

Stephen/Argyle Central #2856

Board Meeting Minutes

January 23rd, 2013

The regular January School Board meeting was called to order by Jeff Chwialkowski at 8:00 p.m. on January 23rd, 2013 in the Stephen Superintendent's office. The School Board members present for the meeting were Jeff Chwialkowski, Gail Yutrzenka, Shawn Rominski, Betsy Jensen, Cara Hendrickson, Steve McGlynn and Tony Safranski. Others present at the meeting were Ethan Marquis, Shawna Peterson, Tammi Anderson, Mark Kroulik, Kevin Kuznia, and Superintendent Chris Mills.

A motion was made by Gail Yutrzenka and seconded by Cara Hendrickson to approve the agenda as presented. All School Board members present voted in favor of the motion.

At this time Jeff Chwialkowski called for nominations for School Board Chair. Jeff Chwialkowski was nominated for the position of School Board Chair. All nominations ceased for School Board Chair. A motion was made by Gail Yutrzenka and seconded by Shawn Rominski to approve the nomination of Jeff Chwialkowski as School Board Chair. All School Board members present voted in favor of the motion.

Chair Chwialkowski called for nominations for the position School Board Vice-Chair. Steve McGlynn was nominated for the position of School Board Vice-Chair. All nominations ceased for School Board Vice-Chair. A motion was made by Betsy Jensen and seconded by Gail Yutrzenka to approve the nomination of Steve McGlynn as School Board Vice-Chair. All School Board members present voted in favor of the motion.

Chair Chwialkowski called for nominations for the position School Board Clerk. Gail Yutrzenka was nominated for the position of School Board Clerk. All nominations ceased for School Board Clerk. A motion was made by Jeff Chwialkowski and seconded by Steve McGlynn to approve the nomination of Gail Yutrzenka as School Board Clerk. All School Board members present voted in favor of the motion.

Chair Chwialkowski called for nominations for the position School Board Treasurer. Betsy Jensen was nominated for the position of School Board Treasurer. All nominations ceased for School Board Treasurer. A motion was made by Cara Hendrickson and seconded by Shawn Rominski to approve the nomination of Betsy Jensen as School Board Treasurer. All School Board members present voted in favor of the motion.

A motion was made by Betsy Jensen and seconded by Shawn Rominski to approve the December 17th regular School Board meeting minutes as presented. All School Board members present voted in favor of the motion.

A motion was made by Cara Hendrickson and seconded by Steve McGlynn to approve the December 17th special School Board meeting minutes – Truth in Taxation as presented. All School Board members present voted in favor of the motion.

A motion was made by Gail Yutzenka and seconded by Cara Hendrickson to approve the January bills as presented. All School Board members present voted in favor of the motion.

A motion was made by Steve McGlynn and seconded by Tony Safranski to approve the Treasurers report as presented. All School Board members present voted in favor of the motion.

Administrative reports:

Mr. Mills provided information on the following activities at SAC Elementary:

- SAC Elementary – Designated as a Minnesota Department of Education Celebration School 2012.
- Marshall County – Thank You Letter – “2nd Annual Pre-School Pajama Drive”
- Artist in Residence – February 4th-8th
- Honor Roll – 2nd Quarter 1/25 10:30 a.m.
- Spelling Bee – 1/24 1:30 p.m.
- One Act Play performance – 1/25 9:30 a.m.
- Creativity Festival (25 Destination Imagination Students) – Bemidji
- Principal Party – 2/1
- Testing – MCA Math Mid February
- Professional Learning Committee – 1/23

Mr. Kroulik present information on the following activities at SAC Secondary:

- Class of 2013 Senior Trip – Finances/Itinerary
- Class of 2014 Trip fundraising – update
- Testing and Survey
 - Minnesota Student Survey, GRAD Math retest, MCA III Math, MCA OLPA Math
- National Honor Society program review
- Workshop 1/21 review of activities
- Knowledge Bowl team activities
- 2nd Quarter Report Cards
- Harry Anderson – Honorary Diploma
- Schedule of activities for the week

Mr. Kuznia provided an update on SAC activities and athletics:

- Upcoming events: Girl’s BB, Boy’s BB, Wrestling, One Act Play
- Concessions update
- Booster Club activities
- Community Education
- 2013-2014 calendar of activities and athletics on website

Mr. Marquis provided updates on technology activities:

- JMC Parent access - lunch
- Little Falls – I-Pad program site visit
- IP Issues resolved – Argyle site
- ReplayIt added to school website
- JMC issues
- BB slideshow development
- Student Testing
- Technology equipment shuffling and sharing
- Lunch/Grade book/attendance program research
- I-Pads in Elementary

A motion was made by Shawn Rominski and seconded Tony Safranski to provide a resolution of support for the “Safe Routes to Schools” grant. All School Board members present voted in favor of the motion.

A draft of the 2013-14-school calendar was reviewed. Several suggestions were reviewed as option to not have students after Memorial Day. The suggestions will be reviewed with staff and a calendar will be presented for action at the February regular School Board meeting.

A motion was made by Cara Hendrickson and seconded by Gail Yutzenka to approve the 2013 School Board committees as presented. All School Board members present voted in favor of the motion.

A motion was made by Betsy Jensen and seconded by Shawn Rominski to approve the 2013 senior class trip as presented:

- Mark and Beth Kroulik
- Garry and Sharron Kotts
- Cara Hendrickson and Amie Malm

All School Board members present voted in favor of the motion.

A motion was made by Steve McGlynn and seconded by Jeff Chwialkowski to approve the resolution directing administration to make recommendations and reductions in programs and positions. All School Board members present voted in favor of the motion.

A review of the budget recommendations for 2013-14 was completed. Discussions regarding personnel and programs followed the presentation of the following budget reductions:

- Administrative - \$35,000
- Certified Staff - \$163,125.28
- Support - \$47,273.21

The recommendations will be reviewed for action at the February regular School Board meeting.

A motion was made by Gail Yutrzenka and seconded by Cara Hendrickson to approve IRS mileage rates - \$.565. All School Board members voted in favor of the motion.

A motion was made by Betsy Jensen and seconded by Shawn Rominski to approve the request for Early Retirement Incentive as presented in policy by Jeanne Sustad – 37 years of service. All School Board members present voted in favor of the motion.

A motion was made by Shawn Rominski and seconded by Gail Yutrzenka to accept the resignation/retirement of Jeanne Sustad, Elementary Teacher, effective 6/30/13. The resignation/retirement is accepted with deep appreciation for the 37 years of service to the students and families of Stephen/Argyle Central and Stephen. All School Board members present voted in favor of the motion.

The purchase of a 77-passenger bus was table for action until the February regular School Board meeting.

A motion was made by Shawn Rominski and seconded by Cara Hendrickson to approve the “Honorary High School Diploma” for Harry Anderson WWII veteran. All School Board members present voted in favor of the motion.

A motion was made by Tony Safranski and seconded by Shawn Rominski to approve the following leave requests:

- Scott Groven – 2/19
- Nichole Groven – 2/19
- Jane Jensen – 2/19-21

All School Board members present voted in favor of the motion.

A motion was made by Cara Hendrickson and seconded by Steve McGlynn to approve the request for Early Retirement Incentive as presented in policy by Phyllis Ide – 38 years of service. All School Board members present voted in favor of the motion.

A motion was made by Shawn Rominski and seconded by Tony Safranski to accept the resignation/retirement is accepted with deep appreciation for the 38 years of service to the students and families of Stephen/Argyle Central and Stephen. All School Board present voted in favor of the motion.

Superintendent Items:

- The next regular School Board meeting will be held on Wednesday, February 20th at 8:00 p.m. at the Argyle Superintendent’s office.

- A review of the District Technology committee meeting held on 1/21 was completed. Highlights of the meeting included a review of current technology activities, exploring use of Bring Your on Technology initiative, and review of training opportunities for staff.

- The current K-12 enrollment is 306 students. There are 23 Pre-School students.

- State of the School article is included in the packet and published in the Messenger on 1/23/13.

- An update on JCI punch list items and heating controls was provided.
- A review of the Minnesota School Board Association conference was completed.
- A review of staff development activities held on 1/21 was completed.
- Region 8 committee – District 32 school board rep. – Jeff Chwialkowski
- Artist in Residence Grant submitted to Northwest Arts Council
- A discussion regarding the state aide payment shift from 64% to 82.5% of current year funding. The additional 17.5% will be paid in the Fall of 2013.
- School picture proposals – SIS and Life Touch
- Wikstrom's grant - \$21,319
- JCI Performance contract – This is a guaranteed part of the building project.

This part of the project will be canceled due to financial considerations.

- Minnesota School Board Association negotiations training – 2/13 in TRF
- Minnesota Department of Education Teacher Evaluation workshop will be held on February 5th in TRF
- Minnesota Rural Education Legislative Platform was made available.
- PEP grant was reviewed - \$4,910 worth of resources available in 2012-13
- Governor's Budget proposal was review as the Minnesota Legislative session begins to establish a 2013-2015 budget.

A motion was made by Gail Yutrzenka and seconded by Cara Hendrickson to adjourn the meeting at 9:44 p.m. All School board members present voted in favor of the motion.

Respectfully Submitted,

Gail Yutrzenka
ISD #2856 Clerk