

Stephen/Argyle Central #2856

Board Meeting Minutes

April 19th, 2017

The regular April School Board meeting was called to order by Chair Steve McGlynn at 6:31 a.m. on April 19th, 2017 in the Stephen Superintendent's office. The School Board members present for the meeting were Steve McGlynn, Cara Hendrickson, Dustin Grabowska, Gail Yutrzenka, Betsy Jensen, Shawn Rominski, and Mason Sundby. Others present at the meeting were Ethan Marquis, Kevin Kuznia, Shawna Peterson, James Parker, Josh Pietruszewski, and Superintendent Chris Mills.

A motion was made by Gail Yutrzenka and seconded by Betsy Jensen to approve the agenda as presented. All School Board members present voted in favor of the motion.

A motion was made by Cara Hendrickson and seconded by Shawn Rominski to approve the March 20th regular School Board meeting minutes as presented. All School Board members present voted in favor of the motion.

A motion was made by Gail Yutrzenka and seconded by Cara Hendrickson to approve the March bills as presented. All School Board members present voted in favor of the motion.

A motion was made by Cara Hendrickson and seconded by Dustin Grabowska to approve the Treasurers report as presented. All School Board members present voted in favor of the motion.

Administrative reports:

Mr. Mills provided information on the following activities at SAC Elementary:

- Concerts – Grade 3-6 3/31 & Grades K-2 & 5-6 Band 4/20
- Testing – Grades K-6 NWEA/MCA
- Principal Party – 3/31 @ Northern Air
- Earth Day Community cleanup – 4/21
- Deep Portage Environmental Center – 5/16-17 – Grades 5 & 6
- Field Day – 5/19 in Warren
- STEM Fair – 5/12
- Pre-School Graduation – 5/11 at 6:00 p.m.
- “Buddy Benches” – Grade 3 activity
- End of Year Activities:
 - Awards Day – 5/24 in Old Gym at 9:00 a.m.
 - Water Park – Grades 3-6
 - Park/Movie – Grades K-2

Mr. Kuznia provided a report on activities at SAC Secondary:

- Recent and Upcoming events
 - 4/19 Juniors ACT testing, 10th grade MCA testing, 9th grade Aspire testing –
 - o Thank you to all of the staff that make testing successful for students
 - 4/19 Seniors self-defense training (Shawn Rominski), Cap and Gown pictures.
 - 4/20 Statewide Tornado Drill 1:45 p.m.
 - 4/22 Prom decorations is in progress – Mr. Kroulik and Mr. Clausen
 - 4/24-28 Artist in Residence
 - 5/1 Deadline for staff requisitions

- 5/4 Junior High Instrumental/Vocal concert
- 5/11 Senior High Instrumental/Vocal concert
- 5/12 Awards Day
- 5/20 Year end/Retirement Celebration – The Dell
- 5/24 Baccalaureate @ Our Saviors Lutheran Church 7:00 p.m.
- Senior Class trip update from students and chaperones – Class of 2018 fundraising in full swing with sales and concessions
- Graduation Saturday, May 27th at 2:00 p.m. – Kimball Auditorium
 - 2 Valedictorians, 1 salutatorian, and 7 additional honor students
 - Motto – “Today’s special moments are tomorrows memories.”
 - Class colors: Red and White – Flower: Red Rose
- Student Pre-Registration completed – Class of 2018 has 19 students (21 courses) registered for OCHS – Final Master schedule needed to lock in all classes
- Activities Update:
 - Softball: 4/21 vs. Lake Park-Audubon (Warren), 4/27 vs N. Freeze (Warren), 4/28 @ RLF
 - Baseball: 4/20 @ KCC, 4/21 @ Ada
 - Track & Field: 4/20 @ Bagley, 4/25 @ UMC, 4/27 @ EGF
 - Golf: 4/25 Home meet at Stephen & Warren
 - Trap Team: Over 20 participants – Coach Rob Carlson

Mr. Marquis presented an update on technology activities at SAC:

- SAC Testing: NWEA, MCA, Misc.
 - Busy at both sites, great staff, good equipment, improved systems
 - Stretching 2 day schedule has been positive for testing environment
- SAC Facilities and Equipment
 - Computer rack upgrades and repair
 - New copier installed – Argyle site
 - Data Back-up success
- Student/Staff activity – poster printer activity at Elementary site
- Spring testing continues for next 3 weeks
- Summer Prep: Staff needs, carryover Yosemite (10.10), General maintenance, replacements and cleaning
- Technology equipment upgrades and/or replacement plans

A motion was made by Gail Yutrzenka and seconded by Cara Hendrickson by approve the Northwest Service Cooperative as the school district health insurance vendor for 2017-18. All School Board members present voted in favor of the motion.

A motion was made by Betsy Jensen and seconded by Shawn Rominski to approve the 2017 summer youth employment as presented. All School Board members present voted in favor of the motion.

A motion was made by Shawn Rominski and seconded by Mason Sundby to approve the resolution of membership with the Minnesota State High School League for 2017-2018. All School Board members present voted in favor of the motion.

A review of a Unrequested Leave of Absence recommendation was completed, the recommendation is based on declining pupil enrollment and financial considerations. A motion was made by Betsy Jensen and seconded by Cara Hendrickson to approve the Resolution Placing James Parker, Math Teacher, on Unrequested Leave of Absence effective 6-30-17. A roll call

vote was taken. The following School Board members voted in favor of the motion: Dustin Grabowska, Cara Hendrickson, Steve McGlynn, Shawn Rominski, and Gail Yutrzenka. The following School Board members voted against the motion: Betsy Jensen and Mason Sundby. The motion was approved by a 5 to 2 vote.

The first review of the following policy was completed:

- 533 Wellness

A motion was made by Betsy Jensen and seconded by Cara Hendrickson to approve the purchase of a 65 passenger school bus for the 2017-18 from north Central Bus - \$82,643.79. All School Board members present voted in favor of the motion.

A motion was made by Gail Yutrzenka and seconded by Dustin Grabowska to approve the purchase of elementary math curriculum – Envision Math 2.0 for the 2017-18 school year as presented. All School Board members present voted in favor of the motion.

A motion was made by Shawn Rominski and seconded by mason Rominski to accept the retirement of Deanna Woinarowicz, Head Cook – Stephen, with deep appreciation for her 17 years of commitment to the students of Stephen-Argyle Central. All School Board members present voted in favor of the motion.

Superintendent Items:

- The next regular School Board meeting will be held on Wednesday, May 17th at 8:00 p.m. in the Argyle Superintendent's office.

- A review of current MN Legislative priorities was completed – The following are areas that the P-12 Education groups are focusing on at this time: 2% increase in general fund, Universal Pre-School for all schools, and tax credits for agriculture areas Ag2School program

- Spring Social will be held on May 20th at the The Dell – The social will be an opportunity to recognize retirees Jackie Chwialkowski, Jane Jensen, and Deanna Woinarowicz

- Bus Inspections were completed by State Inspectors on 4/6. Congratulations to Mr. Hendrickson and his staff. All vehicles were reviewed and approved.

- Northwest Service Cooperative held a health insurance meeting 4/18 in Erskine, MN to review the updated bids for school district, current procedures and laws impacting health insurance, and the overall status of the health insurance pool.

- A review of the Jim Burlum Scholarship awards was completed. The following students will receive a scholarship of \$500 after successfully completing their first semester of 2 year or technical college: Kassidy Hultgren, Sandler Hanson, & Shane Banks. The following students will receive a scholarship of \$500 after successfully completing their first semester in college due to their status as Minnesota Honor Society students: Isaac Mills, Deb Haugen, Brooke Hunstad, Kandis Krantz, Jules Efta, Conner Jensen, and Tom Gryskiewicz.

- Certified staff negotiations – We are working with staff to plan a meeting date at this time.

- Board Breakfast for Staff – May 30th at Stephen site

- A copy of the current draft budget for 2017-18 is included in the packet of information. The draft budget will continue to be adjusted until June. A budget will be presented for approval at the June regular School Board meeting.

- Q-Comp program is nearing the completion of year 1 of implementation. The program has been an outstanding addition to support the growth and development of our teaching staff. Mr. Lubarski has coordinated the program during the 2016-17 school year. He will present some information on the program at the regular May School Board meeting.

- 55 Alive class was offered on 4/12 at the Stephen Community Center – There were 15 participants in the course.

- Speech/Language – We plan to continue our partnership with Sanford to provide Speech/Language services to students during the 2017-18 school year.

- ONEOK Community Investment grant has been accepted to support the installation of the “Buddy Benches” on the Elementary Playground. Thank you to Dave Gunderson for his support of this project by SAC 3 grade students and staff.

- NW Mental Health Services partnership – At this time we plan to continue to work with NW Mental Health for School Social Work services for the 2017-18 school year.

- We will be posting the Head Cook position in Stephen locally – The position will be open until filled.

- A proposal will be forwarded to the SAC Certified staff to make-up one snow day during the 2017-18 Back to School workshop days.

- Information was reviewed on a fund raising project to provide additional signage to deal with speeding drivers in residential areas in Stephen. Melissa Woinarowicz has provided the information and is seeking funding to install up to 3 signs in designated community activities. The information was reviewed and tabled until the May regular meeting.

- A thank you note was reviewed from Stacy Urbaniak. She was expressing her appreciation for elementary students performing and our staff working so diligently to provide the extra performing experience.

- Enrollment projections for the next five years were reviewed:

- 16-17 – 291 K-12 students

- 17-18 – 296 K-12 students

- 18-19 – 289 K-12 students

- 19-20 – 278 K-12 students

- 20-21 – 280 K-12 students

A motion was made by Betsy Jensen and seconded by Shawn Rominski to approve the leave request for Jackie Chwialkowski per SAEM agreement. All School Board members present voted in favor of the motion.

A motion was made by Mason Rominski and seconded by Steve McGlynn to adjourn the meeting at 7:42 a.m. All School Board members present voted in favor of the motion.

Respectfully Submitted,

Cara Hendrickson
ISD #2856 Clerk