

Stephen/Argyle Central #2856

Board Meeting Minutes

July 19th, 2017

The regular July School Board meeting was called to order by Vice-Chair Gail Yutrzenka at 6:32 a.m. on July 19th, 2017 in the Argyle Superintendent's office. The School Board members present for the meeting were Cara Hendrickson, Dustin Grabowska, Gail Yutrzenka, Betsy Jensen, Shawn Rominski, and Mason Sundby. School Board member absent was Steve McGlynn. Others present at the meeting were Ethan Marquis, Kevin Kuznia, Jill Adolphson, and Superintendent Chris Mills.

A motion was made by Betsy Jensen and seconded by Shawn Rominski to approve the agenda as presented. All School Board members present voted in favor of the motion.

A motion was made by Cara Hendrickson and seconded by Mason Sundby to approve the June 21st regular School Board meeting minutes as presented. All School Board members present voted in favor of the motion.

A motion was made by Cara Hendrickson and seconded by Dustin Grabowska to approve the June bills as presented. All School Board members present voted in favor of the motion.

A motion was made by Shawn Rominski and seconded by Cara Hendrickson to approve the Treasurers report as presented. All School Board members present voted in favor of the motion.

Administrative reports:

Mr. Mills provided information on the following activities at SAC Elementary:

- Workshop Schedule is being prepared at this time – August 29th-31st
- Teacher Schedules and Grade level enrollments being reviewed
- Math Curriculum Implementation – Envision
- Summer School – 7/31 to 8/7
- Summer Theatre – 7/24 to 7/28

Mr. Kuznia presented information on the following activities at SAC Secondary:

- Update on important dates at the High School:
 - July 31st to August 11th – Summer School
 - August 3rd – 6:30 p.m. Mandatory Fall Athletic Parent Meetings
 - August 14th – Cheerleading, Cross Country, Football, and Volleyball begin
 - August 23rd – Volleyball Jamboree in Warren
 - August 24th – Para-professional training in Argyle (8:00 a.m. to Noon)
 - August 25th – Meet the Storm (6:00 p.m. program)
 - August 26th – Top of the State Scrimmage (3:00 p.m. Argyle)
 - August 29th-31st – Staff In-service
 - August 30th – School Board Fish Fry @ Riverside Golf Course
 - September 5th – First Day of School
- 2017-2018 Grading Scale – Implementation of new quarterly breakdown
 - 50% Tests/Quizzes, 25% Final Exams, and 25% Daily Work
- Athletic Schedules – Distribution of Schedules for FB, VB, GBB, BBB
 - Start time may change to 6 p.m. for Oct. 12th game vs. Waubun
- Booster club – request for funding for new volleyball standards at both sites

- Junior/Senior Class Fundraising
 - Seniors: MYND, Stephen Days, Tailgating at Football
 - Juniors: Warren Drive-in
 - Additional: Girls picking sticks and canola

Mr. Marquis provided an update on technology activities at SAC:

- Summer work – Computer imaging, individual staff requests, SMART Board shuffle, security camera adjustments, and websites updates

- Computer Inventory:

- High School – Lab: 21, Carts: 30, 28, 25, 5, 17
- Elementary – Lab: 25, Carts: 30, 20, 30, 26

- Continued Summer Work: 2017-2018 Purchases, JMC Rollover, Cleaning, Storage, Recycling

- Equipment Management Plan: Cart Locations and “Earn Your Technology” program

A motion was made by Cara Hendrickson and seconded by Shawn Rominski to approve the 2017-2018 Milk bid as presented – Food Service of America. All School Board members present voted in favor of the motion.

A motion was made by Shawn Rominski and seconded by Dustin Grabowska to approve the 2017-2018 Fuel bid as presented – Chales, Johnson Oil, and Cenex. All School Board present voted in favor of the motion.

A motion was made by Betsy Jensen and seconded by Cara Hendrickson to approve the membership with the Minnesota School Board Association for 2017-2018. All School Board members present voted in favor of the motion.

A final review of the following policies updated by the Minnesota School Board Association and the 2016 Minnesota Legislature was completed.

- 303 Superintendent Selection
- 405 Veteran’s Preference
- 414 Mandated Reporting of Child Neglect or Physical or Sexual Abuse
- 425 Staff Development
- 509 Enrollment of Nonresident Students
- 513 Student Promotion, Retention, and Program Design
- 525 Violence Prevention – Staff and Students
- 601 School District Curriculum and Instruction Goals
- 603 Curriculum Development
- 604 Instructional Curriculum
- 612.1 Development of Parent and Family Engagement Policies for Title I
- 613 Graduation Requirements
- 616 School District Accountability
- 805 Waste Reduction and Recycling

Policies with Non-Substantive Changes

- 515 Protection and Privacy of Pupil Records
- 515 Form: Public Notice
- 524 Internet Acceptable Use and Safety Policy
- 602 Organization of School Calendar and School Day
- 614 School District Testing Plan and Procedure
- 615 Testing Accommodations, Modifications, and Exemptions for IEP’s, Section 504 Plans, and LEP Students

- 618 Assessment of Student Achievement
- 619 Staff Development for Standards
- 623 Mandatory Summer School Instruction
- 701 Establishment and Adoption of School District Budget
- 806 Crisis Management Policy

A motion was made by Dustin Grabowska and seconded by Shawn Rominski to approve the policies as presented. All School Board members present voted in favor of the motion.

A review of the 10-year Long Term Facilities revenue and expenditure budgets was completed. The plan displays a projected budget for 2017-2027.

A motion was made by Shawn Rominski and seconded by Mason Sundby to approve the Memorandum of Understanding – Q-Comp for 2017-2018 school year as present. All School Board members present voted in favor of the motion.

A motion was made by Mason Rominski and seconded by Dustin Grabowska to approve the Memorandum of Agreement for 2017-2018 with University of Minnesota-Crookston for the College in the High School program.

Superintendent Items:

- The next regular School Board meeting will be held on Wednesday, August 16th at 8:00 p.m. in the Stephen Superintendent office. A School Board Workshop will be held at 7:00 p.m. on Wednesday, August 16th at 7:00 p.m.

- The Minnesota School Board Association & Minnesota Department of Education will provide a joint Back to School staff development activity on August 7th-9th in Brooklyn Center.

- The yearly audit is scheduled for August 9th and 10th – The audit will be performed by Brady, Martz C.P.A.

- State Reporting for 2016-2017 is in progress in transportation, SERV, student enrollment. Also in progress with state reporting for 2017-2018 in summer levy, title programs, and special education/EDRS.

- Certified Staff Negotiations – A tentative agreement has been reached between Stephen-Argyle Central and the Education Minnesota Stephen-Argyle. The agreement must be approved by a vote of the EMSA membership and the Stephen-Argyle Central School Board.

- A review of the Learning Readiness/ECFE program budgets was completed for 2017-2018. The budget is based on a 3 day a week program and teaching staff being moved into the EMSA bargaining unit.

- Summer Theatre will be July 24th-28th – “The Lion King-Kids”

- Bus Driver’s meetings – SAC Back to School training 8/22 7:00 a.m. in Stephen Superintendent’s office – Bus Driver training 8/24 at Erskine 8:00 a.m. to 2:30 p.m.

- Area Special Education Cooperative will host a Back to School Workshop for member administrators to review special education law, process, and procedures for 2017-2018.

- 2017-2018 Back to School workshops for Stephen-Argyle Central staff will be held on August 29th-August 31st.

- School Board Social will be held on August 30th at Riverside Golf Course for all school staff.

- 5-year enrollment projections was provided for review – The following are the current enrollment projects:

- 2017-2018 296 K-12 students
- 2018-2019 289 K-12 students
- 2019-2020 278 K-12 students

- 2020-2021 280 K-12 students

- 2021-2022 279 K-12 students

- National Conference on Education will be held in February, 2018.

- 2017-2018 School Calendar Adjustment – The December Early-out will be held on Thursday, December 21st.

- George Couros Presentation will be held on Thursday, August 31st in TRF

- 21st Century Community Learning Centers Grant will be funded for Stephen-Argyle central, Win-E-Mac, Fosston, and Waubun school districts. Stephen-Argyle Central will be the fiscal host and lead school in the project.

- SHIP Grant - \$500 grant toward salad bar equipment

A motion was made by Betsy Jensen and seconded by Shawn Rominski to approve the contract for School Nursing service with Julie Dahlman for the 2017-2018. All School Board members present voted in favor of the motion.

A motion was made by Mason Sundby and second by Shawn Rominski to approve the Master Agreement with Stephen-Argyle Central and Education Minnesota Stephen-Argyle for the 2017-2019 school years. All School Board members present voted in favor of the motion.

A motion was made by Betsy Jensen and seconded by Shawn Rominski to adjourn at 7:36 a.m. All School Board members present voted in favor of the motion.

Respectfully Submitted,

Cara Hendrickson
ISD #2856 Clerk