through the end of the school year?

One activity, which was a Family Literacy Night.

Please describe how the center provided **opportunities** for **family engagement** through family events or adult educational services. (Number\_\_\_\_\_ of family members participating in programs needs to be included in 21APR Spring data)

N/A

Please **describe** how the center provided **opportunities** for families to have meaningful roles in **programming decision making and implementation**.

( Include Number\_\_\_\_\_ of family members,\_\_\_\_\_ of volunteers, and\_\_\_\_\_ advisory members as it needs to be included in 21APR Spring data)

Two parents, three coordinators, and and two administrators met twice to discuss our program.

## **Please review your grant application before continuing. Go ahead, we'll wait...**

Where you able to implement your entire work plan?

YES  
 NO  
 OTHER

If you would like to revise your work plan, please email [mde.21CCLC@state.mn.us](mailto:mde.21CCLC@state.mn.us) to request a revision form. It must be submitted and approved before you submit your 2018-2019 budget

### **What about Objective 2?**

**Objective 2: Participants of 21st Century Community Learning Center programs will demonstrate educational and social benefits from well-rounded education opportunities.**

**Goal 2.1(a): Students regularly participating in the center programs will show continuous improvement in achievement through Minnesota standard test scores.**

MDE will use Participant Tracking Form to determine progress toward goal.

**Goal 2.1(b): Students regularly participating in the center programs will show continuous improvement in achievement through improved attendance during the school day.**

MDE will use Participant Tracking Form to determine progress toward goal.

**Goal 2.1(c): Students regularly participating in the center programs will show continuous improvement in achievement through regular program attendance (30+ days).**

MDE will use Participant Tracking Form to determine progress toward goal.

**Goal 2.1(d): Students regularly participating in the center programs will show continuous improvement in**

**achievement through on-time advancement to the next grade level.**

MDE will use Participant Tracking Form to determine progress toward goal.

**Goal 2.1(e): Students regularly participating in the center programs will demonstrate educational benefits through improved academic skills.**

MDE will use SAYO-S and SAYO-Y to determine progress toward goal.

**Goal 2.1(f): Students regularly participating in the center programs will demonstrate social benefits through improved social and emotional skills.**

MDE will use SAYO-S and SAYO-Y to determine progress toward goal.

**Goal 2.2: Regular attendees in the center programs will report positive experiences.**

MDE will use SAYO-Y to determine progress toward goal.

If you completed other evaluation processes this year, did you upload a copy of the evaluation report to SharePoint?

Yes

No

Other - Write In (Required)

And how did you do on Objective 3?

**Objective 3: 21st Century Community Learning Center grant recipients will demonstrate operational efficiency of the program.**

**Goal 3.1: Grant recipients submit complete and accurate fiscal forms in a timely manner.**

Did you submit your fiscal forms accurately and on time?

X YES

NO

OTHER (explain)

**Goal 3.2: Grant recipients submit complete and accurate data on 21st Century program performance measures in a timely manner.**

Did you submit your Mid-year Report, 21APR, Participant Tracking Forms and SAYO accurately and on time?

X YES

NO

OTHER (explain)

### **Goal 3.3: Grant recipients resolve compliance findings in a monitoring visit report in a timely manner.**

Did your grant have compliance findings this year?

YES

NO

If you had compliance findings, were they resolved within 30 days?

YES

NO

OTHER (must explain)

**Thank you for completing your End of Year Report.  
This data will be combined with the**

- **Participant Tracking Form**
- **SAYO, and**
- **other data to complete a 21CCLC Grant Performance Review.**