

Stephen/Argyle Central #2856

Board Meeting Minutes

July 15th, 2013

The regular July School Board meeting was called to order by Chair Jeff Chwialkowski at 6:34 a.m. on July 15th, 2013 in the Stephen Superintendent's office. The School Board members present for the meeting were Jeff Chwialkowski, Betsy Jensen, Tony Safranski, Steve McGlynn, Cara Hendrickson, and Shawn Rominski. School Board member absent were Gail Yutrzenka. Others present at the meeting were Bob Clausen, Ethan Marquis, Kevin Kuznia, Mark Kroulik, and Superintendent Chris Mills.

A motion was made by Cara Hendrickson and seconded by Betsy Jensen to approve the agenda as presented. All School Board members present voted in favor of the motion.

A motion was made by Betsy Jensen and seconded by Tony Safranski to approve the June 17th regular School Board meeting minutes as presented. All School Board members present voted in favor of the motion.

A motion was made by Cara Hendrickson and seconded by Tony Safranski to approve the July bills as presented. All School Board members present voted in favor of the motion.

A motion was made by Steve McGlynn and seconded by Shawn Rominski to approve the Treasurers report as presented. All School Board members present voted in favor of the motion.

Administrative report

Mr. Mills provided information on summer activities at SAC Elementary:

- Update on building cleaning and projects
- Review of elementary schedule plans and personnel updates
- Update on Pre-school personnel and enrollment projections

Mr. Kuznia presented information on SAC activities and athletics:

- Fall Sports Parents' meeting on Thursday, August 8th (parents and athletes)
- Important Upcoming dates:
 - August 12th Cheerleading, Cross Country, Football, Volleyball begin
 - August 13th Junior High Football and Volleyball
 - August 20th Volleyball Jamboree in Warren
 - August 23rd Meet the Storm Night (6:00 p.m.)
 - August 24th Top of the State FB Jamboree (3:30 Argyle)
 - August 26th Cross country Meet in TRF
 - August 27th Volleyball vs BGMR (H)
 - August 29th Volleyball vs LOW (H)
 - August 29th Football @ WEM (Erskine)
- 2013-2014 Coaching assignments
- Sport Boosters update

Mr. Marquis presented information on technology at SAC:

- Summer Work
 - Large-scale maintenance wrapping up (student machines, labs, cleaning, updates)
 - New I-Pads lab prepped for Elementary

- Next Generation JMC conversation
- Summer Workshops
- Projects
 - JMC Conversation and staff training
 - Printer efficiency and updates – I-Pad printing
 - Staff Work request – Summer workshops
 - Argyle cell booster
 - Staff computer updates and inventory

A motion was made by Shawn Rominski and seconded by Tony Safranski to approve the hiring of James Parker, Math Instructor, effective 2013-2014 school year. All School Board members present voted in favor of the motion.

A final review of the following policies updated by the Minnesota Legislature and Minnesota School Board Association was completed.

- 203.5 School Board Meeting Agenda
- 205 Open Meetings and Closed Meetings
- 405 Veteran's Preference
- 406 Public and Private Personnel Data
- 407 Employee Right to Know – Exposure to Hazardous Substances
- 413 Harassment and Violence
- 414 Mandated Reporting of Child Neglect or Physical or Sexual Abuse
- 417 Chemical Use and Abuse
- 418 Drug-Free Workplace/Drug-Free School
- 419 Tobacco-Free Environment
- 422 Policies Incorporated by Reference
- 425 Staff Development
- 509 Enrollment of Nonresident Students
- 509 Form: Statewide Enrollment Options Form
- 515 Protection and Privacy of Pupil Records
- 515 Form: Public Notice
- 523 Policies Incorporated by Reference
- 524 Internet Acceptable Use and Safety Policy
- 532 Use of Peace Officers and Crisis Teams to Remove Students with IEPs from School Grounds
- 604 Instructional Curriculum
- 610 Field Trips
- 613 Graduation Requirements
- 620 Credit for Learning
- 624 Online Learning Options
- 707 Transportation of Public School Students
- 709 Student Transportation Safety Policy
- 711 Video Recording on School Buses
- 712 Video Surveillance Other Than on Buses
- 802 Disposition of Obsolete Equipment and Material
- 902 Use of School District Facilities and Equipment

Policies with Non-Substantive Changes

503 Student Attendance

504 Student Dress and Appearance

506 Student Discipline

526 Hazing Prohibition

527 Student Use and Parking of Motor Vehicles; Patrols,
Inspections, and Searches

533 Wellness

602 Organization of School Calendar and School Day

609 Religion

703 Annual Audit

801 Equal Access to School Facilities

A motion was made by Betsy Jensen and seconded by Cara Hendrickson to approve policies as presented. All School Board members present voted in favor of the motion.

A motion was made by Tony Safranski and seconded by Steve McGlynn to approve the SAC Secondary Handbook as presented. All School Board members present voted in favor of the motion.

A motion was made by Shawn Rominski and seconded by Tony Safranski to approve the hiring of Robert Clausen, Industrial Arts Instructor, effective 2013-2014 school year. All School board members present voted in favor of the motion.

A motion was made by Betsy Jensen and seconded by Cara Hendrickson to approve the Milk bid – Cass Clay as presented. All School Board members present voted in favor of the motion.

A motion was made by Steve McGlynn and seconded by Shawn Rominski to approve the bread bid - Northwest Service Cooperative/Bimbo Bakeries as presented. All School Board members present voted in favor of the motion.

A motion was made by Shawn Rominski and seconded by Cara Hendrickson to approve the fuel bid – Chales, Valley Oil, and Cenex as presented. All School Board members present voted in favor of the motion.

A motion was made by Betsy Jensen and seconded by Steve McGlynn to approve the SAC Elementary Handbook as presented. All School Board members present voted in favor of the motion.

A motion was made by Tony Safranski and seconded by Shawn Rominski to approve the membership with the Minnesota School Board Association for 2013-2014. All School Board members present voted in favor of the motion.

A motion was made by Cara Hendrickson and seconded by Shawn Rominski to accept the resignation of Bree Schindele, Learning Readiness/ECFE Teacher-Coordinator, effective 7-2-13. All School Board members present voted in favor of the motion.

A motion was made by Betsy Jensen and seconded by Shawn Rominski to approve the Master Agreement with SAEM for 2013-2015 as presented. All School Board members present voted in favor of the motion.

A motion was made by Tony Safranski and seconded by Cara Hendrickson to approve the hiring of Brittnay Lindgren, Elementary Para-Professional, effective 2013-2014 school year. All School Board member present voted in favor of the motion.

A motion was made by Betsy Jensen and seconded by Steve McGlynn to approve the hiring of Jodi Szczepanski, Elementary Para-Professional, effective 2013-2014 school year. All School Board members present voted in favor of the motion.

A motion was made by Tony Safranski and seconded by Cara Hendrickson to approve the hiring of Kallie Lubarski, Learning Readiness/ECFE Teacher-Coordinator, effective 2013-2014 school year. All School Board members present voted in favor of the motion.

Superintendent Items:

- The next regular School Board meeting will be held on Monday, August 19th at 6:30 a.m. in the Argyle Superintendent's office.
- Minnesota of School Administrators/Minnesota School Board Association "Back to School Conference" will be held in Brooklyn Park August 5th-7th.
- Audit is taking place July 10th & 11th.
- At this time we are projecting an enrollment of 309 for the coming school year. We are tracking some mobility of families to solidify our projections.
- The Pre-School program is project to have between 16-19 student for the upcoming year. It will be a one section program running Tuesday's and Thursday's.
- State Reporting is a busy process in July – Transportation, Food Service, Finance, Summer Levy, School Discipline, Student Testing, Carl Perkins, Title I & II are a few of the reports due to be submitted to the Minnesota Department of Education.
- Transitions – We are in the process of transitioning duties in Transportation, Payroll, and Food Service. These duties are being redistributed with current staff and Region I.
- Notice of Election will be approved at the regular August School Board meeting.
- New Certified Staff – James Parker, Heidi Carlson, and Shanda Carlson
- Support Staff handbook for 13-14 is being updated. It will be reviewed with all support staff during back to school workshops.
- A review of updated policies dealing with Type III and Type A1 transportation was completed.
- The budget for 2013-2014 was presented for review.
- Minnesota Department of Education will be requiring updated strategic plans from all schools to enhance student achievement. This will be a requirement of accessing MDE revenue in the future.
- Summer Levy/Referendum Levy meeting will be presented by the Minnesota Department of Education – Tom Melcher on Tuesday, July 23rd.
- A review of the Learning Readiness/EFCE budget was completed.
- SAC continues to seek 2 JH/HS Para's 5 days a week and 2 Pre-School Para's for 2 days per week.
- A discussion regarding the Operating Referendum committee meeting was held to determine an Operating Referendum dollar amount for November Election. After reviewing the information and discussing community feedback it was determined that the Operating Referendum in 2013 will be \$1795 per pupil for 8 years.

A first review of the following policies updated by the Minnesota Legislature and Minnesota School Board Association was completed.

- 610 Field Trips
- 709 Student Transportation Safety Policies
- 710 Extracurricular Transportation

A motion was made by Betsy Jensen and seconded by Steve McGlynn to approve the contract of Chris Mills, Superintendent/Elementary Principal, effective 2014-2017 as presented. All School Board members present voted in favor of the motion.

A motion was made by Shawn Rominski and seconded by Tony Safranski to approve land change for Nevin Lubarski, MA to MA +15, effective 2013-2014 school year. All School Board members present voted in favor of the motion.

A motion was made by Cara Hendrickson and seconded by Tony Safranski to adjourn the meeting at 8:02 a.m. All School Board members present voted in favor of the motion.

Respectfully Submitted,

Gail Yutrzenka
ISD #2856 Clerk