

Stephen/Argyle Central #2856

Board Meeting Minutes

January 22nd, 2014

The regular January School Board meeting was called to order by Jeff Chwialkowski at 8:00 p.m. on January 22nd, 2014 in the Argyle Superintendent's office. The School Board members present for the meeting were Jeff Chwialkowski, Gail Yutrzenka, Shawn Rominski, Betsy Jensen, Cara Hendrickson, Steve McGlynn and Tony Safranski. Others present at the meeting were Ethan Marquis, Mark Kroulik, Kevin Kuznia, and Superintendent Chris Mills.

A motion was made by Steve McGlynn and seconded by Shawn Rominski to approve the agenda as presented. All School Board members present voted in favor of the motion.

At this time Jeff Chwialkowski called for nominations for School Board Chair. Jeff Chwialkowski was nominated for the position of School Board Chair. All nominations ceased for School Board Chair. A motion was made by Betsy Jensen and seconded by Shawn Rominski to approve the nomination of Jeff Chwialkowski as School Board Chair. All School Board members present voted in favor of the motion.

Chair Chwialkowski called for nominations for the position School Board Vice-Chair. Steve McGlynn was nominated for the position of School Board Vice-Chair. All nominations ceased for School Board Vice-Chair. A motion was made by Shawn Rominski and seconded by Tony Safranski to approve the nomination of Steve McGlynn as School Board Vice-Chair. All School Board members present voted in favor of the motion.

Chair Chwialkowski called for nominations for the position School Board Clerk. Gail Yutrzenka was nominated for the position of School Board Clerk. All nominations ceased for School Board Clerk. A motion was made by Betsy Jensen and seconded by Tony Safranski to approve the nomination of Gail Yutrzenka as School Board Clerk. All School Board members present voted in favor of the motion.

Chair Chwialkowski called for nominations for the position School Board Treasurer. Betsy Jensen was nominated for the position of School Board Treasurer. All nominations ceased for School Board Treasurer. A motion was made by Steve McGlynn and seconded by Shawn Rominski to approve the nomination of Betsy Jensen as School Board Treasurer. All School Board members present voted in favor of the motion.

A motion was made by Shawn Rominski and seconded by Tony Safranski to approve the December 18th regular School Board meeting minutes as presented. All School Board members present voted in favor of the motion.

A motion was made by Gail Yutrzenka and seconded by Steve McGlynn to approve the January bills as presented. All School Board members present voted in favor of the motion.

A motion was made by Cara Hendrickson and seconded by Gail Yutrzenka to approve the Treasurers report as presented. All School Board members present voted in favor of the motion.

Administrative reports:

Mr. Mills provided information on the following activities at SAC Elementary:

- December Food Shelf collection resulted in donations of 515 lbs.
- Box tops for Kids collections result in earning SAC Elementary \$1,000
- Labels of Education – 6540 points submitted in December

- "Homework" discussion – PLC
- Honor Roll – 1/24 10:30 a.m.
- Principal Party – 1/24 12:00 p.m.-3:15 p.m. TRF Bowling
- Storyland: A Trip through Childhood Favorites P-2 TRF/MN Science Museum
- STEM Fair/Olympics – 3/27
- "I Love to Read Month" activities – March

Mr. Kroulik presented information on the following activities at SAC Secondary:

- Senior Class Trip – Class of 2014 update
- Class 2015 Class Trip update
- End of the First Semester – 2nd Quarter
- "How Not to Date a Jerk" – Mrs. Safranski (School Social Worker)
- Driver's Training starting Saturday, February 8th (Mr. Lubarski)
- CPR Training for student – MN High School Requirement (Mrs. Gerszewski)
- Post Secondary Financial Aid Night – January 28th
- Activity Fee letters have been sent out to participants that have not paid fees\
- Triple AAA Banquet is February 5th – SAC Representatives Brady Swanson & Emma St. Germain
- TRF Technology Workshop update

Mr. Kuznia provided information on SAC activities and athletics:

- List of upcoming Girl's BB, Boy's BB, Wrestling events
- One Act Play – Sub-Section 31 Competition 2/1 EGF
- Spring activity scheduling
- Booster Club update
- Community Education – Elementary BB
- 2014-2015
 - Schedules for FB and VB
 - Coaches opening – Head VB and FB Cheerleading

Mr. Marquis provide information on technology in the district:

- General updates and cleaning of SAC student machines
- InFocon winter meeting – TRF /Best Practice Workshop 8/25/14
- Education Technology workshop 1/20 TRF
- NW Technology meeting – 1/21
- Printer changes and updates
- Student/Staff projects
- Quarter 2 Grades – JMC
- Upcoming events
 - Winter Testing – NWEA, MCA-GRAD
 - Final Printer adjustments
 - Technology workshop action

A review of the proposed 2014-2015 school calendar was completed. The calendar will be forwarded to SAEM for review and comment.

A motion was made by Betsy Jensen and seconded by Steve McGlynn to approve the School Board committees as presented. All School Board members present voted in favor of the motion.

A motion was made by Shawn Rominski and seconded by Betsy Jensen to approve the following 2014 class trip chaperones: Mrs. Allison Neuschwander, Mr. and Mrs. Tony Safranski,

and Mr. and Mrs. Jeff Chwialkowski. All School Board members present voted in favor of the motion.

A motion was made by Tony Safranski and seconded by Shawn Rominski to approve the IRS mileage rate of \$.56 as the school district reimbursement rate. All School Board members present voted in favor of the motion.

A motion was made by Gail Yutrzenka and seconded by Tony Safranski to approve the lane change request of Tammi Anderson MA+15 to MA+30, effective February, 2014. All School Board members present voted in favor of the motion.

A motion was made by Betsy Jensen and seconded by Shawn Rominski to approve the lane change request of Heidi Carlson BA+45 to MA, effective February, 2014. All School Board members present voted in favor of the motion.

The first review of the following policies updated by the 2013 Minnesota Legislature and the Minnesota School Board Association:

- Policy 406 Public and Private Personnel Data
- Policy 414 Mandated Reporting of Child Neglect or Physical or Sexual Abuse
- Policy 503 Student Attendance
- Policy 506 Student Discipline
- Policy 509 Enrollment of Nonresident Students
- Policy 516 Student Medication
- Policy 521 Student Disability Nondiscrimination
- Policy 532 Use of Peace Officer and Crisis Team to Remove Students with IEP's from School Grounds
- Policy 603 Curriculum Development
- Policy 615 Testing Accommodations, Modification, and Exemptions for IEP's, Sections 504 Plans, and LEP Students
- Policy 619 Staff Development

Superintendent Items:

- The next regular School Board meeting will be held on Wednesday, February 19th at 8:00 p.m. at Stephen Superintendent's office.
- A review of the Thief River Falls Technology Day was completed.
- The current K-12 enrollment is 309 – The current Pre-School program enrollment is 20 students. A discussion was held regarding moving the Pre-School program into one section due to losing 4 students in the last two months. A review will be completed with the Pre-School teachers and coordinator.
- A copy of the 2014 State of the School article was provided for review. The article will be published in the Messenger.
- A review of the 2014 Winter Minnesota School Board Association conference was completed. The conference was held on January 15th-17th.
- Proposals are being accepted for school pictures beginning in the Fall of 2014. We have accepted proposals from 4 vendors. A final review and decision will be made at the February regular School Board meeting.
- There will be a School Board Officers workshop held in Bemidji on February 12th. The workshop is sponsored by the Minnesota School Board Association.
- Para-Professional Week – January 13-17
- A gift-donation of \$100 was received anonymously to be used to help a needy

family.

- Job Posting – SAC 7-12 Principal/Athletic Director position has been posted on January 17th through February 7th. The position is posted in the Messenger, Edpost, and School website.

- Stephen Playground Project – grants have been submitted to two equipment vendors. In addition, two other grants have been submitted to support purchasing equipment. The project is planned for installation in June 2014.

- Pre-School Graduation is scheduled for May 7th at 7:00 p.m. at SAC Elementary

- Parent/Teacher conferences are scheduled:

- Tuesday, February 11th (4 p.m.-7 p.m.)

- Wednesday, February 12th (2 p.m.-7 p.m.) – Early-out 1 p.m.

- MSBA Policy – Accepting Donations

- Resolution of accepting donations will be completed in June 2014

A motion was made by Cara Hendrickson and seconded by Tony Safranski to approve the leave requests of Janelle Swanson and Shanda Carlson as presented. All School Board members present voted in favor of the motion.

A motion Betsy Jensen and seconded Shawn Rominski to accept Mark Kroulik's intent to retire from Stephen/Argyle Central, effective 6-30-14. The resignation/retirement is accepted with deep appreciation for the 30 years of service to the students and families of Stephen/Argyle Central, Stephen, and Argyle. All School Board members present voted in favor of the motion.

A motion was made by Shawn Rominski and seconded by Cara Hendrickson to adjourn the meeting at 9:56 p.m. All School Board members present voted in favor of the motion.

Respectfully Submitted,

Gail Yutrzenka
ISD #2856 Clerk