

# Stephen/Argyle Central #2856

## Board Meeting Minutes

### February 20th, 2013

The regular February School Board meeting was called to order by Chair Jeff Chwialkowski at 8:10 p.m. on February 20, 2013 in the Argyle Superintendent's office. The School Board members present for the meeting were Jeff Chwialkowski, Betsy Jensen, Tony Safranski, Cara Hendrickson, Gail Yutrzenka, and Shawn Rominski. The School Board member absent were Steve McGlynn. Others present at the meeting were Ethan Marquis, Kevin Kuznia, Nathan Dalager, Mark Kroulik and Superintendent Chris Mills.

A motion was made by Cara Hendrickson and seconded by Tony Safranski to approve the agenda as presented. All School Board members present voted in favor of the motion.

A motion was made by Betsy Jensen and seconded by Shawn Rominski to approve the January 23rd regular School Board meeting minutes as presented. All School Board members present voted in favor of the motion.

A motion was made by Gail Yutrzenka and seconded by Cara Hendrickson to approve the February bills as presented. All School Board members present voted in favor of the motion.

A motion was made by Cara Hendrickson and seconded by Shawn Rominski to approve the Treasurers report as presented. All School Board members present voted in favor of the motion.

Administrative reports:

Mr. Mills provided information on the following activities at SAC Elementary:

- Minnesota Department of Education – Celebration School
- STEM Fair – 3/19
- Elementary Music concert – 3/21
- Principal Party – Bowling 2/1 EGF
- Spelling Bee – 1/24
- Academic Honor Roll – 1/25
- One Act Play performance – 1/25
- NWEA Testing – K-2
- MCA Math practice tests – Gr. 5&6
- Leadership and PLC meetings
- Parent/Teacher conference report
- 2013-2014 staff assignments

Mr. Kroulik present a report on the following activities at SAC High School:

- Parent/Teacher conference report
- Senior class trip – Update parent meeting and finance
- Testing
  - GRAD Math retests
  - GRAD Reading retest
  - MCA III GRAD Field Test
  - Minnesota Student survey
  - MCA OLPA Math practice tests
  - MCA Math and Reading tests in April
- CPR – Grade 10 in Health – February 26,27,28 – M. Gerszewski
- Para-professional needs in Special Education
- Pre-registration for 2013-2014 classes
- Driver's Education classes – begin 2/23
- TEAM JETS compete – Mr. Paulson 2/20/13
- One-Act Play – Mrs. Jensen (3 local performances)
- Student Council convention – Mrs. Swanson 2/27
- Vocal Music concert – Karlstad 2/27
- UMC Career Day – Juniors 3/19

Mr. Kuznia provided updates on SAC activities and athletics:

- Girls and Boys BB – QRF ratings and seeding
- Play-off brackets
- Wrestling Tournament update
- One-Act Play results – 2<sup>nd</sup> Sub-Section/5<sup>th</sup> Section
- Community Education
  - Argyle Lions Elementary Tournament 2/23
  - Spring Babysitting class
  - Knights of Columbus Regional in Stephen - 2/24
- Head Volleyball position

Mr. Marquis provided an update on district technology:

- Academic Testing
- JMC representative review of on-line JMC for 2013-14
- Pre-School computers
- NWEA server issues
- STEM fair

A review of proposed 2013-2014 calendar was completed. A calendar was recommended with the understanding there may be adjustments in parent/teacher conferences and dates due to teacher negotiations. A motion was made by Betsy Jensen and seconded by Gail Yutzenka to approve the 2013-2014 calendar as presented. All School Board members present voted in favor of the motion.

A motion was made by Cara Hendrickson and seconded by Shawn Rominski to approve the resolution discontinuing and reducing educational programs and positions. All School Board members present voted in favor of the motion.

A motion was made by Gail Yutzenka and seconded by Shawn Rominski to approve the membership in the Northwest Council of Collaboratives for 2013-2014. All School Board members present voted in favor of the motion.

A motion was made by Betsy Jensen and seconded Tony Safranski to approve the bid and purchase of a 71 passenger Blue Bird bus - \$83,808. All School Board member present voted in favor of the motion.

A review of budget reductions for the 2013-2014 school year was completed. A motion was made by Tony Safranski and seconded by Cara Hendrickson to approve the 2013-2014 budget reductions as proposed. All School Board members present voted in favor of the motion.

A motion was made by Shawn Rominski and seconded by Tony Safranski to approve the request for Early Retirement Incentive as presented in policy by Robert Clausen – 43 years of service. All School Board members present voted in favor of the motion.

A motion was made by Shawn Rominski and seconded by Cara Hendrickson to accept the resignation/retirement of Robert Clausen, Industrial Technology Teacher, effective 6/1/2013. The resignation/retirement is accepted with deep appreciation for the 43 years of service to the students and families of Stephen/Argyle Central and Stephen. All School Board members present voted in favor of the motion.

The meeting was closed for negotiations at 910 p.m.

The meeting was opened for negotiations at 9:20 p.m.

A motion was made by Cara Hendrickson and seconded by Betsy Jensen to approve the contract proposal presented by Mark Kroulik for 2013-2014 school year as presented. All School Board members present voted in favor of the motion.

A motion was made by Tony Safranski and seconded by Gail Yutzenka to accept the resignation of Jodi Tescher, School Social Worker, effective 3/1/2013. All School Board members present voted in favor of the motion.

A motion was made by Betsy Jensen and seconded by Shawn Rominski to accept the intent to negotiate from Education Minnesota Stephen/Argyle – 2013-2015. All School Board members present voted in favor of the motion.

A motion was made by Shawn Rominski and seconded by Cara Hendrickson to approve the leave request of Melanie McGlynn as presented. All School Board members present voted in favor of the motion.

Superintendent Items:

- The next regular School Board meeting will be held on Monday, March 18<sup>th</sup> at 6:30 a.m. in the Stephen Superintendent's office.

- Legislative update – There are a number of proposals involve general education levy, student aid formulas, early childhood, Kindergarten funding, and reducing unfunded mandates. Most of the proposals are currently on hold until the February State funding forecast comes out. After that is presented, we should see some definite movement on funding for 2013-2015.

- JCI project should be completed by the end of March. Staff completed facility walk through on 2/20.

- A review of the Northwest Early Childhood Initiative was completed.

- Health Insurance Staff Pilot – Year #2 – Biometric Screening was completed with the cooperation of Sanford Health.

- Minnesota Rural Education Association Board meeting will be held on 2/24-25 in St. Paul at the Capital.

- A discussion was held regarding the purchase of an I-Pad Lab for the Elementary. Several grants have been written at this time and we are waiting to see if they will be funded. Most grants include matching funding, so the district would match to make the purchase.

- If there is another snow day – March 22<sup>nd</sup> will be used as a staff day. The other two staff days will be used as staff development days unless there are additional snow days. Then the days would be made up as student days after Memorial Day.

- We are currently working on producing a Principal Evaluation plan that will comply with the new mandate to be presented to the School Board in March. It would be implemented for the 2013-14 school year. We will be working with staff to design a teacher evaluation to be implemented in 2014-15.

- The new Federal Health care guidelines have the potential to cause an additional \$60,000-\$80,000 work of expense yearly to provide additional health insurance for staff. There will be additional clarification being provided in the next 3-6 months. This will be implemented in 2015.

- Grants – ONEOK grant for \$5,000 (technology) has been submitted. Monsanto grant for \$10,000 (technology) has been submitted. Bremer grant for \$15,000 (Playground) has been submitted.

- A review of the Driver's Education program was completed. The classroom portion for new drivers will begin 2/23.

- Shared Service meeting will be held at the NWSC on 2/26 – We are looking at option to share business services with Region I.

- A review of current job posting in the areas of Para Professional, School Social Worker, and Elementary Teacher.

- School Board Recognition is February 18<sup>th</sup>-23<sup>rd</sup>.

- PEP Grant is in full swing – Physical Education staff are working with the program to create awareness of personal health and fitness. The grant will generate about \$15,000 worth of equipment and personnel resources for the 12-13 school year.

- Minnesota School Board Association Negotiation Seminar was held on 2/13 in Thief River Falls – Superintendent Mills and Shawn Rominski attend the training.

- Marshall County Emergency Management facilitated a area meeting of first responder personnel to discuss response to school emergency situations. The meeting was held to facilitate planning for multiple situations. The meeting was held in Argyle on 2/20 at 6:00 p.m.

- A five year enrollment review was completed – The following are the current and projected K-12 enrollments:

- 2012-2013 307 students
- 2013-2014 301 students
- 2014-2015 293 students
- 2015-2016 285 students
- 2016-2017 269 students
- 2017-2018 268 students

- Spanish position – Interview set for early March.

- 55 Alive set for 3/26 – Stephen

A motion was made by Gail Yutrzenka and seconded by Cara Hendrickson to adjourn the meeting at 9:53 p.m. All School Board members present voted in favor of the motion.

Respectfully Submitted,

Gail Yutrzenka  
ISD #2856 Clerk