

Stephen/Argyle Central #2856

Board Meeting Minutes

September 18th, 2017

The regular September School Board meeting was called to order by Chair Steve McGlynn at 8:00 p.m. on September 18th, 2017 in the Argyle Superintendent's office. The School Board members present for the meeting were Cara Hendrickson, Dustin Grabowska, Gail Yutrzenka, Shawn Rominski, Steve McGlynn, and Mason Sundby. School Board member absent was Betsy Jensen. Others present at the meeting were Ethan Marquis, Kevin Kuznia, Garry Kotts, Nevin Lubarski, and Superintendent Chris Mills.

A motion was made by Shawn Rominski and seconded by Gail Yutrzenka to approve the agenda as presented. All School Board members present voted in favor of the motion.

A motion was made by Gail Yutrzenka and seconded by Dustin Grabowska to approve the August 16th regular School Board meeting minutes as presented. All School Board members present voted in favor of the motion.

A motion was made by Gail Yutrzenka and seconded by Dustin Grabowska to approve the August 16th special School Board meeting minutes as presented. All School Board members present voted in favor of the motion.

A motion was made by Cara Hendrickson and seconded by Shawn Rominski to approve the August bills as presented. All School Board members present voted in favor of the motion.

A motion was made by Dustin Grabowska and seconded by Mason Sundby to approve the Treasurers report as presented. All School Board members present voted in favor of the motion.

Administrative reports:

Mr. Mills provided information on the following activities at SAC Elementary:

- Elementary enrollment is 156 students – This is an increase of 11 students from the opening of school in 2016-17.
- Bus Safety has been completed for students in grades P-6 – Thank you to Mr. Groven for working with all students on buses to demonstrate bus expectations.
- NWEA Testing for Grades 1-6 is being completed
- Ag Safety Day – 9/19 for grades 2 & 3 – Hosted by CHS
- Water Festival – 9/19 for grade 4 – Hosted by Watershed
- School Picture Day – 10/4 Caufield Studios will take all pictures
- Pre-School Field trip to Pumpkin Patch – 10/5
- Mid-term for the 1st quarter will be 10/6
- Follow Elementary activities on Twitter – Mr. Lubarski, Mrs. Sorenson, Mrs. Anderson/Mrs. Rivard, Mrs. Lubarski, and Mr. Marquis

Mr. Kuznia reported on the following activities at SAC Secondary:

- College In the High School – 18 students taking 21 courses totaling 60 credits
- College in the High School courses taught by SAC Staff:
 - Music Theory (3 credits, UMC) 8 students – yearlong class

- Environmental Science (3 credits, UMC) 27 students – yearlong class
- Probability & Stats (3 credits, UMC) 4 students – semester class
- Sociology (3 credits, UMC) 3 students – semester class
- College Algebra (3 credits, NCTC) 5 students – semester class
- Speech (3 credits, NCTC) 12 students - semester class
- NWEA testing for grades 7-10 has been completed. Growth goals for students have been set and we will review growth progress in December.
- Homecoming: Coronation set for October 2nd at 7:30 p.m.
- Senior and Junior Class trip update:
 - Seniors will depart on April 5th and return April 13th
 - Fund raising sales include: pizza, sub sandwich, concessions, pancake breakfasts, and Senior class meals - Class on track fund raising for trip.
 - Junior fundraising: magazines, cookie dough, and other goodies – Class on track fund raising for trip.
- 7th Grade transition has went well.
- Txt4Life Presentation 9/18 – Northwest Mental Health
- New kitchen staff has done a fantastic job – Highlights include new salad bar
- Athletics – Mandatory MSHSL meeting – Topics include shortage of officials, District football schedules for 2018, and school reimbursement for state activity participation. \$800 reimbursement for FB/\$442 reimbursement for VB??
- Upcoming events:
 - Cross Country – 9/19 @ Bagley, 9/28 @ EGF, 10/5 @ Warren
 - Football – 9/22 H vs KCC, 9/29 @ G/G (Goodridge), 10/6 Homecoming vs Northern Freeze
 - Volleyball – 9/19 @ KCC, 9/21 @ Sacred Heart, 9/22-23 @ Class A Showcase (Burnsville)

Mr. Marquis provide an update on technology activities at SAC:

- Carts settled – Elementary site shuffle
- 18 “Earn Your Tech” students – NCTC Online
- Zero JMC Issues – Student Information System
- InSite Alert Report on football helmets – Riverview baseline tests
- LightSpeed Network adjustments complete
- Fall NWEA Testing
 - Smooth start – 1-10 Reading and Math
 - 6 remaining scheduled tests + HS & Elementary make-up
- Supply Adjustments – Cart Adjustments, Earn Your Tech Increases, Cart Locations

A review of the 2017-18 SAC Certified Seniority List was completed. The list will be reviewed for approval at the regular October School Board meeting.

A review of the 2017 Pay 2018 Proposed Levy was completed. A motion was made by Cara Hendrickson and seconded by Shawn Rominski to approve the 2017 Pay 2018 Proposed Levy at Maximum. All School Board members present voted in favor of the motion.

A motion was made by Gail Yutzenka and seconded by Cara Hendrickson to approve the hiring of the following Q-Comp Leadership positions:

- Q-Comp Coordinator – Nevin Lubarski

- Elementary Leadership – Karen Evans
- Elementary Leadership – Renae Lindgren
- Secondary Leadership – Melanie McGlynn
- Secondary Leadership – Shawna Peterson/Mary Chwialkowski

All School Board members present voted in favor of the motion.

A motion was made by Shawn Rominski and seconded by Mason Rominski to approve the request by the following certified staff to trade sick leave for personal leave per Education Minnesota Stephen-Argyle Master Agreement:

- Tammi Anderson, Melanie McGlynn, and Nathan Dalager

All School Board members present voted in favor of the motion.

Superintendent Items:

- The next regular School Board meeting will be held on Wednesday, October 18th at 6:30 a.m. in the Stephen Superintendent's office.

- A copy of the preliminary audit information was presented. This is draft information and the data will be updated for review and approval at the October regular School Board meeting.

- The Meet & Confer schedule for 2017-18 is as follows: 9/18 @ Stephen, 11/20 @ Argyle, 3/19 @ Stephen, and 5/29 @ Argyle – Meetings will be held at 7:00 a.m.

Steve McGlynn and Shawn Rominski provided an review of the Meet & Confer meeting on 9/18 – The highlighted areas included Parent Teacher conference spring schedule and 21st Century Learning Center grant staffing.

- Back to School enrollments are as follows: Elementary – 156 K-6, Secondary – 142, Pre-School – 23

- The Minnesota Rural Education Association Fall conference will be held on November 12th-14th.

- Community Education Programs: flag football grades 3-6, elementary volleyball grades 3-6, and 55 Alive

- CD/Investments – A review of investments was completed regarding school district reserves and Jim Burlum Scholarship reserves. The reserves will be invested to make the best return on investment.

- Artist in Residency grants have been secured for 2017-18 through the NW MN Arts Council – Elwyn Ruud is working on behalf of the school district to secure the grants and artists.

- The Minnesota Association of School Administrators Fall conference will be held on October 1st-3rd.

- We continue to work with facility planning group to identify needs and quotes for facility updates in roof, windows, and piping in the heating systems. We hope to have additional information to review at the regular October School Board meeting.

- Minnesota School Board Association Regional meeting was held in TRF on 9/12 – A review of legislative actions during the 2017 session was completed.

- American Crystal Sugar STEM Grant was submitted on 9/14.

- The Free and Reduced lunch percentage is currently at 37% - We continue to work with families on the application process.

A motion was made by Mason Rominski and seconded by Cara Hendrickson to accept the 21st Century Learning Centers grant as presented. All School Board members present voted in favor of the motion.

The first review of the following policies updated by the 2017 Minnesota Legislature and the Minnesota School Board Association.

- Policy 534 Unpaid Meal Charges
- Policy 620 Credit for Learning
- Policy 903 Visitors to School District Buildings and Sites

A discussion was held regarding community investment options. Bremer Bank in Warren was identified as a new option for investment. Board Member Distin Grabowska disclosed that he is employee at Bremer Bank. A motion was made by Shawn Rominski and seconded by Cara Hendrickson to approve Bremer Bank as an official depository for 2017-2018. All School Board members present voted in favor of the motion.

A motion was made by Gail Yutrzenka and seconded by Dustin Grabowska to approve the hiring of Lenore Pietruszewski, 21st Century Learning Center Coordinator for 2017-18. All School Board members present voted in favor of the motion.

Each School Board member identified an positive area about our school and community. Areas highlighted were the amazing support our community provides in fund raising and community volunteer activities, the variety of activities our school provides for students, new picture vendors customer service to families, good kids with great community values, and the fantastic staff that works and supports students at Stephen-Argyle Central.

A motion was made by Shawn Rominski and seconded by Gail Yutrzenka to adjourn the meeting at 9:43 p.m. All School Board members present voted in favor of the motion.

Respectfully Submitted,

Cara Hendrickson
ISD #2856 Clerk