

Stephen/Argyle Central #2856

Board Meeting Minutes

September 19th, 2016

*** At 7:45 p.m., Jules Efta and Isaac Mills provided a presentation on Online classes provided at Stephen/Argyle Central through Minnesota Online College.

The regular September School Board meeting was called to order by Chair Jeff Chwialkowski at 8:10 p.m. on September 19th, 2016 in the Argyle Superintendent's office. The School Board members present for the meeting were Jeff Chwialkowski, Gail Yutrzenka, Tony Safranski, Cara Hendrickson, Steve McGlynn, and Betsy Jensen. School Board member absent was Shawn Rominski. Others present at the meeting were Ethan Marquis, Kevin Kuznia, Garry Kotts, Nevin Lubarski, and Superintendent Chris Mills.

A motion was made by Tony Safranski and seconded by Gail Yutrzenka to approve the agenda as presented. All School Board members present voted in favor of the motion.

A motion was made by Betsy Jensen and seconded by Cara Hendrickson to approve the August 17th regular School Board meeting minutes as presented. All School Board members present voted in favor of the motion.

A motion was made by Steve McGlynn and seconded by Tony Safranski to approve the September bills as presented. All School Board members present voted in favor of the motion.

A motion was made by Gail Yutrzenka and seconded by Steve McGlynn to approve the Treasurers report as presented. All School Board members present voted in favor of the motion.

Administrative reports:

Mr. Mills provided information on the following activities at SAC Elementary:

- Open House – “Back to School” activities
- Q-Comp Implementation
- Drills- Fire, Lockdown, and Evacuation
- NWEA Testing – Grade 1-6
- Hearing/Vision Screening – 9/26
- Pre-K to 3 Leadership Training – 9/27
- Q-Comp Early-Out Staff Development – 9/28
- Fall Ping-Pong pictures – 9/29
- Flag Football and Elementary Volleyball activities
- Pre-School/Learning Readiness program – 28 students

Mr. Kuznia presented information on the following activities at SAC Secondary:

- Online College in the High School
- Update on Q-Comp implementation
- Homecoming – Coronation 10/3 – 7:30 p.m.
- Senior and Junior Class Trip/Fund Raising updates
 - Seniors will depart 3/27 and return 4/5
 - Update on fund raising activities
- 7th Grade transition
- New staff members
- Mandatory MSHSL Area meeting – Update on mileage reimbursement, shortage of officials, & district football scheduling

- Caulfield Studios – Outstanding job with athletic/activity fall pictures
- Upcoming events:
 - Cross Country – 9/20 @ Bagley, 9/29 @ EGF, 10/6 @ Warren
 - Football – 9/23 @ WAO, 9/30 @ Freeze(Karlstad), 10/7 Homecoming vs G/G 3:30 p.m.
 - Volleyball – 9/20 vs KCC, 9/22 @ SH, 9/27 vs WAO, 9/29 @ Freeze (MCC)

Mr. Marquis provided an update on technology activities at SAC:

- Summer work recycling – Apple
- School start – JMC Good start, software, equipment request, One “Student” account, printing/network, Senior “Earn Your Tech” program, Argyle Network + VPN. Tech Check + Wikstrom, site to site phone system, Website management, Test Prep, and Repairs/Purchases

- Fall Testing – NWEA

A motion was made by Betsy Jensen and seconded by Cara Hendrickson to accept the letter of retirement from Dorothy Borowicz, effective 12-31-16, with deep appreciation for her 37 years of service to the students and families of Stephen and Stephen/Argyle Central Public Schools. All School Board members present voted in favor of the motion.

A second review of the following policies updated by the 2016 Legislature and the Minnesota School Association:

- 506 Student Discipline
- 520 Student Surveys
- 529 Staff Notification of Violent Students

A review of the 2016-2017 Seniority list was completed.

A motion was by Betsy Jensen and seconded by Steve McGlynn to approve the 2016 Pay 2017 proposed levy at the maximum, as presented. All School Board members present voted in favor of the motion.

A motion was made by Gail Yutzenka and seconded by Tony Safranski to approve the hiring of the following Q-Comp Leadership positions:

- Q-Comp Coordinator – Nevin Lubarski
- Elementary Leadership – Jackie Chwialkowski
- Elementary Leadership – Tammi Anderson
- Secondary Leadership – Melanie McGlynn
- Secondary Leadership – Shawn Peterson/Mary Chwialkowski

All School Board members present voted in favor of the motion.

A motion was made by Jeff Chwialkowski and seconded by Betsy Jensen to approve the letter of engagement with Northland Securities as underwriter to refinance school district bond debt. All School Board members present voted in favor of the motion.

A motion was made by Cara Hendrickson and seconded by Gail Yutzenka to approve the request as presented to trade sick leave for personal leave per EMSA Master Agreement.

- Shawna Peterson
- Tammi Anderson

All School Board members present voted in favor of the motion.

Superintendent Items:

- The next regular School Board meetings will be held on Wednesday, October 19th at 6:30 a.m. in the Stephen Superintendent’s office.

- A review of the draft audit results was included in the packet of information. The final result will be available for the regular October meeting for review.
- Meet & Confer – 9/20 Stephen, 11/22 Argyle, 1/24 Stephen, & 5/30 – Meetings will be held at 7:00 a.m. in Superintendent's office
- Back to School enrollment – Elementary - 146 students, 147 7-12 students, and 28 Pre-School students
- The Minnesota Rural Education Association conference will be held on November 13th-15th in Brainerd, MN.
- The Minnesota Rural Education Association has recognized Jackie Chwialkowski as an Educator of Excellence – She will be recognized at the Fall conference.
- The Q-Comp leadership team has been put in place and the we are in full implementation mode at this time.
- Community Education has the following programs running or in process at this time:
 - Flag Football – 32 participants
 - Elementary Volleyball – 32 participants
 - Gymnastics –
 - 55 Alive – Class in October
- Pre-School program is operating Tuesday, Wednesday, and Thursday. The first day of class was September 13th. There are 28 students participating in the program.
- STAR reporting will be in process as the school year begins. This is the reporting of all staff and their assignments for the school year.
- Assurance and compliance reporting is in process.
- District review committee – The committee will be used to review plans and reporting in the areas of the World's Best Work Force, school discipline, school district testing and assessment, and Q-Comp/staff development.
- Jim Burlum Scholarship funds have been invested into a Direct Savings account at Ultima Bank at .95%. The rates will be monitored.
- A full review of the calendar and process for refinance of school district debt for facilities.
- Health Insurance – School District employees that are being dropped from private insurance as of December 31st will have the opportunity to enroll in the School District plan.
- A review of the Minnesota Association of School Administrators Federal Advocacy visit to Washington D.C. was completed.
- Two grants were funded for 2016-17 for Artist in Residency programs through the NW Minnesota Arts Council.

A motion was made by Tony Safranski and seconded by Cara Hendrickson to approve the medical leave of Mrs. Adolphson as presented. All School Board members present voted in favor of the motion.

A motion was made by Steve McGlynn and seconded by Tony Safranski to approve the professional leave request of Mrs. Adolphson as presented. All School Board members present voted in favor of the motion.

A motion was made by Gail Yutzenka and seconded Cara Hendrickson to approve personal leave for Mrs. J. Chwialkowski as request. All School Board members present voted in favor of the motion.

A motion was made by Gail Yutrzenka and seconded by Tony Safranski to adjourn the meeting at 9:04 p.m. All School Board members present voted in favor of the motion.

Respectfully Submitted,

Gail Yutrzenka
ISD #2856 Clerk