

Stephen/Argyle Central #2856

Board Meeting Minutes

June 16th, 2008

The regular June School Board meeting was called to order by Chair Larry Dziengel at 8:00 p.m. on June 16th, 2008 in the Argyle Superintendent's office. The School Board members present for the meeting were Chris Urbaniak, Gail Yutrzenka, Cara Hendrickson, Jim Klitzke, Jeff Chwialkowski, Betsy Jensen, and Larry Dziengel. Others present at the meeting were Kevin Kuznia and Chris Mills.

A motion was made by Gail Yutrzenka and seconded by Chris Urbaniak to approve the agenda as presented. All School Board members present voted in favor of the motion.

A motion was made by Gail Yutrzenka and seconded by Jim Klitzke to approve the April 21st, 2008 regular meeting minutes. All School Board members present voted in favor of the motion.

A motion was made by Jim Klitzke and seconded by Jeff Chwialkowski to approve the May bills as presented. All School Board members present voted in favor of the motion.

A motion was made by Betsy Jensen and seconded by Cara Hendrickson to approve the May 2008 Treasurer's report as presented. All School Board members present voted in favor of the motion.

Administrative Reports:

Mr. Mills presented information on activities in the elementary school:

- A review of end of year student activities
- Technology training – Smart Board Integration
- Staff Luncheon – Mrs. Safar and Mrs. Fay recognized

Mr. Kroulik provided a written update of information on activities at the secondary school:

- A copy of the proposed 2008-2009 student handbook was distributed for review
- Attendance for 2007-2008 by grade
- Handbook recommended additions/changes
- Discipline Report
- Enrollment Update

Mr. Kuznia presented information on school district activities:

- State Track – Steven Douglas, Erik Aakre, Jessica Aakre
- State Golf – Brandon Nelson
- Section Baseball – Northern Freeze Runner-Up
- Sports Boosters Report
- Update on 08-09 coaching assignments

A motion was made by Gail Yutrzenka and seconded by Betsy Jensen to approve the following policies after the third review of legislative changes.

- 205 Open Meeting and Closed Meetings
- 213 School Board Committees
- 408 Subpoena District Employees
- 414 Mandated Reporting of Child Neglect or Physical or Sexual Abuse
- 419 Tobacco-Free Environment
- 425 Staff Development

- 506 Student Discipline
- 508 Extended School Year for Certain Students with Individualized Education Program
- 513 Student Promotion, Retention, and Program Design
- 515 Protection and Privacy of Pupil Records
- 524 Internet Acceptable Use Policy
- 604 Instructional Curriculum
- 613 Graduation Requirements
- 618 Assessment of Standard Achievement
- 620 Credit for Learning
- 624 Online Learning Options
- 701 Establishment and Adoption of School District Budget
- 706 Acceptance of Gifts
- 707 Transportation of Public School Students
- 708 Transportation of Nonpublic School Students
- 709 Student Transportation Safety Policy
- 710 Extra Curricular Transportation
- 805 Waste Reduction

All School Board members present voted in favor of the motion.

A motion was made by Jim Klitzke and seconded by Betsy Jensen to approve the hiring of Jon Bergeron, Technology Coordinator, 2008-2010. All School Board members present voted in favor of the motion.

A motion was made by Cara Hendrickson and seconded by Jim Klitzke to approve the 2008-2009 budget with \$4,216,884.70 in revenue and \$4,197,442.75 in expenditure. All School Board members present voted in favor of the motion.

A motion was made by Gail Yutrzenka and seconded by Betsy Jensen to certify the 2007-2008 graduates. All School Board members present voted in favor of the motion.

A motion was made by Jeff Chwialkowski and seconded by Chris Urbaniak to approve Chris Mills, LEA representative for 2008-2009. All School Board members present voted in favor of the motion.

A motion was made by Gail Yutrzenka and seconded by Jim Klitzke to approve the regular school board meeting date and time as the 3rd Monday of each month at 8:00 p.m. All School Board members present voted in favor of the motion.

A motion was made by Chris Urbaniak and seconded by Cara Hendrickson to approve the official newspaper as the Messenger. All School Board members present voted in favor of the motion.

A motion was made by Betsy Jensen and seconded by Gail Yutrzenka to approve the official depositories as Citizens State Bank, United Valley Bank, and the Minnesota Liquid Asset Fund. All School Board members present voted in favor of the motion.

A review of the current IRS mileage rate was completed. The current rate is .505.

A review of the proposed 2008-2009 school lunch prices was completed. The price will remain the same as 2007-2008. A motion was made by Gail Yutrzenka and seconded by Jeff Chwialkowski to approve the 2008-2009 school lunch prices as presented. All School Board members present voted in favor of the motion.

A review of the current School Board member compensation was completed. The compensation for 2008-2009 was set at \$125 for the chair and \$100 members for regular meetings. Special meetings out of the school district will be paid \$100 per meeting. Special meetings in the school district will be paid \$25. A motion was made by Jim Klitzke and seconded by Betsy Jensen to approve the School Board member's compensation as presented. All School Board members present voted in favor of the motion.

A review of other current fees and charges for services was completed. The fee for Driver's Education for 2008-2009 will be \$230. The rate for substitute teachers will be \$100 per day. The rate for other support staff substitutes will be \$7.50 per hour. A motion was made by Cara Hendrickson and seconded by Jim Klitzke to approve the fees and charges as presented. All School Board members present voted in favor of the motion.

A review of estimates for roof repair and/or replacement for the Stephen New Gym was completed. A motion was made by Cara Hendrickson and seconded by Jim Klitzke to proceed with the two phase replacement of the current roof at a maximum of \$40,000 for phase one of the project. All School Board members present voted in favor of the motion.

A motion was made by Gail Yutrzenka and seconded by Betsy Jensen to approve the 2008-2009 contract for Colleen Radeke, Community Education Director. All School Board members present voted in favor of the motion.

A motion was made by Betsy Jensen and seconded by Jeff Chwialkowski to approve the 2008-2009 contract of Sheree Setterholm, Learning Readiness Teacher and Coordinator. All School Board members present voted in favor of the motion.

Superintendent Items:

- The next regular School Board meeting will be held on Monday, July 21st at 8:00 p.m. in the Stephen Superintendent's office.
- A review of the Meet & Confer process was completed. Mr. Mills was directed to set up two meetings during the 2008-2009 school year with representation from the certified faculty. Three members of the School Board will be assigned to this committee meeting.
- A \$1000 grant has been awarded to the SAC Art program. The grant was written by Polly Peterson and funded by the Northwest Minnesota Arts Council.
- A review of responsibilities and reassignments in the district secretarial positions. A change in responsibilities will result in significant school district financial savings.
- A review of the Argyle kitchen project was completed. The flooring, dishwashing system, and cleaning are being completed at this time. The project is waiting for approval of a plumbing project.
- The following projects were reviewed: completion of seating project at Stephen and Argyle sites, Stephen New Gym roof, Argyle 1905 building painting and chimney, completion door projects at both sites, and several classroom painting projects.
- A review of the visit from the State Fire Marshall at both building sites.
- A packet of information regarding the completion of the Legislative session was distributed in each School Board packet.
- The bid information for fuel, milk, and bread has been sent out to vendors. The information is due back by June 27th.
- At this time all school district positions have been filled for the 2008-2009 school year.
- A review of current and projected enrollments was presented.
 - 2008-2009 355 students
 - 2009-2010 353 students
 - 2010-2011 351 students
 - 2011-2012 344 students
 - 2012-2013 324 students
- A review of Vaaler Insurance and the renewal rates. The school district will be accepting bids for property and auto insurance in the spring of 2009.
- A review of workman's comp personnel issues was completed.
- The following acknowledgements of gifts to the SAC Education Foundation:
 - Memory of Helen Edgar \$250 – Family of Helen Edgar

- Memory of Ambrose Gonsharowski \$10 – LC & & Phyllis Sundahl
- Gift A.L. Hogberg - \$25
- A discussion was held regarding a proposed partnership with the Northwest Foundation for a scholarship fund. Two proposals were reviewed. A proposal to establish a SAC Education Foundation with the Northwest Foundation with a financial commitment from the Northwest Foundation will be reviewed and a final decision will be made by July 1st, 2008.

A review of the following capital projects was completed.

- Roof Project New Gym Stephen - \$40,000
- Completion of door projects at Argyle and Stephen - \$12,000
- Replacement of phone system at Argyle and Stephen - \$28,000
- Replacement of tile in classroom Stephen - \$3,000

A motion was made by Jim Klitzke and seconded by Gail Yutrzenka to approve the capital projects as presented. All School Board members present voted in favor of the motion.

A motion was made by Jeff Chwialkowski and seconded by Cara Hendrickson to approve the 3-year facility maintenance agreement with Johnson Control, Inc at a rate of \$24,250 a year. All School Board members present voted in favor of the motion.

A motion was made by Chris Urbaniak and seconded by Gail Yutrzenka to adjourn the meeting at 10:40 p.m. All School Board members present voted in favor of the motion.

Respectfully Submitted,

Gail Yutrzenka
ISD #2856 Clerk