

Stephen/Argyle Central #2856

Board Meeting Minutes

February 19th, 2014

The regular February School Board meeting was called to order by Chair Jeff Chwialkowski at 8:02 p.m. on February 19, 2014 in the Stephen Superintendent's office. The School Board members present for the meeting were Jeff Chwialkowski, Betsy Jensen, Tony Safranski, Cara Hendrickson, Gail Yutrzenka, Steve McGlynn, and Shawn Rominski. Others present at the meeting were Ethan Marquis, Kevin Kuznia, Jill Adolphson, Renee Jensen, Shawna Peterson, Mark Kroulik and Superintendent Chris Mills.

A motion was made by Cara Hendrickson and seconded by Gail Yutrzenka to approve the agenda as presented. All School Board members present voted in favor of the motion.

A motion was made by Betsy Jensen and seconded by Shawn Rominski to approve the January 22nd regular School Board meeting minutes as presented. All School Board members present voted in favor of the motion.

A motion was made by Steve McGlynn and seconded by Gail Yutrzenka to approve the February bills as presented. All School Board members present voted in favor of the motion.

A motion was made by Cara Hendrickson and seconded by Steve McGlynn to approve the Treasurers report as presented. All School Board members present voted in favor of the motion.

Administrative reports:

Mr. Mills provided information on the following activities at SAC Elementary:

- 2nd Quarter Honor Roll
- Principal's Party – Bowling
- Elementary – One Act Play presentation 1/30
- Spelling Bee – 2/5
- Parent/Teacher conferences
- K-2 NWEA Testing
- Nutrition Program – Grades 3-6 C. Matz
- STEM Fair – March 27th
- I Love to Read Month – March

Mr. Kroulik presented information on the following activities at SAC Secondary:

- Mid-term and Parent/Teacher conferences
- Senior class trip update
- Student Pre-registration for 14-15 process
- Calendar Items:
 - 1/28 Financial Aid Night - Mrs. Adolphson
 - 2/5 Triple AAA Banquet (Brady Swanson & Emma St. Germain)
 - 2/5 Spelling Bee
 - 2/6 GRAD Testing Reading and Math
 - 2/7 Snow Fest Activity Day and Dance – Student Council
 - 2/11&12 OLPA Math testing for grades 7 & 8
 - 2/13 TEAM (JETS) competition at UND – Mr. Paulson
 - 2/19 Career Expo at NCTC in TRF – Mrs. Adolphson

- 2/25 One Act Play community presentation – Stephen Senior Center
- 2/26 Large Group Instrumental Contest – Section 8 Mrs. Jensen
- Jerry Kill U of M Football coach – June 23rd in Argyle
- End of the 3rd Quarter 3/21
- Class 2015 – Fundraising for Senior Class trip
- Spanish Teacher – maternity leave

Mr. Kuznia provided an update on SAC Activities:

- Update of regular season games for GBB and BBB
- QRF seeding
- Wrestling – 2/14 Section Team 2/21-22 Section Individual
- One Act Play – Sub-Section competition 2/8
- Knowledge Bowl – Mr. Bullock
- Community Education
 - Argyle Lion's Elementary BB Tournament
 - Knights of Columbus Free Throw competition
- 2014-15 Open Activity positions
 - Head Volleyball
 - Cheerleading Advisor
 - JH Coaching positions

Mr. Marquis provided an update on technology at SAC:

- Winter Testing – NWEA, OLPA, GRAD
- Website Additions – Audio, images, ect.
- New Apple TV – video streaming, screen share
- Elementary I-Pads – Staff machines, QR codes, Protective cases, and class files
- Spring Testing – NWEA, MCA
- Student computer updates

A motion was made by Betsy Jensen and seconded by Shawn Rominski to approve the 2014-2015 SAC School calendar as presented. All School Board members present voted in favor of the motion.

A motion was made by Gail Yutzenka and seconded by Tony Safranski to approve the 2014 membership in the Northwest Council of Collaboratives. All School Board members present voted in favor of the motion.

Second review of the following policies updated by the 2013 Legislature and Minnesota School Board Association.

- Policy 406 Public and Private Personnel Data
- Policy 414 Mandated Reporting of Child Neglect or Physical or Sexual Abuse
- Policy 503 Student Attendance
- Policy 506 Student Discipline
- Policy 509 Enrollment of Nonresident Students
- Policy 516 Student Medication
- Policy 521 Student Disability Nondiscrimination
- Policy 532 Use of Peace Officer and Crisis Team to Remove Students with IEP's from School Grounds
- Policy 603 Curriculum Development

- Policy 615 Testing Accommodations, Modification, and Exemptions for IEP's, Sections 504 Plans, and LEP Students
- Policy 619 Staff Development

A motion was made by Steve McGlynn and seconded by Betsy Jensen to approve sick leave bank donation for Kathy Borowicz – 10 days. All School Board members present voted in favor of the motion.

A motion was made by Shawn Rominski and seconded by Cara Hendrickson to approve participation in Year 3 – Wellness Incentive program – NWSC. All School Board members present voted in favor of the motion.

A motion was made by Shawn Rominski and seconded by Steve McGlynn to approve the leave request of Jennifer Safranski, per SAEM as presented. All School Board members present voted in favor of the motion.

A motion was made by Betsy Jensen and seconded by Gail Yutzenka to approve the Stephen/Argyle Central Teacher Evaluation Plan, as presented. All School Board members present voted in favor of the motion.

A motion was made by Tony Safranski and seconded by Shawn Rominski to approve the leave of absence request of Lisa Larson, through the end of the 2013-14 school year. All School Board members present voted in favor of the motion.

A motion was made by Betsy Jensen and seconded by Cara Hendrickson to approve the leave request of Tammi Anderson, 2/13-14, as per SAEM as presented. All School Board members present voted in favor of the motion.

Superintendent Items:

- The next regular School Board meeting will be held on Monday, March 17th at 6:30 a.m. in the Argyle Superintendent's office.

- Legislative Update focuses on Facilities funding, school lunch programs, and bullying legislation.

- Northwest Early Childhood Initiative – Traveling Library “A Trip through Childhood Favorites” – Mrs. Setterholm

- Heath Insurance Pilot – 6 participants in the NWSC/BCBS program

- Minnesota Rural Education Association will have Board meeting on March 3rd and 4th in St. Paul. Board members will be meeting with Legislators on priorities.

- 2013-14 School calendar – Currently we do not have to make up any days for weather. We have used our two built in storm days and have adjusted a workshop day to a student day on March 24th.

- Principal/Teacher Evaluation – We are continuing to work through the progressive process. Goals have been reviewed mi-year. Staff are continuing to work towards achieving their professional goals.

- Mr. Lubarski has started Driver's Education program for 2014. The fees for the program have stayed the same for this year.

- School Board recognition week is February 18th-22nd.

- PEP Grant is progressing through Year 2 – Mr. Lubarski and Mr. Groven are working through the grant.

- Stephen Playground Project – We are working with several vendors on equipment pricing. We will set-up a community committee in the selection of equipment, installation, and final fundraising activities.

- A review of regional bus driver compensation was completed to establish competitive compensation for bus drivers in the district. The information will be used to establish 2014-2016 compensation rates.

- Affordable Care Act updates – All changes for ACA are moved back to 2016 for employers that have less than 100 full-time equivalent employees.

- Support/Staff compensation for 2014-2016 was discussed. Salary, benefit, and languages will be prepared and forwarded for review.

- Pre-School program 2013-2014 – The student enrollment has declined during the year by 5 student for a variety of reasons. As a result of the decline and the anticipation of the students being in 1 section for Kindergarten, the Pre-School class will be placed into 1 section in mid March. Information will be sent to parents immediately to prepare for the transition.

- Pre-School program 2014-2015 – At this time we are anticipating 26-28 students in Pre-School next year. We are preparing for a 2 sections Pre-School. A review of the 0-5 census was provided for future program planning.

- The Northwest Service Cooperative is working on a program to provide nutrition support for school district food service programs. Stephen/Argyle Central plans to participate in the program in 2014-2015.

- Regular School Board meetings will be changed to Wednesdays. This is to resolve conflicts with other local organizational meetings.

- 10 regional school districts are working on a 21st Century grant through the State of MN. The grant would provide addition opportunities for students before/after school and summer.

- The current K-12 enrollment is 309 students as of 2/19/14 – We have 20 students participating in the Pre-School program.

- The Automated External Defibrillators at each site are in need of updating to ensure safe operation. We will purchase new units and supplies through Health and safety program.

- A review of the 7-12 Principal/Activity Director position was complete:

- 7-12 Principal/Activity Director position was posted for three weeks through regional Ed-Post site, newspaper, and school website.
- 5 applications were received and review by School Board members and Superintendent. 3 applications were selected for interview.
- An interview committee was made up of 2 teachers, 3 School Board members, 1 secretary, and Superintendent

- A review of Meet and Confer meeting was completed. The following issues were discussed:

- Social Studies assignment
- Coaching positions – Number of participants and coaches
- Unpaid leave

- 2014-15 Speech/Language position – Mrs. Carlson will be pursuing graduate degree next year. We will be working on a solution for the position the next few weeks.

- A discussion of adding School Musical positions and salaries to Extra-Curricular Schedule to be comparable on compensation. The following will reflect the changes for 2013-2014:

- Co-Directors 6% - \$2,139.00
- Tech/Choreographer 4% - \$1,426.00

- A NW MN Arts grant has been submitted to support Summer Arts Theatre residency in July 2014.
- A NW MN grant is in progress to create a new doorway in Music room to allow Baby Grand Piano to be moved to a performance area.
- We will be participating in Northern Dental Access program that will offer free or reduced dental access for all students. Information will be sent home to students/parents for the program. The program will be in the schools March 19-20.

A motion was made by Cara Hendrickson and seconded by Betsy Jensen to approve community partnership agreement with Tri-Valley Opportunity Council-Head Start for 2014. All School Board members present voted in favor of the motion.

A review of school picture proposals from Life Touch, Caulfields, Mallory's, and Thole. The final recommendation will be made in March.

A motion was made by Gail Yutrzenka and seconded by Tony Safranski to accept the donation of Wikstrom Telephone Company, Inc. of \$21,319. All School Board members present voted in favor of the motion.

A motion was made by Shawn Rominski and seconded by Cara Hendrickson to approve the hiring of Kevin Kuznia, 7-12 Principal/Activity Director for 2014-2016, per recommendation of hiring committee. All School Board members present voted in favor of the motion.

A motion was made by Cara Hendrickson and seconded by Tony Safranski to approve the leave request of Scott and Nichole Groven, 2/18 per SAEM agreement as presented. All School Board members present voted in favor of the motion.

A motion was made by Gail Yutrzenka and seconded by Shawn Rominski to adjourn the meeting at 10:07 p.m. All School Board members present voted in favor of the motion.

Respectfully Submitted,

Gail Yutrzenka
ISD #2856 Clerk