

Stephen/Argyle Central #2856

Board Meeting Minutes

November 20th, 2017

The regular November School Board meeting was called to order by Chair Steve McGlynn at 8:00 p.m. on November 20th, 2017 in the Argyle Superintendent's office. The School Board members present for the meeting were Cara Hendrickson, Dustin Grabowska, Gail Yutrzenka, Shawn Rominski, Betsy Jensen, Mason Sundby, and Steve McGlynn. Others present at the meeting were Ethan Marquis, Kevin Kuznia, Heidi Carlson, Tyler Malm, Tracee Bruggeman – Brady, Martz, Lori Christenson FJJ, Mike Hoheisel and Matt Rantapaa – Robert W. Baird Public Financing, and Superintendent Chris Mills.

A motion was made by Gail Yutrzenka and seconded by Shawn Rominski to approve the agenda as presented. All School Board members present voted in favor of the motion.

A motion was made by Betsy Jensen and seconded by Cara Hendrickson to approve the October 18th regular School Board meeting minutes as presented. All School Board members present voted in favor of the motion.

A motion was made by Dustin Grabowska and seconded by Mason Sundby to approve the October bills as presented. All School Board members present voted in favor of the motion.

A motion was made by Gail Yutrzenka and seconded by Shawn Rominski to approve the Treasurers report as presented. All School Board members present voted in favor of the motion.

Tracee Bruggeman – Brady, Martz presented the audit report for 2016-17. There were no major findings identified in the audit. The overall fund balance of the school district decreased by (\$217,495) due to declining enrollment, increased costs of goods and services, and facility projects completed at school sites.

Lori Christenson of Foster, Jacobs, and Johnson presented information on a facilities project that is being proposed at Stephen-Argyle Central. The project would include completing the updates on windows at both sites, updating steam piping at the Argyle site, updating HVAC Units at the Stephen site gyms. The total project would be an estimated 1.5 million. Representatives from Robert W. Baird attended the meeting to provide information on the financing options for the project through bonding. The project could be bonded over 15 years through the use of the Long Term Facility Maintenance Funding and Health and Safety Funding. The information will be reviewed and brought for action at the regular December School Board meeting.

Administrative reports:

Mr. Mills provided information on the following activities at SAC Elementary:

- Update on Parent/Student/Teacher conferences held on November 8th & 9th
- Community Education – 55 Alive 11/21 at Stephen Community Center
- 21st Century After School Homework Program – Serving on average 15 students per night – Mrs. Karen Evans is coordinating the program.

- Honor Roll program – 11/10
- Veteran's Day program – 11/10
- Envision Math Webinar training 11/6
- Joint Staff Development activity WAO – Tom Cody 11/6
- American Education Week activities – 11/13-17

Mr. Kuznia presented information on the following activities at SAC Secondary:

- End of the Quarter – New grading procedures, 1st Quarter Final Testing, Parent/Teacher conferences(87.5% parent attendance and 87.5% student attendance)
- Junior/Senior Fundraising updates: Senior turkey and ham meal on 12/3 at St. Rose in Argyle – Final fundraiser for seniors – Junior's spaghetti supper on 12/8 at Argyle and magazine/fruit sales
- Past and Upcoming events – Q-Comp early-out schedule for 11/29 and 12/21, Job Shadowing activities being scheduled by Mrs. Adolphson, Career Fair opportunities provided for Sophomores, Update on Veteran's Day activities, Blood Drive-Mr. Kotts, Vocal and Instrumental Soloists – Congratulations to Mrs. Jensen and Mr. Dalager on their musicians success, Student Council Fall Summit, Team-Up Leadership Seminar for Sophomores, Selection of SAC Arts Academics, and Athletics representatives, JH Concert 12/11, SH concert 12/18, SH Choir travel to Digi-Key on 12/19, Knowledge Bowl starting, One-Act play starts after Thanksgiving break, and Robotics will begin in December.
- Athletic report – Successful conclusion to Cross Country Team, Congratulations to VB Team on 22-7 season, Congratulations to FB Team on 11-2 season and participation in State Tournament, GBB has 17 JH participants/1 manager and 18 JV/V participants/1 manager, Upcoming games in GBB 11/28 vs G/G, 12/1 @ Pequot Lakes @ Bemidji Sanford Center, 12/5 @ EGF, BBB has 11 JH participants/1 manager, 30 JV/V participants/1 manager, Upcoming schedule 12/1 vs EGF, 12/4-7 NCTC Holiday Tournament, 12/22 GBB and BBB play Fosston at UMC starting at 2:00 p.m.
- State FB Expense – Travel to Fargodome, Charter Buses for team and band/fans, Hotel expenses, US Bank Tour, and Holy Angels Practice Facility – Expenses will be calculated by MSHSL in April for reimbursement
- Scholarship donation of \$12,000 made by anonymous alumni – Details to be distributed at a later time as it is summarized from donor.

Mr. Marquis presented information of technology activities at SAC:

- Printer Problems – Driver error, sharing settings, scheduled maintenance, Ink out, and batch assignments
- Power Cord replacements
- Recycling collections: monitors, bulbs, ink cartridges, ect
- Student Projects – Football video, athletic posters, name plates, earn your tech, SAC Drone
- Projector Problems – equipment life
- Misc. – Cleaning, building, wiring, Drone demonstration

A motion was made by Betsy Jensen and seconded by Shawn Rominski to approve the 2016-17 audit based on Brady, Martz presentation and review. All School Board members present voted in favor of the motion.

A final review was completed on the following policies updated by the 2017 Minnesota Legislature and Minnesota School Board Association.

- Policy 534 Unpaid Meal Charges
- Policy 620 Credit for Learning
- Policy 904 Visitors to School District Buildings and Sites

A motion was made by Cara Hendrickson and seconded by Mason Sundby to approve the policies as presented. All School Board members present voted in favor of the motion.

A motion was made by Gail Yutrzenka and seconded by Dustin Grabowska to approve the 2016-17 World's Best Work Force as presented. All School Board members present voted in favor of the motion.

Approval of the 2016-17 Community Education report was tabled to December regular School Board meeting.

A motion was made by Shawn Rominski and seconded by Cara Hendrickson to approve the leave request by Tammi Anderson for 11/22. All School Board members present voted in favor of the motion.

Superintendent Items:

- The next regular School Board meeting will be held on Wednesday, December 20th at 8:00 p.m. in the Stephen Superintendent's office. A School Board workshop will be held at 6:00 p.m.

- Truth in Taxation meeting will be held during the regular December School Board meeting

- Updated enrollments – K-12 294 students/Pre-K 22 students
- Updated on Parent/Student/Teacher conferences – 11/7-9
- Minnesota School Board Association Winter conference – 1/11-13
- Update on Staff Development speaker – Tom Cody
- A review of Meet & Confer session was completed – Meeting was held on 11/20 at 7:00 a.m. in the Argyle Superintendent's office.
- An updated budget review was provided – At this time the following are the working budget projections:
 - Revenue: \$5,035,958.00
 - Expenditure: \$5,148,346.00
- A review of current investments with Bremer Bank was completed.
- Board Workshop will be scheduled for 12/20 at 6:00 p.m. in the Stephen Superintendent's office. The following are proposed topics:
 - Employee Discipline
 - Student Discipline
 - Confidentiality/Data Privacy
 - Mandated Reporting
- A review was completed on proposed Early Retirement Incentives. A consensus was made that there will be no incentives offered during the 2017-18 school year.
- A grant was received from FIRST Robotics to pay for 2017-18 registration – The grant is \$5,000.

There was a review of good things about our school and community – The review included the community support displayed during State FB send-offs in each community

and Pep Fest held in Minneapolis, Chili-Cook Off activity and the community support, great students and staff at each site, and tremendous community support for school activity programs.

A motion was made by Gail Yutrzenka and seconded by Shawn Rominski to adjourn the meeting at 9:46 p.m. All School Board members present voted in favor of the motion.

Respectfully Submitted,

Cara Hendrickson
ISD #2856 Clerk