

Stephen/Argyle Central #2856

Board Meeting Minutes

May 24th, 2013

The regular May School Board meeting was called to order by Chair Jeff Chwialkowski at 6:30 a.m. on May 24th, 2013 in the Stephen Superintendent's office. The School Board members present for the meeting were Jeff Chwialkowski, Betsy Jensen, Tony Safranski, Steve McGlynn, Shawn Rominski, Cara Hendrickson, and Gail Yutrzenka. Others present at the meeting were Tammi Anderson, Kevin Kuznia, Melanie McGlynn, Mark Kroulik, and Superintendent Chris Mills.

A motion was made by Steve McGlynn and seconded by Shawn Rominski to approve the agenda as presented. All School Board members present voted in favor of the motion.

A motion was made by Betsy Jensen and seconded by Tony Safranski to approve the April 15th regular School Board meeting minutes as presented. All School Board members present voted in favor of the motion.

A motion was made by Cara Hendrickson and seconded by Steve McGlynn to approve the April 24th special School Board meeting minutes as presented. All School Board members present voted in favor of the motion.

A motion was made by Gail Yutrzenka and seconded by Cara Hendrickson to approve the May bills as presented. All School Board members present voted in favor of the motion.

A motion was made by Tony Safranski and seconded by Shawn Rominski to approve the Treasurers report as presented. All School Board members present voted in favor of the motion.

Administrative reports:

Mr. Mills provided information on the following activities at SAC Elementary:

- Jump Rope for Heart raised \$8,239 – Congrats to students and Mr. Groven
- MCA Testing and NWEA Testing
- Destination Imagination State Tournament
- PEP Grant activities
- Summer School – “Jump Start”
- Pre-School Graduation – 24 students
- Environmental Studies – Deep Portage Grade 5 & 6
- Grades 3-6 End of Year Water Park
- Grades K-2 Park and Movie

- Elementary Awards Day
- Elementary Summer Science Camp

Mr. Kroulik provided a report on the following activities at SAC Secondary:

- Class of 2013 and Graduation
- Requisitions 2013-14 review
- MCA, MTAS, and GRAD Testing updates
- National Honor Society update from Mr. Dalager
- High School Class schedule for 2013-14
- Student Council Activities – May 24th
- Staff Spring Social and Retirement Recognition – May 30th
- 7th grade Orientation
- Teacher Evaluation policy – Legislative review
- Principal Evaluation policy – Legislative review

Mr. Kuznia provided a report on the following activities/athletics at SAC:

- Spring Activities Play-off/Tournament schedule
 - Golf (boys and girls) – Sub-sections 5/23, Sections 5/28, State 6/11-12
 - Track – Sub-section 5/23, Section 6/1, State 6/7
 - Baseball – Sub-section May 30, June 1st and 4th
 - o Sections June 6&7, State June 13,14,17
 - Softball – Won first round, lost in 2nd round
 - Summer 2013
 - o Weights – Schedule
 - o Schedules of activities available on website through Google calendar
 - o Camps – cheerleading, football, volleyball, & basketball
 - Booster Club
 - o Year-end June 30th
 - o Girls State – True Team expenses
 - o Strong balance to support planned expenses
 - Year-end and wrap-up
 - o Cheerleading coach, 2 volleyball coaches, & JH GBB coach
 - o Wrestling meeting and summer planning
 - o Two-day self-defense training for senior girls
 - o Open Gym – M-TH (6:00 p.m.-8:30 p.m.)

Mr. Marquis provided a written update on SAC Technology activities:

- Testing updates
- Staff activities:
 - Mr. Kuznia, Mrs. McGlynn, Grades 4-6 I-Movies, and Mr. Groven 6th grade video production.

- Grade 7-12 e-mail conversion
- Up-coming projects
 - Summer work include inventory, updating software and hardware, streamline servers and other equipment, Wifi coverage, staff work requests, and other general cleaning and maintenance

A motion was made by Betsy Jensen and seconded by Shawn Rominski to approve the hiring of Dan Lindgren, Head Girls Basketball coach. All School Board member present voted in favor of the motion.

A motion was made by Cara Hendrickson and seconded by Tony Safranski to accept the resignation of Beth Radeke, Para-professional , effective the end of the 2012-2103 school year. All School Board members present voted in favor of the motion.

A motion was made by Gail Yutrzenka and seconded by Steve McGlynn to approve the membership for 2013-2014 with the Minnesota State High School League as presented. All School Board members present voted in favor of the motion.

A motion was made by Shawn Rominski and seconded by Cara Hendrickson to approve the hiring of Heidi Carlson, Elementary Instructor, effective for the 2013-2014 school year.

A motion was made by Betsy Jensen and seconded by Shawn Rominski to approve the hiring of Shanda Carlson, Speech/language Instructor, effective for the 2013-2104 school year.

A review of school calendar options for the 2013-2014 school year were completed. Options will be brought to the regular June school board meeting including 2 storms days.

A motion was made by Tony Safranski and seconded by Shawn Rominski to approve the I-pad purchase proposal as presented. All School Board members present voted in favor of the motion.

A motion was made by Betsy Jensen and seconded by Steve McGlynn to accept the resignation/retirement of Mark Kroulik, High School Principal, effective 6-30-2013. All School Board members present voted in favor of the motion.

A motion was made by Gail Yutrzenka and seconded by Cara Hendrickson to approve the Principal Evaluation tool as presented for the 2013-2014 school year. All School Board members present voted in favor of the motion.

A motion was made by Steve McGlynn and seconded by Tony Safranski to accept the resignation of Renee Lindgren, effective the end of the 2012-2013 school year. All School Board members present voted in favor of the motion.

A motion was made by Shawn Rominski and seconded by Gail Yutrzenka to accept the resignation of Kim Gajeski, effective the end of the 2012-2013 school year, with appreciation for her 17 years of service to the students of Stephen and Argyle. All School Board members present voted in favor of the motion.

Superintendent Items:

- The next regular School Board meeting will be held on Monday, June 17th at 6:30 a.m. in the Argyle Superintendent's office.
- Bus Inspections – Mr. Hendrickson and Mr. Hoeper did a great job.
- Technology purchasing – A District Technology meeting will be held on Thursday, May 30th at 11:00 a.m. to review planning and purchasing recommendations.
- A review was completed of a five year budget trend that includes revenue, expenditures, and enrollment.
- Referendum committee – June 26th Special meeting – Anyone interested in serving on the committee should contact a School Board member or any school staff
- Safe Routes to Schools Grant – The City of Argyle has received a grant to update sidewalk areas in the community. Great job Mrs. Radeke.
- The high school schedule is being updated once again. This is draft #6 based on staffing changes in recent weeks. Mr. Kroulik will be working on the updated schedule in the coming weeks.
- Spring Staff Social will be held on Thursday, May 30th – This will be an opportunity to recognize our retiring staff.
- An update on the PEP Grant was provided. Mr. Groven and Mr. Lubarski have been working with the grant and doing a great job.
- School Lunch program/policy/payment compliance were reviewed. The current policy will be updated for the 2013-2014 school year.
- A review of an opportunity involving the QZAB program was completed. This is a low interest bonding program that can be used to update facilities, purchase technology, and complete other projects.
- A billing issues with Chales Fuel supplier was discussed. The issues will be resolved with billing change and review of invoices.
- Pre-School class for 2013-14 is projected at 24 students
- Kindergarten class for 2013-14 is projected at 23 students
- Two CD's are due at the end of May – current rates are .25%
- Final payments are being made to JCI vendors at this time – The completion of the project will be at the end of June.
- The health insurance renewal for 2013-2014 7.5% on each policy. An additional option will be added also to meet the Affordable Care Act guidelines.
- An update was provide on the MN Legislative session. The update information was provided from the Minnesota Rural Education Association and Ehlers, Assoc.
- There will be a Negotiations meeting with SAEA staff on May 31st at 7:00 a.m. in Argyle Superintendent's office.
- A review of the proposed 2013-2014 budget – The budget will be updated in

June with the MN Legislative impact.

- A copy of the SAC Crisis Plan was distributed to the School Board for review.

A first review of the following policies updated by the MN Legislature in 2012 and the Minnesota School Board Association was completed.

203.5 School Board Meeting Agenda

205 Open Meetings and Closed Meetings

405 Veteran's Preference

406 Public and Private Personnel Data

407 Employee Right to Know – Exposure to Hazardous Substances

413 Harassment and Violence

414 Mandated Reporting of Child Neglect or Physical or Sexual Abuse

417 Chemical Use and Abuse

418 Drug-Free Workplace/Drug-Free School

419 Tobacco-Free Environment

422 Policies Incorporated by Reference

425 Staff Development

509 Enrollment of Nonresident Students

509 Form: Statewide Enrollment Options Form

515 Protection and Privacy of Pupil Records

515 Form: Public Notice

523 Policies Incorporated by Reference

524 Internet Acceptable Use and Safety Policy

532 Use of Peace Officers and Crisis Teams to Remove Students with IEPs from School Grounds

604 Instructional Curriculum

610 Field Trips

613 Graduation Requirements

620 Credit for Learning

624 Online Learning Options

707 Transportation of Public School Students

709 Student Transportation Safety Policy

711 Video Recording on School Buses

712 Video Surveillance Other Than on Buses

802 Disposition of Obsolete Equipment and Material

902 Use of School District Facilities and Equipment

Policies with Non-Substantive Changes

503 Student Attendance

504 Student Dress and Appearance
506 Student Discipline
526 Hazing Prohibition
527 Student Use and Parking of Motor Vehicles; Patrols,
Inspections, and Searches
533 Wellness
602 Organization of School Calendar and School Day
609 Religion
703 Annual Audit
801 Equal Access to School Facilities

A motion was made by Betsy Jensen and seconded by Steve McGlynn to approve the resolution relating to conducting a referendum revenue authorization election in 2013. All School Board members present voted in favor of the motion.

A motion was made by Steve McGlynn and seconded by seconded by Tony Safranski to accept the resignation of Jaclyn Kramer, Math Instructor, effective the end of the 2012-2013 school year. All School Board members present voted in favor of the motion.

The requestions for 2013-2014 were reviewed. A motion was made by Betsy Jensen and second Shawn Rominski to approve the 2013-2014 requestions as presented. All School Board members present voted in favor of the motion.

A motion was made by Shawn Rominski and seconded by Cara Hendrickson to approve Sanford Orthopedic proposal for sports/athletic training services. All School Board members present voted in favor of the motion.

A motion was made by Shawn Rominski and seconded by Cara Hendrickson to adjourn the meeting at 8:07 a.m. All School Board members present voted in favor of the motion.

Respectfully Submitted,

Gail Yutzenka
ISD #2856 Clerk