

# Stephen/Argyle Central #2856

## Board Meeting Minutes

### December 17th, 2014

The regular December School Board meeting was called to order by Chair Jeff Chwialkowski at 8:01 p.m. on December 17th, 2014 in the Stephen Superintendent's office. The School Board members present for the meeting were Jeff Chwialkowski, Betsy Jensen, Cara Hendrickson, Tony Safranski, Shawn Rominski, Gail Yutrzenka, and Steve McGlynn. Others present at the meeting were Ethan Marquis, Kevin Kuznia, James Parker, Melanie McGlynn, and Superintendent Chris Mills.

A motion was made by Cara Hendrickson and seconded by Tony Safranski to approve the agenda as presented. All School Board members present voted in favor of the motion.

A motion was made by Betsy Jensen and seconded by Shawn Rominski to approve the November 19th regular School Board meeting minutes as presented. All School Board members present voted in favor of the motion.

A motion was made by Tony Safranski and seconded by Gail Yutrzenka to approve the November bills as presented. All School Board members present voted in favor of the motion.

A motion was made by Cara Hendrickson and seconded by Shawn Rominski to approve the Treasurers report as presented. All School Board members present voted in favor of the motion.

#### Administrative reports:

Mr. Mills provided information on the following activities at SAC Elementary:

- Elementary Holiday concert – 12/11
- Pre-School conference – 12/4
- Food for Friends – Food shelf collection
- 2<sup>nd</sup> Quarter – Mid-term 12/12
- Holiday activities – 12/23
- PEP grant – Year 3
- Thrivent Financial/Staci Winge – Clothing Donation

Mr. Kuznia present information on the following activities at SAC JH/SH:

- Review of activities: JH Band/Choir concert, TEAM-Up Leadership seminar for 10<sup>th</sup> grade students, Senior High Band/Choir concert, Senior Choir performance at Digi-Key
- Senior Class trip update – financial/schedules
- Job Shadowing – senior students
- Student Recognitions:
  - National Honor Society – Nick Yutrzenka, Crysta Krantz, Jules Efta
  - HOBY – Jules Efta
  - Minnesota Mile Student Leadership – Kandis Krantz
  - MSHSL AAA Award – TBD
- Interquest Detections – Contract Information
- December 23<sup>rd</sup> – Holiday Activities
- Activities updates – Wrestling, Basketball, and Fall 2015 scheduling for volleyball and football

Mr. Marquis provide an update on technology activities at SAC:

- Projects
  - On-line sharing of game films
  - National Honor Society audio sharing
  - Mock Election Campaign videos
  - 3<sup>rd</sup> Grade Instructional Videos

- Data Backups
- MCA Test prep

#### Upcoming Events

- Updates – staff and machines
- L4U Upgrade
- Wireless update
- TRF staff development conference

Truth in Taxation materials were distributed to all individual present. As part of the information, the 2014 Pay 2015 Levy was reviewed. As a result, the Operating Referendum will be under levied in the 2014 Pay 2015 at \$1,600 per pupil unit rather than the maximum of \$1,753.83. In addition, the Health and safety levy will be under levied by \$50,000.

A motion was made by Betsy Jensen and seconded by Steve McGlynn to approve the 2014 Pay 2015 levy at \$902,704.84. All School Board members present voted in favor of the motion.

A motion was made by Gail Yutrzenka and seconded by Tony Safranski to approve the amended 2014-15 budget as presented:

Revenue - \$4,821,407.00

Expenditures - \$4,749,709.00

Total Difference - \$71,698.00

All School Board members present voted in favor of the motion.

A motion was made by Steve McGlynn and seconded by Shawn Rominski to approve the Stephen Bus Garage project materials bids of the Argyle/Stephen Building Center and labor bids of the Kaz Bros. All School Board members present voted in favor of the motion.

A motion was made by Shawn Rominski and seconded by Tony Safranski to approve the purchase of a floor cleaner for Stephen site from Stien's, Inc. All School Board members present voted in favor of the motion.

#### Superintendent Items:

- The next regular School Board will be held on Wednesday, January 21<sup>st</sup> at 6:30 a.m. in the Argyle Superintendent's office. This meeting will serve as the yearly reorganization meeting.

- A copy of the updated 2015 School Board regular meeting schedule was provided and will be posted at each site.

- Two CD's have been renewed for 6 months at United Valley Bank

- A review of the volunteer chaperones for the senior class trip was completed. Selection of chaperones will be recommended at this time due to the need to submit background information for White House visitation.

- A review of Jim Burlum scholarship criteria and funding was continued. A recommendation will be made at the January regular School Board meeting.

- Elwyn Ruud is currently working on grant applications for SAC. The funds would be used to bring Artist in Residence to the schools.

- On-line College in the High School program partnership was reviewed. Stephen/Argyle Central will participate with this partnership to provide additional opportunities for students.

- Students transportation was discussed – The parameters of special transportation were reviewed.

- A draft copy of the 2015-16 school calendar was provided for review. The calendar is dependent on MN Legislative action to allow school to begin on September 1<sup>st</sup>.

- A representative from the Teachers Retirement Association will be in the school district on January 13<sup>th</sup> to meet with staff members.

- Early Retirement Incentive was discussed at the request of several staff members. The School Board discussed and will make a determination at the regular January School Board meeting.

A motion was made by Shawn Rominski and seconded by Cara Hendrickson to approve leave requests made by Drue Beaudry and Renee Jensen, per school district policy. All School Board members present voted in favor of the motion.

A motion was made by Betsy Jensen and seconded by Tony Safranski to approve Senior Class trip chaperones as recommended – Tim/Lisa Kekke and Paul/Penny Bergeron. All School Board members present voted in for of the motion.

A first review of the following policies update by the Minnesota School Board Association was completed:

- 205-Open Meetings and Closed Meetings
- 206-Public Participation in School Board Meetings/Complaints about Persons at School Board Meetings and Data Privacy Considerations
- 208-Development, Adoption, and Implementation of Policies
- 210.1-Conflict of Interest – Charter School Board Members
- 406-Public and Private Data
- 410-Family and Medical Leave Policy
- 413-Harassment and Violence
- 419-Tobacco-Free Environment
- 421-Gifts to Employees and School Board Members
- 425-Staff Development
- 501-School Weapons Policy
- 506-Student Discipline
- 509-Enrollment of Non Resident Students
- 524-Internet Acceptable Use and Safety Policy
- 526 Hazing Prohibitions
- 601-School District Curriculum and Instruction Goals
- 603-Curriculum Development
- 604-Instructional Curriculum
- 613-Graduation Requirements
- 618-Assessment of Student Achievement
- 619-Staff Development for Standards
- 709-Student Transportation Policy
- 805-Waste Reduction and Recycling
- 806-Crisis Management Policy
- 807-Health and Safety Policy

A motion was made by Betsy Jensen and seconded by Cara Hendrickson to approve the sick leave bank request , per handbook, of Mike Borowicz. All School Board members present voted in favor of the motion.

A motion was made by Shawn Rominski and seconded by Steve McGlynn to approve the contract with InterQuest Detection Canines for 2014-15. All School Board members present voted in favor of the motion.

The meeting was closed at 9:33 p.m. to discuss student data.

The meeting was opened at 10:02 p.m.

A motion was made by Gail Yutrzenka and seconded by Shawn Rominski to adjourn the meeting at 10:05 p.m. All School Board members present voted in favor of the motion.

Respectfully Submitted,

Gail Yutrzenka  
ISD #2856 Clerk