

# Stephen/Argyle Central #2856

## Board Meeting Minutes

### December 17th, 2007

The regular December School Board meeting was called to order by Chair Larry Dziengel at 8:00 p.m. on December 17<sup>th</sup>, 2007 in the Argyle Superintendent's office. The School Board members present for the meeting were Chris Urbaniak, Gail Yutrzenka, Betsy Jensen, Cara Hendrickson, Jim Klitzke, Jeff Chwialkowski, and Larry Dziengel. Others present at the meeting were Garry Kotts, Kevin Kuznia, and Chris Mills.

A motion was made by Cara Hendrickson and seconded by Jim Klitzke to approve the agenda as presented. All School Board members present voted in favor of the motion.

A motion was made by Gail Yutrzenka and seconded by Jim Klitzke to approve the November 19<sup>th</sup>, 2007 regular meeting minutes. All School Board members present voted in favor of the motion.

A motion was made by Jim Klitzke and seconded by Jeff Chwialkowski to approve the November bills as presented. All School Board members present voted in favor of the motion.

A motion was made by Cara Hendrickson and seconded by Betsy Jensen to approve the Treasurer's report as presented. All School Board members present voted in favor of the motion.

#### Administrative Reports:

Mr. Mills presented information on activities in the elementary:

- Elementary Music Program K-4
- JH Band Concert – Including Grades 5-6
- Holiday Activities – K-3 (Decorating, Senior Center visitations)
- Destination Imagination – Grades 5-6
- Elementary Basketball
- Staff Development – Technology
- Seating Project

Mr. Roy Lunde provided a presentation on the 2006-2007 audit as completed by Brady Martz.

Mr. Kotts presented information on "Green School" and a new grant opportunity to support K-12 science integration. The "Green School" opportunities are progressive ways that students have found to be more efficient in our school buildings.

Mr. Kuznia reported information on elementary basketball (57 participants), upcoming girls and boys basketball games, One Act Play, Booster Club activities, and capital planning for athletic facility improvements.

A motion was made by Betsy Jensen and seconded by Jim Klitzke to approve the 2006-2007 audit as presented. All School Board members present voted in favor of the motion.

A motion was made by Jim Klitzke and seconded by Cara Hendrickson to approve the updated school district crisis response plan. All School Board members present voted in favor of the motion.

A review of the proposed 2007 Pay 2008 school levy was completed by the school board. The review included a review of current revenue sources and future revenue and expenditures for the school district. A motion was made by Chris Urbaniak and seconded by Cara Hendrickson to approve the 2007 Pay 2008 Levy as presented at \$532,222.93. All School Board members present voted in favor of the motion.

A motion was made by Jim Klitzke and seconded by Betsy Jensen to approve the resolution Directing Administration to Review Program Reduction for 2007-2008. All School Board members present voted in

favor of the motion.

A motion was made by Gail Yutrzenka and seconded by Jim Klitzke to approve the Memorandum of Understanding 403B regulations. All School Board members present voted in favor of the motion.

A motion was made by Cara Hendrickson and seconded by Jeff Chwialkowski to approve extending the unpaid leave of absence for Deb Kraska until 1-23-08 per medical recommendation. All School Board members present voted in favor of the motion.

A motion was made by Betsy Jensen and seconded by Gail Yutrzenka to approve the amended 2007-2008 budget at \$4,366,944 and expenditures at \$4,352,470. All School Board members voted in favor of the motion.

A motion was made by Jim Klitzke and seconded by Jeff Chwialkowski to approve the Emergency Response/Crisis Management Safety Coordinator contract for Bernadette Motherway, 12-1-07 to 3-31-08. All School Board members present voted in favor of the motion.

A motion was made by Jeff Chwialkowski and seconded by Jim Klitzke to approve the Emergency Response/Crisis Management Safety Coordinator contract for Roger Beiswenger, 12-1-07 to 3-31-08. All School Board members present voted in favor of the motion.

A motion was made by Betsy Jensen and seconded by Cara Hendrickson to approve Renee Jensen as Destination Imagination advisor for 2007-2008. All School Board members present voted in favor of the motion.

#### Superintendent Items:

- The next regular School Board meeting will be held on Wednesday, January 23<sup>rd</sup> at 8:00 p.m. in the Stephen Superintendent's office.
- Enrollment 12-1-06 348 K-12 students Enrollment 12-1-07 340 K-12 students
- An evaluation process has begun on Superintendent Mills. Each School Board member will complete an evaluation and a summary document will be prepared for review.
- The State of Minnesota is forecasting a budget deficit of 1.2 billion dollars for next year.
- The Minnesota School board Association winter meetings will be held on January 16<sup>th</sup>-18<sup>th</sup>.
- A discussion was had in regards to reimbursement for internet service of a district employee. The consensus is that this request will be denied.
- The Catholic Retreat will be held on October 16<sup>th</sup>, 2008 at the Stephen site. This is a regional event.
- A budget review of the updated budget was completed.
- A review of the transportation purchase plan was completed. A bid notification will go out for a new 53-57 passenger bus.
- A review of possible changes in bus routes for 2008-2009. These changes will be reviewed over the summer.
- The process for mid-year evaluations for cleaning personnel is being completed at this time. A meeting will be held in January to review the evaluation.
- A copy of the updated strategic plan was distributed to members of the School Board. A review of the plan will be completed in January.
- The SAC Education Foundation has sent out letters to alumni this week. The intent of the letters is to encourage individuals to become members of the foundation and be involved in the future development of our school district.
- A request for professional leave was reviewed by the School Board for Mr.

Nathan Dalager. The request as submitted was denied at this time.

- IRS mileage rate will change to \$.505 as of January 1<sup>st</sup>.
- A review of concurrent enrollment aid was completed. This program will be used to support costs associated with College in the High School.
- A donation was accepted with gratitude from Cenex of Argyle, Oslo, and Warren for the purchase of new scoreboards for the Old Gyms at each site. The estimate donation will be \$8,500.
- A discussion was held to review possible cooperative opportunities in spring activities with Warren-Alvarado-Oslo. A review of the SAC participation survey, program costs, and timelines was completed. The creation of a cooperative in spring activities will be placed on the January agenda for action.

A motion was made by Betsy Jensen and seconded by Jeff Chwialkowski to approve a resolution with KAMAR for recycling equipment and services. All School Board members voted in favor of the motion.

A motion was made by Jeff Chwialkowski and seconded by Jim Klitzke to approve a leave request for Sheree Setterholm for February 15th-21<sup>st</sup>. All School Board members present voted in favor of the motion.

A motion was made by Chris Urbaniak and seconded by Gail Yutrzenka to adjourn the meeting at 10:58 p.m. All School Board members present voted in favor of the motion.

Respectfully Submitted,

Gail Yutrzenka  
ISD #2856 Clerk