

# Stephen/Argyle Central #2856

## Board Meeting Minutes

### June 17th, 2013

The regular June School Board meeting was called to order by Chair Jeff Chwialkowski at 6:32 a.m. on June 17th, 2013 in the Argyle Superintendent's office. The School Board members present for the meeting were Jeff Chwialkowski, Betsy Jensen, Tony Safranski, Steve McGlynn, Shawn Rominski, and Gail Yutzenka. School Board members absent were Cara Hendrickson. Others present at the meeting were Jackie Chwialkowski, Tammi Anderson, Bob Clausen, Ethan Marquis, Kevin Kuznia, Mark Kroulik, and Superintendent Chris Mills.

A motion was made by Steve McGlynn and seconded by Shawn Rominski to approve the agenda as presented. All School Board members present voted in favor of the motion.

A motion was made by Betsy Jensen and seconded by Tony Safranski to approve the April 15th regular School Board meeting minutes as presented. All School Board members present voted in favor of the motion.

A motion was made by Cara Hendrickson and seconded by Steve McGlynn to approve the April 24th special School Board meeting minutes as presented. All School Board members present voted in favor of the motion.

A motion was made by Gail Yutzenka and seconded by Cara Hendrickson to approve the May bills as presented. All School Board members present voted in favor of the motion.

A motion was made by Tony Safranski and seconded by Shawn Rominski to approve the Treasurers report as presented. All School Board members present voted in favor of the motion.

Administrative reports:

Mr. Mills provided information on the following activities at SAC Elementary:

- End of Year Activities
- Building projects/summer maintenance
- Staffing and enrollment
- Schedules

Mr. Kroulik presented information on the following activities at SAC Secondary:

- Graduation 2013
- Honor Student update
- GRAD Math testing for Class of 2014
- ACT testing review 2012-2013
- Student Handbook proposed for 2013-2014
- Discipline Report for 2012-2013
- High School schedule – Pending filling Math position

Mr. Kuznia provide a report on SAC activities:

- 2013-2014 Coaching Assignment
  - JV and JH Volleyball coaches
  - Cheer Advisors, JH Girl's Basketball, Baseball openings
- Schedule – SAC Website scrolling calendar
- Booster Club – Equipment and Misc. Expenses
- Review of contributions and purchases by Sports Boosters

Mr. Marquis provide an update on Technology activities:

- Summer Work
  - General cleaning, maintenance, and software updates
  - Organize and Inventory

- Hardwire labs
- Streamline student machines – Imaging
- Summer Professional Development opportunities
- Upcoming projects
  - Staff work requests
  - Server updates
  - Staff computer updates
  - E-mail account updates
  - SAC Internet content filtering

A motion was made by Betsy Jensen and seconded by Steve McGlynn to approve the budget for 2013-2014. Revenue - \$4,430,522 and Expenditures - \$4,552,586 Total difference – (-\$122,064). All School Board members present voted in favor of the motion.

A review of calendar options for 2013-2014 was completed. A motion was made by Gail Yutrzenka and seconded by Tony Safranski to adopt the amended calendar option C as presented. All School Board members present voted in favor of the motion.

A motion was made by Betsy Jensen and seconded by Shawn Rominski to accept the resignation of Morgan Halvorson, sign language/para-professional, effective the end of the 2012-2013 school year. All School Board members present voted in favor of the motion.

A second review of policies updated by the Minnesota Legislature and Minnesota was completed:

- 203.5 School Board Meeting Agenda
- 205 Open Meetings and Closed Meetings
- 405 Veteran's Preference
- 406 Public and Private Personnel Data
- 407 Employee Right to Know – Exposure to Hazardous Substances
- 413 Harassment and Violence
- 414 Mandated Reporting of Child Neglect or Physical or Sexual Abuse
- 417 Chemical Use and Abuse
- 418 Drug-Free Workplace/Drug-Free School
- 419 Tobacco-Free Environment
- 422 Policies Incorporated by Reference
- 425 Staff Development
- 509 Enrollment of Nonresident Students
- 509 Form: Statewide Enrollment Options Form
- 515 Protection and Privacy of Pupil Records
- 515 Form: Public Notice
- 523 Policies Incorporated by Reference
- 524 Internet Acceptable Use and Safety Policy
- 532 Use of Peace Officers and Crisis Teams to Remove Students with IEPs from School Grounds
- 604 Instructional Curriculum
- 610 Field Trips
- 613 Graduation Requirements
- 620 Credit for Learning
- 624 Online Learning Options
- 707 Transportation of Public School Students
- 709 Student Transportation Safety Policy
- 711 Video Recording on School Buses
- 712 Video Surveillance Other Than on Buses

802 Disposition of Obsolete Equipment and Material  
902 Use of School District Facilities and Equipment  
Policies with Non-Substantive Changes  
503 Student Attendance  
504 Student Dress and Appearance  
506 Student Discipline  
526 Hazing Prohibition  
527 Student Use and Parking of Motor Vehicles; Patrols,  
Inspections, and Searches  
533 Wellness  
602 Organization of School Calendar and School Day  
609 Religion  
703 Annual Audit  
801 Equal Access to School Facilities

A motion was made by Shawn Rominski and seconded by Gail Yutrzenka to certify the 2013 Stephen/Argyle Central Graduates as presented. All School Board members present voted in favor of the motion.

A motion was made by Steve McGlynn and seconded Shawn Rominski to approve Chris Mills, LEA representative for 2013-2014. All School Board members present voted in favor of the motion.

A motion was made by Betsy Jensen and seconded by Steve McGlynn to approve the School Board meeting calendar for 2013-2014 as presented. All School Board members present voted in favor of the motion.

A motion was made by Tony Safranski and seconded by Shawn Rominski to approve the official newspaper – Messenger. All School Board members present voted in favor of the motion.

A motion was made by Betsy Jensen and seconded by Steve McGlynn to approve the official depositories – Koda, united valley Bank, and Liquid Asset Fund. All school Board members present voted in favor of the motion.

A motion was made by Gail Yutrzenka and seconded by Tony Safranski to approve the 2013-2014 school food program prices as presented. All School Board members present voted in favor of the motion.

A motion was made by Betsy Jensen and seconded by Shawn Rominski to approve School Board member compensation at the current rates. All School Board members present voted in favor of the motion.

A motion was made by Tony Safranski and seconded by Steve McGlynn to approve other fees and charges for services and programs as presented. All School Board members present voted in favor of the motion.

A motion was made by Betsy Jensen and seconded by Gail Yutrzenka to approve Memorandum of Agreements with Northland Community and Technical College and University of Minnesota – Crookston for College in the High School program 2013-2014.

A motion was made by Steve McGlynn and seconded by Tony Safranski to approve the Health and Safety budget for 2013-2015 as presented. All School Board members present voted in favor of the motion.

A motion was made by Gail Yutrzenka and seconded by Shawn Rominski to approve contract for services – Sheree Setterholm, MCI Community Coordinator 2013-2014. All School Board members present voted in favor of the motion.

A motion was made by Tony Safranski and seconded by Betsy Jensen to recognize with deep appreciation Lynette Fay for her 37 years of service to the children and communities of Stephen and Stephen/Argyle Central. All School Board members present voted in favor of the motion.

Superintendent Items:

- The next regular School Board meeting will be held on Monday, July 15<sup>th</sup> at 6:30 a.m. in the Stephen Superintendent's office.
- A review of the Minnesota Rural Educations Association MN Legislative review was completed. The session provided a number of positive outcomes for schools. Much of the impact will be seen in 2014-2015.
- There are currently 308 K-12 students enrolled at SAC. We are projecting 23 Pre-School students. We are currently working on filling a math, social worker, and para-professional positions.
- Fuel, Milk, and Bread bid request have been sent out. They will be available for review and approval in July.
- The third and final payment will be submitted to the City of Stephen for utility billing issue - \$22,300. The payment will be made at the end of June 2013.
- District Technology committee has been reorganized and will meet in August to establish goals for 2013-2014.
- The 2013 Operating Referendum committee will meet on June 26<sup>th</sup> at 7 p.m. in the Stephen Old Gym. Invitation Letters have been mailed out to individuals and the meeting will be posted to the public.
- A review of project to replace flooring in the north Stephen hallway was completed. The project will be completed in early July.
- A rental agreement has been put in place between the City of Stephen and Stephen/Argyle Central for use of School District vehicles. This will serve as a yearly agreement.
- Current Job postings – Para-professionals, part-time Elementary, Math, and Social Worker
- Update on certified teacher negotiations

A motion was made by Gail Yutzenka and seconded by Tony Safranski to approve the hiring of Brittini Lindgren JV Volleyball and Jessica Bullock JH Volleyball. All School Board members present voted in favor of the motion.

A motion was made by Shawn Rominski and seconded by Betsy Jensen to adjourn the meeting at 7:40 a.m. All School Board members present voted in favor of the motion.

Respectfully Submitted,

Gail Yutzenka  
ISD #2856 Clerk