

# Stephen/Argyle Central #2856

## Board Meeting Minutes

### April 15th, 2013

The regular April School Board meeting was called to order by Chair Jeff Chwialkowski at 6:33 a.m. on April 15th, 2013 in the Argyle Superintendent's office. The School Board members present for the meeting were Jeff Chwialkowski, Betsy Jensen, Tony Safranski, Steve McGlynn, and Gail Yutrzenka. The School Board member absent was Shawn Rominski and Cara Hendrickson. Others present at the meeting were Ethan Marquis, Kevin Kuznia, Jill Adolphson, Janelle Swanson, and Superintendent Chris Mills.

A motion was made by Betsy Jensen and seconded by Gail Yutrzenka to approve the agenda as presented. All School Board members present voted in favor of the motion.

A motion was made by Betsy Jensen and seconded by Tony Safranski to approve the March 18th regular School Board meeting minutes as presented. All School Board members present voted in favor of the motion.

A motion was made by Gail Yutrzenka and seconded by Steve McGlynn to approve the April bills as presented. All School Board members present voted in favor of the motion.

A motion was made by Steve McGlynn and seconded by Jeff Chwialkowski to approve the Treasurers report as presented. All School Board members present voted in favor of the motion.

Administrative reports:

Mr. Mills provided information on the following activities at SAC Elementary:

- Food Drive – March Food Shelf month (666lbs collected)
- Testing – Minnesota Comprehensive Assessments (Math, Reading, Science)
- Testing – Northwest Evaluation Assessments – Reading/Math
- Principal Party – 85 participants grades 3-6 4/12 bowling
- Destination State Tournament – 4/20
- Deep Portage Environmental Center Trip – Grades 5/6
- “Celebrate Children” activity – 4/18

Mr. Kroulik provided a written report while supervising Senior class trip:

- Senior Class trip report
- GRAD Testing

- 2013 Prom

Mr. Kuznia presented information on the following SAC athletics and activities:

- Weather presenting scheduling issues for all Spring activities.
- 2013-2014 coaching assignments – 1 applicant for Head Girls BB
- Booster Club update
- Weight room update

Mr. Marquis present an update on technology activities:

- Testing season
- 3/19 – STEM(Science, Technology, Engineering, Math) Fair Elementary
- Meals+ program
- Computer/Printer shuffle – Mini Lab
- Miss Kramer “flipped classroom”
- Summer work plan
- Technology Requisitions

A motion was made by Betsy Jensen and seconded by Tony Safranski to approve placement on Unrequested Leave of Absence for Mrs. Shawna Peterson, FACS/Health Instructor, effective - June 30<sup>th</sup>, 2013. All School Board members present voted in favor of the motion.

A motion was made by Steve McGlynn and seconded by Gail Yutrzenka to approve placement on Unrequested Leave of Absence for Mrs. Janelle Swanson, Business Instructor, effective - June 30<sup>th</sup>, 2013. All School Board members present voted in favor of the motion.

A motion was made by Betsy Jensen and seconded by Steve McGlynn to approve placement on Unrequested Leave of Absence for Mrs. Deanna McFarland, School Nurse, effective – June 30<sup>th</sup>, 2013. All School Board members present voted in favor of the motion.

A review of the 2013-2014 projected budget was completed. The revenue budget is projected based on 300 K-12 students and no increases in funding from the State of Minnesota. The expenditure budget is based on reductions that are currently taking place in the budget process. The projected difference for 2013-2014 is (\$166,284.00). A special meeting will be scheduled to continue the review of the budget projections for the future.

A motion was made by Steve McGlynn and seconded by Gail Yutrzenka to amend the 2012-2013 budget as:

- Revenue - \$4,658,733
- Expenditure - \$4,896,187
- Difference – (\$237,454)

All School Board members present voted in favor of the motion.

A motion was made by Tony Safranski and seconded by Jeff Chwialkowski to accept the resignation of Carrie Bertsch, effective at the end of the 2012-2013 school year. All School Board members present voted in favor of the motion.

A motion was made by Steve McGlynn and seconded by Betsy Jensen to approve the summer youth employment as presented. All School Board members present voted in favor of the motion.

A motion was made by Gail Yutrzenka and seconded by Tony Safranski to approve the employment of Landon Adolphson, summer technology support. All School Board members present voted in favor of the motion.

Superintendent Items:

- The next regular School Board meeting will be held on Monday, May 20<sup>th</sup> at 8:00 p.m. in the Stephen Superintendent's office.

- A legislative review as completed. The House and Senate are currently submitting their K-12 bills and budgets to conference committees for review.

- Grant in progress – NW MN Arts & PEP

- A special meeting will be scheduled to review projected budgets and to develop referendum committee for Fall 2013.

- A proposed School Board workshop was review for June 26<sup>th</sup> at 7:00 p.m. The meeting would be to review 2012-2013 and set goals for 2013-2014.

- Spring Retirement Social will be held May 11<sup>th</sup> – Location to be determined.

- Enrollment review shows 318 students currently – This includes 11 migrant students that have enrolled. There are also 23 Pre-School students.

- The following positions are currently posted and open – Elementary, Speech/Language, and School Social Worker.

- Minnesota Department of Education Health Inspection on the Argyle and Stephen Kitchen was completed in March.

- A review of Model Principal Evaluation Instrument was presented. This will be used in 2014 as a evaluation tool for principals.

- A review of the Minnesota Legislative proposal for Mandatory Health Insurance pool for all education employees. This would require all school employees would be required to participate in the Public Employee Insurance Program. There would be an increased cost to schools and employees.

- At this time the snow days during the 2012-2013 school year will be used as Staff Development days in the summer.

- A review of staff needs for the fall of 2013 – There will be positions open in the areas of custodial and para-professional.

- A draft of elementary requisitions was distributed for review.

- The exterior locks have been changed at both sites. The locks have changed to ensure supervision and security of the facilities.

A motion was made by Gail Yutrzenka and seconded by Betsy Jensen to adjourn at 8:13 a.m. All School Board members present voted in favor of the motion.

Respectfully Submitted,

Gail Yutrzenka  
ISD #2856 Clerk