

Stephen/Argyle Central #2856

Board Meeting Minutes

May 17, 2017

The regular May School Board meeting was called to order by Chair Steve McGlynn at 8:00 p.m. on May 17th, 2017 in the Argyle Superintendent's office. The School Board members present for the meeting were Steve McGlynn, Cara Hendrickson, Dustin Grabowska, Gail Yutrzenka, Betsy Jensen, Shawn Rominski, and Mason Sundby. Others present at the meeting were Ethan Marquis, Kevin Kuznia, Jill Adolphson, Dan Lindgren, Nevin Lubarski, and Superintendent Chris Mills.

A motion was made by Shawn Rominski and seconded by Cara Hendrickson to approve the agenda as presented. All School Board members present voted in favor of the motion.

A motion was made by Betsy Jensen and seconded by Gail Yutrzenka to approve the April 19th regular School Board meeting minutes as presented. All School Board members present voted in favor of the motion.

A motion was made by Mason Sundby and seconded by Dustin Grabowska to approve the April bills as presented. All School Board members present voted in favor of the motion.

A motion was made by Cara Hendrickson and seconded by Shawn Rominski to approve the Treasurers report as presented. All School Board members present voted in favor of the motion.

Administrative reports:

Mr. Mills provided information on the following activities at SAC Elementary:

- A list of activities was provided that are taking place during the month of May.
 - 3rd Grade Plant sale – Mrs. Chwialkowski
 - 5th and 6th grade Deep Portage Trip
 - Completion of NWEA and MCA Testing
 - Track & Field Day – 5/19 @ Warren Grades 3-6
 - STEM Fair – Grades 3-6 - 5/12
 - Toothpick Bridges – 5/22 - Grade 6
 - Jump Rope for Heart – 5/23 – Students have raised \$15,600+
 - Square Dancing – Grades K-2
 - End of Year activities – Grade 3-6 Waterpark/Grades K-2 EGF
 - Awards Day – 5/26 9:00 a.m.

Mr. Kuznia presented information on activities at SAC Secondary School:

- Activities - 5/12 Award's Day, 5/20 Stephen/Argyle Central Spring Social, 5/24 6th grade orientation, 5/26 Last Day of School – Graduation practice 10:30 a.m. – Seniors/Parents lunch, 5/27 Graduation 2:00 p.m., 5/30 Teacher In-Service
- Extra-Curricular – 5/18 Track&Field @ Ada, Golf @ Roseau, 5/19 Baseball @ BGMR, JH Golf @ Hallock, 5/22 JH Track @ LOW, 5/23 Golf Sub-section @ Roseau, Softball Sub-Section (High Seed), 5/25 Baseball Sub-section @ Higher Seed, Track&Field Sub-section @ Higher Field, Sub-section @ TRF, 5/30 Baseball Sub-section @ Fertile, 5/30-31 Golf Section meet @ Bemidji, 6/3 Section Track meet, 6/9&10 State Track

- Class of 2018 – Graduation ceremony – 18 of the 18 graduating seniors will participate in the ceremony.
- Update on 2017 ACT, MCA, and NWEA testing activities and results
- Class Trip – 2018 planning is in process – 3/29 to 4/7

Mr. Marquis provide an update on technology activities at SAC:

- Spring Testing – MCA's, ACT Aspire, NWEA are completed
- Facilities and Equipment – Data Back-up success – L4U
- Students/Staff Activity – Artist in Residency: Digital Photography, Media Arts Class – Pre-School video, STEM Fair
- Summer work – One student worker, general cleaning, repairs, replacement, purchases, recycling, reimaging student machines, website changes, security system updates
- Technology equipment upgrades and replacement plan

Mr. Lubarski provide an overview of the Q-Comp Staff Development program. He provide a description of the program and activities. Staff goals, activities that have taken place during the school year, and some ideas for how the program will continue to impact student achievement and overall school district culture.

A second review of policy 533 – Wellness was completed. The policy will be reviewed by the wellness committee on 5/30 at 1:00 p.m.

After a review of the building requisitions, a motion was made by Gail Yutzenka and seconded by Shawn Rominski to approve the elementary and secondary requisitions as presented. All School Board members present voted in favor of the motion.

A motion was made y Cara Hendrickson and seconded by Betsy Jensen to approve the NWSC Bread purchasing with Bimbo Bakeries for 2017-18. All School Board members present voted in favor of the motion.

A motion was made by Mason Sundby and seconded by Shawn Rominski to approve the hiring of Melody Anderson, Head Cook – Stephen site, effective for the 2017-18 school year. All School Board members present voted in favor of the motion.

Superintendent Items:

- The next regular School Board meeting will be held on Wednesday, June 21st at 6:30 a.m. in the Stephen Superintendent's office.

- A review of current legislative issues was provided. There are several items that may have a very direct impact to schools including teacher licensure, Ag2School, and per pupil student aid.

- Health Insurance will see a 4.1% increase for 2017-18.

- Negotiations for certified staff has not started at this time. We hope to meet with staff before the end of the school year.

- Staff Workshops will be held on May 30th and 31st. There will be a mental health training provided by NW Mental Health regarding substance abuse, anxiety, and depression.

- School Board Appreciation Breakfast will be held for all staff on Tuesday, May 30th at 8:00 a.m. in the Stephen Cafeteria.

- Meet & Confer – 5/31 at 7:00 a.m. in the Stephen Superintendent's office

- Budget Review – A review was completed reflecting updated projections of revenue and expenditures for 2017-2018. A working budget will be approved at the regular June School Board meeting.

• Spring Staff Social will be held on Saturday, May 20th at 7:00 p.m. – This will be an opportunity to celebrate a fantastic school year and recognize several staff that are retiring at the end of the school year.

• Baccalaureate will be held for the Class of 2018 on Wednesday, May 24th at 7:30 p.m. at Our Saviors Church in Argyle.

• Graduation – 5/27 at Kimball Auditorium at 2:00 p.m.

• Elementary Summer School recommendations are currently being collected. Based on student recommendations and staffing we plan to have a 2 week “Jump Start Summer School” – July 21st to August 11th.

• George Couros will be the Back to School fall speaker – Each teacher will receive a copy of his book – “The Innovator’s Mind Set” during spring workshops.

• A review of the current practices in dealing with lice issues was completed. At this time, we will continue to follow recommendations from the school nurse and treat each situation as needed. Student and family privacy will continue to be the first priority in dealing with these situations. We will work to be proactive with families. Questions and concerns can be directed to Nurse Julie Dalman or Dr. Mills.

• City of Stephen Utility Billing Issue – The City of Stephen has notified Dr. Mills that there has been an under billing of utilities during the 2017-2018 school year. Documentation has been provided and a review of information is in progress.

A motion was made by Shawn Rominski and seconded by Cara Hendrickson to approve the Proposal for Environmental/Occupational Health & Safety Management Services agreement with the NWSC for 2017-2020 as presented. All School Board members present voted in favor of the motion.

A first review of the following policies updated by the Minnesota School Board Association and the 2016 Minnesota Legislature was completed:

- 303 Superintendent Selection
- 405 Veteran’s Preference
- 414 Mandated Reporting of Child Neglect or Physical or Sexual Abuse
- 425 Staff Development
- 509 Enrollment of Nonresident Students
- 513 Student Promotion, Retention, and Program Design
- 525 Violence Prevention – Staff and Students
- 601 School District Curriculum and Instruction Goals
- 603 Curriculum Development
- 604 Instructional Curriculum
- 612.1 Development of Parent and Family Engagement Policies for Title I
- 613 Graduation Requirements
- 616 School District Accountability
- 805 Waste Reduction and Recycling

Policies with Non-Substantive Changes

- 515 Protection and Privacy of Pupil Records
- 515 Form: Public Notice
- 524 Internet Acceptable Use and Safety Policy
- 602 Organization of School Calendar and School Day
- 614 School District Testing Plan and Procedure
- 615 Testing Accommodations, Modifications, and Exemptions for IEP’s,

Section 504 Plans, and LEP Students

- 618 Assessment of Student Achievement
- 619 Staff Development for Standards
- 623 Mandatory Summer School Instruction
- 701 Establishment and Adoption of School District Budget
- 806 Crisis Management Policy

A motion was made to approve the hiring of Karen Gunderson, Assistant Cook, Stephen site effective for the 2017-2018 school year. All School Board members present voted in favor of the motion.

A motion was made by Gail Yutzenka and seconded by Dustin Grabowska to adjourn the meeting at 9:21 p.m. All School Board members present voted in favor of the motion.

Respectfully Submitted,

Cara Hendrickson
ISD #2856 Clerk