

# Stephen/Argyle Central #2856

## Board Meeting Minutes

### April 20th, 2016

The regular April School Board meeting was called to order by Chair Jeff Chwialkowski at 6:30 a.m. on April 20th, 2016 in the Stephen Superintendent's office. The School Board members present for the meeting were Jeff Chwialkowski, Tony Safranski, Gail Yutzenka, Shawn Rominski, Steve McGlynn, and Betsy Jensen. School Board member absent were Cara Hendrickson. Others present at the meeting were Ethan Marquis, Kevin Kuznia, Jill Adolphson, Tammi Anderson, Jennifer Fetsch, Tyler Malm, Wayne Feuillerat, and Superintendent Chris Mills.

A motion was made by Betsy Jensen and seconded by Tony Safranski to approve the agenda as presented. All School Board members present voted in favor of the motion.

A motion was made by Tony Safranski and seconded by Shawn Rominski to approve the March 23rd regular School Board meeting minutes and the March 29<sup>th</sup> Special Board meeting minutes as presented. All School Board members present voted in favor of the motion.

A motion was made by Steve McGlynn and seconded by Gail Yutzenka to approve the April bills as presented. All School Board members present voted in favor of the motion.

A motion was made by Gail Yutzenka and seconded by Steve McGlynn to approve the Treasurers report as presented. All School Board members present voted in favor of the motion.

Administrative reports:

Mr. Mills provided information on the following activities at SAC Elementary:

- Teacher Workshops 3/24
  - Training – Seizure Smart & Science Curriculum
- Seizure Smart training for students and support staff 3/31
- Elementary concert Grades 3-6 – 3/31
- 3<sup>rd</sup> quarter Honor Roll program – 4/5
- Food Shelf collection – 1469 Items
- Principal Party – 4/8
- Staff CPR Training – 4/12
  - Grade 3 training 4/12
  - Grade 4 & 5 training 4/19
  - Grade 6 training 4/26
- Statewide Tornado Drill – 4/14
- ECFE Learning Fair – 4/14 200+ (95 children/82 adults – Thursday signed in)
- Elementary Concert – Grade K-2 and 5/6 Band 4/21
- Grades 3 & 4 Plant Sale 4/21
- MCA Reading Testing – 4/19-22
- MCA Math Testing – 4/26-29
- MCA Science – 5/3
- Earth Day activities – 4/22
- Kindergarten – Shrine Circus 4/29
- Pre-School Graduation – 5/6 7 p.m.
- STEM Fair – 5/13

- Peer Observation

Mr. Kuznia presented information on the following activities at SAC Secondary:

- Class of 2016 Senior Trip report
- 2016-2017 class registration update
- Prom Week – Activities, Set-up, Social, Grand March
- Student Testing updates – MCA, Accuplacer, ect
- Requisitions for 2016-17 are being completed.
- Peer Evaluation – review of process and implementation
- Upcoming Important dates:
  - May 5<sup>th</sup> – JH Concert
  - May 12<sup>th</sup> Senior High concert
  - May 13<sup>th</sup> Awards Day: certificates, scholarships, and appreciation
  - May 25<sup>th</sup> Baccalaureate @ St. Rose Catholic Church
  - May 28<sup>th</sup> Graduation: Kimball Auditorium 2 p.m.

Mr. Marquis provided an update on technology activities at SAC:

- SAC Testing
  - MCA testing at elementary and secondary
  - NWEA – preparations for testing
- Argyle Wireless – Overnight function issues solved
- Student activities – STEM Fair prep
  - Lego Robotics
  - Coding Misc.
- Upcoming Events – Spring Testing, Summer Prep-staff needs, transition to Yosemite(10.10), security system update, general maintenance, and cleaning

A review of the request to form a MSHSL hockey cooperative was completed. Mr. Wayne Feuillerat made a request to the School Board to form a cooperative that would allow his son to play MSHSL hockey. Several questions were asked and the request will be taken under review while additional information is collected.

A motion was made by Betsy Jensen and seconded by Tony Safranski to approve the termination of Kelsey Anderson, Elementary Instructor, effective the end of the 2015-2016 school year. All School Board members present voted in favor of the motion.

A motion was made by Betsy Jensen and seconded by Steve McGlynn to approve the termination of Jennifer Fetsch, School Social Worker, effective the end of the 2015-2016 school year. All School Board members present voted in favor of the motion.

A motion was made to approve the following students for summer youth employment: Hannah Szklarski, Brittney Hamre, Rachel Bergeron, Taylor Voytilla, and Isaac Mills. All School Board members present voted in favor of the motion.

A motion was made by Gail Yutrzenka and seconded by Shawn Rominski to approve the resolution of membership with the Minnesota State High School League for 2016-2017. All School Board members present voted in favor of the motion.

A motion was made by Betsy Jensen and seconded by Gail Yutrzenka to approve the dissolution of cooperative with Tri-County and Marshall County Central for Baseball and Softball effective the end of the 2015-16 school year. All School Board members present voted in favor of the motion.

A motion to approve the cooperative application with Warren-Alvarado-Oslo for Baseball and Softball effective at the beginning of the 2016-2017 school year. All School Board members present voted in favor of the motion.

Superintendent Items:

- The next regular School Board meeting will be held on Wednesday, May 18<sup>th</sup> at 8:00 p.m. in the Argyle Superintendent's office.
- Legislative Update – There are 4 weeks left of the session and a number of issues are no preparing to go to committee. The negotiations process will begin between the House and Senate. Major education issues continue to be funding of Early Childhood and policy changes to school board elections.
- The Spring Social will be held on Wednesday, June 1<sup>st</sup> at the The Dell – All current and retired staff are invited and welcome to the event.
- School Board Breakfast will be held on Tuesday, May 31<sup>st</sup> at 8:00 a.m. in the Stephen Cafeteria. All staff members are invited.
- Bus Inspections were held April 6<sup>th</sup> – No major issues were identified during the inspection process.
- Health Insurance renewal meeting was held on April 13<sup>th</sup> in Erskine with Northwest Service Cooperative and Blue Cross Blue Shield. There will be a 5% increase to district insurance policies for the 2016-2017 school year. Any staff wishing to change policies and/or join the school district pool, must do so before July 1<sup>st</sup> 2016.
- Review of support staff compensation for 2016-2017 was continued. Bus driving compensation will be reviewed as the May regular meeting and the compensation for all support staff will be reviewed for action at the regular May meeting.
- Adding WiFi to the school district trip bus was reviewed as an option to support students that participate in activities – The estimated monthly cost would be \$100 for 2 buses, plus the upfront costs of equipment. The option will be considered.
- Security system updates are being planned for both sites. We will be accepting bids from Marco and Wikel per the State Bid contract. Bids will be reviewed at the May regular meeting.
- A review of the updated 2016-2017 budget was completed. The 2016-2017 budget will be presented for approval at the regular June meeting.
- Q-Comp application has been submitted and feedback to the Minnesota Department of Education. We should receive feedback on the application submission in late May.
- A grant was submitted and funded to the NW Foundation for PreK-3 grade alignment – The grant will allow for staff/committee to meet, plan, and organize curriculum and services to our youngest learners. Work on PreK-3 alignment will begin in May.
- Peer observations continue at both sites for teaching staff – The process supports growth model in teacher evaluation plan and Q-Comp plan.
- There are 11 potential Jim Burlum Scholarships for 2015-2016.
- There were 3 snow days built into the 2015-2016 calendar – The final day will be used on May 23<sup>rd</sup>. Information will be communicated to staff, students, and community.
- 55 Alive was offered through Community Education on March 31<sup>st</sup> at the Stephen Community Center. 28 participants took part in the adult learning opportunity.
- Minnesota Association School Administrators Board of Directors – Dr. Christopher E. Mills has been elected to the Board for 2016-2020.

- A review of Speech/Language options for 2016-2017. Meetings have been held with representatives from Sanford and Riverview clinics to establish possible partnerships for services. We will continue to work on options for services.

- Interviews will be held the week of April 17<sup>th</sup> for Social Studies Instructors to replace Mr. Jesse Bullock.

The first review of Minnesota School Board Association policies that have been updated by the 2015 Minnesota Legislature.

- 102 Equal Educational Opportunity
- 206 Public Participation in School Board meetings/Complain Board meetings and Data Privacy Considerations
- 208 Development, Adoption, and Implementation of Policies
- 401 Equal Employment Opportunity
- 402 Disability Nondiscrimination Policy
- 410 Family and Medical Leave Policy
- 413 Harassment and Violence
- 414 Mandated Reporting of Child Neglect and Physical or Sexual
- 415 Mandated Reporting of Maltreatment of Vulnerable Adult
- 416 Drug and Alcohol Testing
- 417 Chemical Use and Abuse
- 418 Drug-Free Workplace/Drug Free School
- 420 Students and Employees with Sexually Transmitted Infections – Other Communicable Diseases and Infectious Conditions
- 506 Student Discipline
- 509 Enrollment of Nonresident Students
- 516 Student Medication
- 532 Use of Peace Officers and Crisis Team to Remove Students from School Grounds
- 613 Graduation Requirements
- 614 School District Testing Plan and Procedures
- 615 Testing Accommodations, Modifications, and Exemptions for IEP's, Section 504 Plans, and LEP Students
- 616 School District Systems Accountability
- 618 Assessment of Student Achievement
- 620 Credits for Learning
- 707 Transportation of Public School Students
- 805 Waste Reduction and Recycling
- 807 Health and Safety Policy
- 905 Advertising

Updated Policies with Non-Substantive Changes

- 101 Legal Status of the School District
- 406 Public and Private Data
- 427 Workload Limits for Certain Special Education Teachers
- 508 Extended School Year for Certain Students with Individual Needs
- 514 Bullying Prohibition Policy

A motion was made by Shawn Rominski and seconded by Tony Safranski to approve the resolution revoking the \$300 School Board approved levy in favor of the voter approved levy. All School Board members present voted in favor of the motion.

A motion was made by Gail Yutrzenka and seconded by Betsy Jensen to accept resignation of Jesse Bullock, Social Studies Teacher, effective the end of the 2015-2016 school year. All School Board members present voted in favor of the motion.

A motion was made by Betsy Jensen and seconded by Tony Safranski to approve the contract with Kevin Kuznia, High School Principal/Activities Director for 2016-2018 as presented. All School Board members present voted in favor of the motion.

The meeting was closed at 7:56 p.m. to discuss personnel.

The meeting was opened at 8:02 p.m.

A motion was made by Betsy Jensen and seconded by Shawn Rominski to adjourn the meeting at 8:04 p.m. All School Board members present voted in favor of the motion.

Respectfully Submitted,

Gail Yutrzenka  
ISD #2856 Clerk