

Stephen/Argyle Central #2856

Board Meeting Minutes

April 23rd, 2014

The regular April School Board meeting was called to order by Chair Jeff Chwialkowski at 6:33 a.m. on April 23rd, 2014 in the Stephen Superintendent's office. The School Board members present for the meeting were Jeff Chwialkowski, Betsy Jensen, Gail Yutrzenka, Steve McGlynn, Tony Safranski, Cara Hendrickson, and Shawn Rominski. Others present at the meeting were Ethan Marquis, Kevin Kuznia, Jill Adolphson, Heidi Carlson, Jackie Chwialkowski, Mark Kroulik and Superintendent Chris Mills.

A motion was made by Betsy Jensen and seconded by Cara Hendrickson to approve the agenda as presented. All School Board members present voted in favor of the motion.

A motion was made by Cara Hendrickson and seconded by Tony Safranski to approve the March 17th regular School Board meeting minutes as presented. All School Board members present voted in favor of the motion.

A motion was made by Steve McGlynn and seconded by Gail Yutrzenka to approve the April bills as presented. All School Board members present voted in favor of the motion.

A motion was made by Gail Yutrzenka and seconded by Shawn Rominski to approve the Treasurers report as presented. All School Board members present voted in favor of the motion.

Administrative reports:

Mr. Mills provided information on the following activities at SAC Elementary:

- Music performances
- MCA and NWEA Testing
- STEM Fair
- PEP Grant activities
- Fire, Tornado, and Lock Down drills
- Mid- Quarter, End of Year activities
- Principal Party – 4/25
- Earth Day 4/22
- Learning Fair – Mrs. Lubarski & Mrs. Schindele

Mr. Kroulik provided information on activities at SAC Secondary:

- Mid-term reports – E-mail to parents
- Class Trip report – review and summary
- Prom week – Set-up, schedule of activities
- Awards Day – May 9th
- Spring Music concert – 5/1 JH & 5/8 SH
- Track, Baseball, Softball, & Golf
- Testing schedules
- Draft 2014-15 schedules & class enrollment
- Saturday, May 17th Spring Social
- Graduation: 2:00 p.m. in Kimball Auditorium on Saturday May 24th
- Bullying Legislation requirements and definition
- World Best Work Force planning session – 5/13
- Accuplacer testing

Mr. Kuznia presented updated information on activities and athletics:

- Spring Activities and Calendar updates
 - Golf (Fusion): Coaches have done rules meeting power point, Fargo Golf Bubble, whiffle ball practice, in WAO gym, clothing orders
- Track(Fusion): JH 4/21 @ Ada, Inter-Squad meet @ WAO
- Baseball (Freeze): Lots of cancelations and postponements – Working to get games and schedules.
- Softball (Freeze): Mr. Bullock transporting and coaching. SA participation is up this year. Coach Foslien is planning on having a game in SA this year. Possibly 5/6.
- 2014-15 Coaching Assignments are being finalized as positions are being filled. Thank you to Coach Bree Schindele and Coach Moe for their service to our athletes.
- Booster Update:
 - Budget is strong as we approach year-end
 - weight room project is progressing well

Mr. Marquis provided an update on technology activities:

- Recent Activities:
 - Staff back-ups
 - Midterms mails – Elementary up and running, Secondary in progress
 - Busy Spring Testing schedule – MCA & NWEA
 - Staff/Student News – Website work – New track sites

Upcoming events:

- Spring testing
- Student projects: Sr. Videos, Cause Posters, Self School Videos
- Summer Work Schedule: Staff projects and purchases

A motion was made by Betsy Jensen and seconded by Tony Safranski to approve the hiring of Danika Yutrzenka, 1-year position as Speech/Language Instructor 2014-15. All School Board members present voted in favor of the motion.

A motion was made by Shawn Rominski and seconded Gail Yutrzenka to approve the summer youth employment as presented. All School Board members present voted in favor of the motion.

Review and amend the 2013-14 budget presented

Revenue - \$4,667,861

Expenditure - \$4,612,820

A motion was made by Tony Safranski and seconded by Shawn Rominski to approve the amended budget as presented. All School Board members present voted in favor of the motion.

A motion was made by Gail Yutrzenka and seconded by Cara Hendrickson to accept the retirement/resignation of Deanna McFarland, School Nurse, with deep appreciation for her 21 years of service to the students, staff, and families of Argyle and Stephen. All School Board members present voted in favor of the motion.

Equipment purchase plan from Northwoods Landscape & Recreation, Inc. for the Stephen Community Playground was presented. A motion was made by Betsy Jensen and seconded by Gail Yutrzenka to approve the playground equipment purchase as presented. All School Board members present voted in favor of the motion.

Superintendent Items:

• The next regular School Board meeting will be held on Wednesday, May 21st at 6:30 a.m. in the Argyle Superintendent office.

- Legislative update was provided on the following topics:
 - Safe and Supportive Schools (Bullying) Legislation
 - Impact of Local Operating Revenue – Reduce local taxes
 - 1% funding increase 14-15
 - Health Insurance Transparency Legislation
- Spring Retirement Social – May 17th at 6:30 p.m.
- Job Posting updates on the following positions – Elementary Instructor, Coaching openings, School Nurse, Para-Professionals,
 - Hiring committee, process, applicants
 - Nursing options – WAO, NVHC
- Health Insurance Renewal Information – 10.3% increase for 2014-15 on current policies.
- Stephen Area Endowment Fund – A grant has been submitted for the Stephen Community Playground.
- Jim Burlum Scholarships – The fund is currently depleting as a result of low interest earnings the last three years. The Jim Burlum Scholarship is set up to use interest earnings for student's attending a 2 year school or the have earned National Honor Society status. 2014 scholarships will be \$250 each and students may earn one scholarship.
- Athletic/Activity Fees for 2014-15 were discussed. The consensus of the School Board was to drop Athletic/Activity Fees in 2014-15. This will be an action item at the regular May School Board meeting.
- The 2013-14 school calendar was discussed. Currently there is one student day unaccounted for as a result of the snow day on 3/31. The day will not be made up as a student day. It will be made up staff development day.
- Current Grants that are in progress or have been submitted:
 - Counseling Grant – Council of Collaboratives
 - 21st Century Grant – 14 schools collaborating for additional after school activities
 - PEP Grant – Year 2 Phy-Ed/Get Moving activities
 - Marshall County Early Childhood Initiative – Grant to support Stephen Community Playground
- Transportation Supervisor – A review of possible transportation supervision responsibilities was completed. Additional details and job responsibilities will be followed up upon.
- New policy/practice and procedure for community and city use of school vehicles was discussed. The new practice will result in City providing proof of insurance, pay mile value mileage rate use of vehicles, and provide proof of background checks and insurance for any non-school employees transporting children.
- A review of current job responsibilities and comparable compensation of para-professionals was completed. Information was collected to demonstrate that SAC is competitive with area schools for para-professional pay scales. The review will continue as we set pay and benefits for 2014-2016 for support staff.
- A review of technology purchasing was completed. A review of current inventory and use demonstrates the need for the following equipment purchases for 2014-15.
 - Replacement Elementary Laptop Lab – Argyle site

- Replacement Secondary Laptop Lab – Stephen site
- Replacement of 5 staff machines
- Replacement of 6-8 PC machines
- Stephen Community Playground update
 - Stephen Lions Pancake Breakfast to raise funds – May 4th
 - Current Donations toward playground - \$5,875
 - Submitted MCI Grant for \$1,500 for playground
- Type III Suburban will need to be replaced by 10/14 to be used for transporting students. Type III vehicles can be used for 12 years to transport students.
- Staff Development – We are working on some joint staff development opportunities with KCC and Lancaster. There will be more information presented at the May regular meeting.

A motion was made by Gail Yutrzenka and seconded by Tony Safranski to approve membership with the Minnesota State High School League for the 2014-2015 school year. All School Board members present voted in favor of the motion.

A motion was made by Shawn Rominski and seconded by Tony Safranski to accept donations of \$36,000 and purchase weight room equipment for the Argyle and Stephen sites. All School Board members present voted in favor of the motion.

A motion was made by Tony Safranski and seconded by Gail Yutrzenka to adjourn the meeting at 8:17 a.m. All School Board members present voted in favor of the motion.

Respectfully Submitted,

Gail Yutrzenka
ISD #2856 Clerk