

Stephen/Argyle Central #2856

Board Meeting Minutes

May 18th, 2016

At 7:00 p.m. School Board members and guests joined Mrs. Chwialkowski's 3rd grade class for a lesson on coding in the SAC Elementary computer lab. 3rd grade students provided examples of coding activities that they are currently working on and provided support for the School Board members and guests to learn some basic coding skills.

The regular May School Board meeting was called to order by Chair Jeff Chwialkowski at 8:00 p.m. on May 18th, 2016 in the Argyle Superintendent's office. The School Board members present for the meeting were Jeff Chwialkowski, Tony Safranski, Gail Yutrzenka, Shawn Rominski, Cara Hendrickson, and Betsy Jensen. School Board member absent was Steve McGlynn. Others present at the meeting were Ethan Marquis, Kevin Kuznia, Jill Adolphson, Conner Wehri, and Superintendent Chris Mills.

A motion was made by Gail Yutrzenka and seconded by Tony Safranski to approve the agenda as presented. All School Board members present voted in favor of the motion.

A motion was made by Betsy Jensen and seconded by Shawn Rominski to approve the April 20th regular School Board meeting minutes as presented. All School Board members present voted in favor of the motion.

A motion was made by Tony Safranski and seconded by Cara Hendrickson to approve the May bills as presented. All School Board members present voted in favor of the motion.

A motion was made by Gail Yutrzenka and seconded by Tony Safranski to approve the Treasurers report as presented. All School Board members present voted in favor of the motion.

Administrative reports:

Mr. Mills provided information on the following activities at SAC Elementary:

- Elementary concert – 4/21 K-2 and 5&6 Band
- Grade 3 & 4 – Plant Sale – 4/21/Earth Day activities K-6 community clean-up
- MCA Testing – Data review grades 3-6
- Shrine Circus – Kindergarten 4/29
- Jump Rope for Heart 2016 – Fund raising tops \$17,000 – Incredible!!
- Elementary Track Clinic – 5/4, Mid-term 4th Quarter 5/4
- Pre-School Graduation – 5/6
- DARE Activities – 6th Grade students visit Marshall County Law Enforcement Center and DARE Graduation activities
- PreK-3 curriculum committee activities 5/10-K-2 Artist Elwyn Ruud 5/12
- Student Assistance Team meeting – 5/17
- Track & Field Day 5/19 – STEM Fair 5/20

Mr. Kuznia provided an update on the activities at SAC Secondary School:

- End of School Year activities
 - Orientation/School Visit for next year's 7th grade students 5/25
 - Self Defense Training, Graduation set-up/practice, Baccalaureate @ St. Rose – 5/25
 - Graduation practice at 10:30 a.m./Senior parents Lunch – 5/27

- Graduation 2:00 p.m. – 5/28
- Teacher In-service – 5/31 & 6/1
- Update on Extra-curricular activities
- Class of 2016 Participation in Graduation Ceremony
- 2016 NWEA and MCA test updates
- Class Trip for 2017 – Planning and fund raising is progressing – Projected dates 3/29 to 4/7
- Policy Introduction – Attendance requirements to earn course credit
- Crysta Krantz – 4-year ROTC Scholarship

Mr. Marquis provided information on technology activities at SAC:

- Spring testing
- Student activities – STEM Fair, Lego projects, Coding, Claymation, and Pre-School Video
- Staff Feedback – Technology committee
 - Good/Bad/Needs/Wants
 - Equipment management – Accountability
- Summer Work
 - 1 student worker
 - General Cleaning: wash, organize, Inventory
 - Repairs, replacements, purchases, recycling, trade-ins
 - Staff updates – adjustments and replacements
 - Student machines – Reimaging – Yosemite (OS 10.10)
 - Network Adjustments – Wireless controls to new equipment
 - Website changes and updates
 - SAC Security system
- Summer Tech Professional Development
 - Goggle Summit in TRF
 - NWSC offerings

Mr. James Parker, High School Math Teacher, presented information a Master's Project that he will be working through during the 2016-2017 school year. The focus of the research will be "Flipped Classroom".

A second review of the Minnesota School Board Association policies updated by the 2015 Minnesota Legislature was completed. The following policies were reviewed:

- * 102 Equal Educational Opportunity
 - * 206 Public Participation in School Board meetings/Complain Board meetings and Data Privacy Considerations
 - 208 Development, Adoption, and Implementation of Policies
 - 401 Equal Employment Opportunity
 - 402 Disability Nondiscrimination Policy
 - 410 Family and Medical Leave Policy
 - 413 Harassment and Violence
 - 414 Mandated Reporting of Child Neglect and Physical or Sexual
 - 415 Mandated Reporting of Maltreatment of Vulnerable Adult
 - 416 Drug and Alcohol Testing
 - 417 Chemical Use and Abuse
 - 418 Drug-Free Workplace/Drug Free School

- 420 Students and Employees with Sexually Transmitted Infections – Other Communicable Diseases and Infectious Conditions
- 506 Student Discipline
- 509 Enrollment of Nonresident Students
- 516 Student Medication
- 532 Use of Peace Officers and Crisis Team to Remove Students from School Grounds
- 613 Graduation Requirements
- 614 School District Testing Plan and Procedures
- 615 Testing Accommodations, Modifications, and Exemptions for IEP's, Section 504 Plans, and LEP Students
- 616 School District Systems Accountability
- 618 Assessment of Student Achievement
- 620 Credits for Learning
- 707 Transportation of Public School Students
- 805 Waste Reduction and Recycling
- 807 Health and Safety Policy
- 905 Advertising
- Updated Policies with Non-Substantive Changes
- 101 Legal Status of the School District
- 406 Public and Private Data
- 427 Workload Limits for Certain Special Education Teachers
- 508 Extended School Year for Certain Students with Individual Needs
- 514 Bullying Prohibition Policy

A review was completed of the support staff salary and benefits for 2016-17. A motion was made by Betsy Jensen and seconded by Shawn Rominski to approve the 2016-17 support staff salary and benefits structure as presented. All School Board members present voted in favor of the motion.

A review of the elementary and secondary requisitions for 2016-17 was completed. A motion was made by Gail Yutrzenka and seconded by Tony Safranski to approve the requisitions as presented. All School Board members present voted in favor of the motion.

A motion was made by Tony Safranski and seconded by Cara Hendrickson to approve the Northwest Service Cooperative Bread purchasing program – Bimbo Bakeries for 2016-17. All School Board members present voted in favor of the motion.

A motion was made by Cara Hendrickson and seconded by Betsy Jensen to accept the resignation/retirement of Alan Anton, Regular Route Bus Driver, effective 5/27/2016. All School Board members present voted in favor of the motion.

A motion was made by Gail Yutrzenka and seconded by Tony Safranski to approve the hiring of Josh Pietruszewski, 7-12 Social Studies Teacher, effective 2016-2017 school year. All School Board members present voted in favor of the motion.

A motion was made by Betsy Jensen and seconded by Shawn Rominski to approve the contract for Speech/Language services for 2016-17 school year with Sanford Medical Center-Thief River Falls as presented. All School Board members present voted in favor of the motion.

A review of the information collected on a hockey cooperative request was completed.
Superintendent Items:

- The next regular School Board meeting will be held on Wednesday, June 22nd at 8:00 p.m. in the Stephen Superintendent's office.

- A review of 2016 Legislative activities was completed. The session is entering negotiations of conference committees at this time. There is a high likelihood of a Special Session.

A proposal was reviewed to operate a 3-day a week Pre-School program in 2016-17 supported through the Pathways II grant. A motion was made by Gail Yutrzenka and seconded by Shawn Rominski to approve the 3-day a week Pre-School program for 2016-2017. All School Board members present voted in favor of the motion.

- * Northwest Minnesota Foundation has awarded Stephen/Argyle Central a grant for \$3,500 to support the alignment of Pre-K through 3rd grade curriculum and program priorities.

- Meet & Confer meeting is scheduled for 6/1 at 7:00 a.m. in the Argyle Superintendent's office.

- The draft 2016-2017 budget was provided for review. The fund 4 budget was revised to reflect the increase of revenue and expenditure of the 3-day a week Pre-School program.

- Graduation – Class of 2016 is Saturday, May 28th at 2:00 p.m. in the Kimball Gymnasium.

- Baccalaureate services will be held on Wednesday, May 25th at 7:00 p.m. at St. Rose church.

- Staff Workshops will be held on May 31st and June 1st. The following activities are scheduled:

- May 31st – School Board Breakfast for all Staff – 8:00 a.m. in Stephen
- May 31st – Health Insurance Informational meeting 9:00 a.m. in Stephen
- June 1st – TRA Informational and Individual meetings at 9:30 a.m.
- June 1st – School Board Social at The Dell 6:00 p.m.

- Renewal information will be forthcoming at the regular June School Board meeting.

- Facility Project Updates

- Security Camera Systems – 2 quotes have been accepted by Wiktel and Marco. Additional information is being collected from schools that are currently using systems from each vendor.

A motion was made by Shawn Rominski and seconded by Tony Safranski to approve the quote of Kaz Bros/ Construction and Argyle Lumber Yard for repair of Kimball Gymnasium are at the project total \$27,000. All School Board members present voted in favor of the project. All School Board members present voted in favor of the motion.

- We have collected recommendations for Summer School 2016 – Letters will be going out to parents in the coming weeks. Summer School will be August 1st – August 12th.

- Stephen/Argyle Central has been awarded a grant from ONEOK Gas Company for STEM Lego Robotics in the Elementary School - \$2,500.

- Q-Comp application is in the process of being reviewed by the Minnesota Department of Education. Stephen/Argyle Central is the 1st school being reviewed and in line for funding. Additional information will be available at the regular June School Board meeting.

- A discussion was had in regards to transition of duties in the business areas. The plan will be to transition Mrs. Marquis into the accounts payable and receivable July 1st, 2016. Mrs. Borowicz will continue to handle payroll duties.

- A review of projected elementary staffing needs for 2016-17 was completed. Addition intervention time will be added in mornings to serve students with achievement gaps in reading

and math. Enrollment will be tracked in 16-17 1st grade throughout the summer to make decisions on sections.

- SAC will be accepting bids for Milk and Gas in June.
- A job posting for a part-time Social Worker will be run in late May. The position will be open until filled.
- A review of proposed attendance policy updates and requirements was completed. A formal policy proposal will be submitted at the regular June School Board meeting.

A motion was made by Betsy Jensen and seconded by Tony Safranski to allocate \$45,000 toward the purchase and installation of updated security system at the Argyle and Stephen school sites. All School Board members present voted in favor of the motion.

The meeting was closed at 9:52 p.m. for student and personnel issues.

The meeting was opened 10:27 p.m.

A motion was made by Gail Yutrzenka and seconded by Cara Hendrickson to adjourn the meeting at 10:29 p.m. All School Board members present voted in favor of the motion.

Respectfully Submitted,

Gail Yutrzenka
ISD #2856 Clerk