

# Stephen/Argyle Central #2856

## Board Meeting Minutes

### August 17th, 2016

The regular August School Board meeting was called to order by Treasurer Betsy Jensen at 8:01 p.m. on August 17th, 2016 in the Stephen Superintendent's office. The School Board members present for the meeting were Jeff Chwialkowski, Gail Yutrzenka, Tony Safranski, Cara Hendrickson, Shawn Rominski, and Betsy Jensen. School Board member absent was Steve McGlynn. Others present at the meeting were Ethan Marquis, Kevin Kuznia, Garry Kotts, and Superintendent Chris Mills.

A motion was made by Gail Yutrzenka and seconded by Cara Hendrickson to approve the agenda as presented. All School Board members present voted in favor of the motion.

A motion was made by Tony Safranski and seconded by Shawn Rominski to approve the July 20th regular School Board meeting minutes as presented. All School Board members present voted in favor of the motion.

A motion was made by Tony Safranski and seconded by Gail Yutrzenka to approve the August bills as presented. All School Board members present voted in favor of the motion.

A motion was made by Cara Hendrickson and seconded by Shawn Rominski to approve the Treasurers report as presented. All School Board members present voted in favor of the motion.

#### Administrative reports:

Mr. Mills provided information on the following activities at SAC Elementary:

- PreK-3 Leadership Training
- Summer School – “Jump Start Program” – 25 participants
- NorthStar program – Collaboration with NW Mental Health – 5 participants
- Open House – Elementary 8/31 3 p.m.-5 p.m.
  - Kindergarten Round-Up – 8/31 4:30 p.m.
  - Pre-School Open House – 8/31 5:00 p.m.
- CPI Training for New Staff – Full training 8/22 in Win-E-Mac
- Pathways II Early Childhood Program update
- Workshop Schedule – District/Elementary

Mr. Kuznia provided updates on the following activities at SAC Secondary:

- 2016-2017 High School Workshop Schedule
- Attendance Policy update
- Honor Student Policy changes – Class of 2020
- Fall Sports participation – 140+ participants in Fall Parents meetings – Thank you to the Pine to Prairie Drug Task Force for their presentation.

- Participation
  - Cheerleaders – 5
  - Cross Country – 12 SAC, 5 WAO
  - Football – 28 Varsity, 24 Junior High
  - Volleyball – 27 C/JV/Varsity, 18 Junior High
- Important Dates:
  - 8/23 Volleyball Jamboree @ WAO – 5:00 p.m.

- 8/26 Meet the Storm Night (4:00 p.m. pictures, 6:00 program)
- 8/27 Football Scrimmage 9 District 9 Sub 1/Top of the State)
- 8/29 Volleyball @ Lake of the Woods
- 8/31 Volleyball @ BGMR
- 9/1 Football vs NCE/UH (Argyle 7:00 p.m.)
- 9/1 Cross Country Meet @ TRF
- 9/6 1<sup>st</sup> Day of School, JH Area Scrimmage at MCC, JV FB @ MCC
- 9/8 Cross Country @ Roseau, Volleyball H vs RLCC
- 9/9 Football @ Waubun 7:00 p.m.

- Update Extra-Curricular Calendar 2016-2017

Mr. Marquis provided an update on technology activities at SAC:

- Summer Work
  - Security Camera Project – Completed
  - Technology recycling complete, student computer imaging 95% complete, JMC Rollover complete, and website updates
  - Last minute computer cleaning, updates, and filter updates
  - Staff machine updates, content filter changes, and account updates
  - JMC Updates
  - Overall technology management

A motion was made by Shawn Rominski and seconded by Tony Safranski to approve the Q-Comp program as presented and approve by the Minnesota Department of Education. All School Board members present voted in favor of the motion.

A motion was made by Cara Hendrickson and seconded by Shawn Rominski to accept the resignation of Laurie Safranski, Assistant Cook, Stephen site effective 7-26-2016. All School Board members present voted in favor of the motion.

A motion was made by Gail Yutrzenka and seconded by Cara Hendrickson to approve Sarah Marquis and Dorothy Borowicz to complete EFT – Electronic Fund Transfers for Stephen/Argyle Central for 2016-2017 school year. All School Board members present voted in favor of the motion.

A motion was made by Jeff Chwialkowski and seconded by Shawn Rominski to approve the resolution relating to the election of school board members and calling the school district general election. All School Board members present voted in favor of the motion.

A motion was made by Shawn Rominski and seconded by Tony Safranski to approve the amended 2016-2017 School Calendar as presented to reflect the Q-Comp professional development early-out dates. All School Board members present voted in favor of the motion.

A motion was made by Gail Yutrzenka and seconded by Cara Hendrickson to approve the 2016-2107 bus routes as reviewed. All School Board members present voted in favor of the motion.

A motion was made by Shawn Rominski and seconded by Tony Safranski to approve the agreement with Northwest Mental Health for School Social Worker Services for 2016-2017. All School Board members present voted in favor of the motion.

The first review of the following policies updated by the 2016 Minnesota Legislature and the Minnesota School Board Association:

- 506 Student Discipline
- 520 Student Surveys
- 529 Staff Notification of Violent Students

Superintendent Items:

- The next regular School Board meeting will be held on Wednesday, September 21<sup>st</sup> at 6:30 a.m. in the Argyle Superintendent's office.
  - Marshall County Social Service will continue to support School Social workers in the schools with \$5,000 contribution toward position expenses.
  - NW Links applies for Telecom Equity Aid on behalf of schools that are part of the NW Links collaborative. As a result, Internet expenses were reduced to \$12,123.08 for the 2015-2016 school year.
  - A review of the school calendar was completed. A schedule will be produced at the Junior High/High School for Early-Out dates.
  - Monsanto Grant – SAC was not selected for the National Grant. We will take part in Webinar of grant and seek grant in 2016-2017 cycle.
  - SAC is part of a Border to Border Broad Band Development grant to reduce costs and increase speed of connectivity to the Internet through out the region.
  - Annual Bus Driver meeting will be held on 8/23 at 7:00 a.m. in the Stephen Superintendent's office.
  - The summer theatre production of "Jungle Book for Kids" had 18 participants
  - A draft of the 2016-2017 workshop schedule was provided for review.
  - The 2016-2017 School Board Social will be held on August 30<sup>th</sup> at 5:30 p.m. in the Riverside Golf Club.
  - A review of class sizes was completed including a review of the current Pre-School class of 28 students.
  - District Review Committee – The committee will meet 2 yearly (October & May) to review the following school district areas: World's Best Work Force, School Discipline, School District Assessment, Q-Comp, and other areas as identified. The following positions will be represented on committee:
    - 2 School Board members –
    - 2 Teachers – Mrs. Evans & Mr. Lubarski
    - 2 Community Members –
    - 2 Administrators – Mr. Kuznia & Dr. Mills
- The leadership positions for the Q-Comp program have been posted to the staff. We will be seeking to fill these positions after the official approval of the program by the certified staff.
- We have filled the assistant cook positions at both sites, pending board approval.
  - Truth in Taxation meeting will be held during the regular School Board meeting 12/21/2016.
  - School Board filing – 4 individuals have filed for 3-4 year positions (Tony Safranski, Steve McGlynn, Dustin Grabowska, and Mason Sundby)
  - MN Legislature – There is still discussion regarding a 2016 Special Session. At this time there have been no dates identified.
  - A review of Pre-K-3 committee activities was completed as well as a review of training experiences in Pre-K Leadership series.
  - A review of proposed bleacher replacement in Argyle New Gym was completed
  - Capital Projects update:
    - Security Camera Project – Installation complete/Modifications in process
    - Flooring projects in Stephen and Argyle complete
    - Window project in 1905 Argyle building – 80% complete

- Ceiling and Lighting in Argyle Entry - Complete
- Roofing of 1905 building – In progress/Completed before the start of school
- Windows and Siding of New Gym in Stephen – In Progress
- Replacement of Bleachers in Argyle New Gym – In Progress
- Voluntary Pre-Kindergarten program – SAC was not selected at this time for addition funding due to lower Free and Reduced concentration in the school district. An addition allotment of funding is likely in the Spring of 2017.
- CD – Jim Burlum Scholarship – A review of current CD rates and option available. The CD will be moved to gain additional interest on fixed amount of scholarship funds.
- A review of refinancing options for current bond debt in the school district was completed. The option will continue to be investigated for ultimate savings.
- A review of the draft audit results for the 2015-2016 school year was completed.

A motion was made by Tony Safranski and seconded by Cara Hendrickson to approve the Argyle New Gym seating project with Seating and Athletic facilities Enterprises to replace gym seating - \$54,898.00. All School Board members present voted in favor of the project.

A motion was made by Gail Yutrzenka and seconded by Shawn Rominski to approve the purchase agreement with the City of Argyle for property adjacent (DESCRIPTION: BLK-18 CULBERTSON'S ADDN LOTS 4-5 & 6) to SAC Elementary as presented. All School Board members present voted in favor of the motion.

A motion was made by Shawn Rominski and seconded by Tony Safranski to approve the hiring of Jolene Conway, Assistant Cook – SAC Elementary 2016-2017. All School Board members present voted in favor of the motion.

A motion was made by Shawn Rominski and seconded by Gail Yutrzenka to approve the hiring of Melody Anderson, Assistant Cook – SAC Secondary 2016-2017. All School Board members present voted in favor of the motion.

A motion was made by Gail Yutrzenka and seconded by Tony Safranski to adjourn the meeting at 9:15 p.m. All School Board members present voted in favor of the motion.

Respectfully Submitted,

Gail Yutrzenka  
ISD #2856 Clerk