

Stephen/Argyle Central #2856

Board Meeting Minutes

February 25th, 2015

The regular February School Board meeting was called to order by Chair Jeff Chwialkowski at 8:01 p.m. on February 25th, 2015 in the Stephen Superintendent's office. The School Board members present for the meeting were Jeff Chwialkowski, Cara Hendrickson, Tony Safranski, Gail Yutrzenka, and Steve McGlynn. School Board members absent were Betsy Jensen and Shawn Rominski. Others present at the meeting were Ethan Marquis, Kevin Kuznia, Nevin Lubarski, Rob Carlson, and Superintendent Chris Mills.

A motion was made by Gail Yutrzenka and seconded by Steve McGlynn to approve the agenda as presented. All School Board members present voted in favor of the motion.

A motion was made by Steve McGlynn and seconded by Tony Safranski to approve the January 21st regular School Board meeting minutes as presented. All School Board members present voted in favor of the motion.

A motion was made by Tony Safranski and seconded by Cara Hendrickson to approve the February bills as presented. All School Board members present voted in favor of the motion.

A motion was made by Gail Yutrzenka and seconded by Cara Hendrickson to approve the Treasurers report as presented. All School Board members present voted in favor of the motion.

Administrative reports:

Mr. Mills provided information on the following activities at SAC Elementary:

- NWEA Testing – K-2
- Student Assistance Team
- Parent/Teacher conferences - 2/10-11
- Artist in Residence – Elwyn Ruud
 - o 1 day a month each classroom March-May
- Summer Theatre Grant – Safari
- 100th Day activities – February 6th
- Summer Science – June 1st-6th
- One Act Play – February 6th – 2 p.m.
- Retired & Senior Volunteer Program – Reader program
- “I Love to Read” activities
- Read Across America – February 27th
- STEM Fair – April 2nd
- Target Funds - \$309
- Life Touch - \$725

Mr. Kuznia presented information in the following activities at SAC Secondary:

- Activities
 - Region 8 AAA Banquet Nick Yutrzenka/Shania Feuillerat
 - Career Expo – Juniors and Seniors at Northland Community and Technical College – TRF Mr. Hendrickson & Mr. Keller 2/25
 - Student Council Summit – Northland Community Technical College – EGF Mrs. Adolphson 2/25

- Knowledge Bowl – Mr. Bullock 2/25 – Sections 3/4
- Sacred Sounds – Mrs. Jensen/Mr. Dalager 2/25
- Robotics – Duluth 2/25-28 Mr. Paulson
- School Musical 3/20-22 Mrs. Radeke/Mrs. Dalager
 - Senior Class Trip
- Final Itinerary
- Parent meeting late March
 - Student Pre-Registration 15-16
- Students select class interests and identify class enrollment
- Development of class schedule
- Identify College in the Classroom courses
- Review drafts and options
 - Upcoming Events
- JETS competition at UND 2/27
- 3/6 & 3/13 GBB/BBB & National Honor Society students reading to elementary students
- 3/11 Large Group Choir and Instrumental at Hallock
- 3/19 Career Day at University of Minnesota Crookston
- 3/30 End of the 3rd Quarter
- 4/5 Senior Class trip departs/4/18 Senior Class trip returns
- 4/18 Prom
- 4/28 ACT Test – All Juniors

Mr. Marquis presented information in the following activities at SAC Technology:

- Student Projects
 - Media Arts, Photo Shop, Instructional I-Movie, 100 year pictures
- Student Academic Concerns
 - JMC – Midterm Report Cards/Progress Reports
 - JMC – Online Access
 - MCA Test preparation
- Equipment Work
 - Desktop/Wallpaper
 - SACC eMacs
- Storm Sports
 - GBB: iMovie film, The Cube, Apple TV
 - Watchgamefilm.com
 - Stat Prep
- Upcoming Events
 - Spring Testing – NWEA, MCA
 - Elementary – Lego Robotics
 - 15-16 Preparations

A motion was made by Cara Hendrickson and seconded by Gail Yutrzenka to approve the 2015-16 school calendar as presented. All School Board members present voted in favor of the motion.

A motion was made by Tony Safranski and seconded by Steve McGlynn to approve the membership with Northwest Minnesota Council of Collaboratives for 2015-16. All School Board members present voted in favor of the motion.

A motion was made by Steve McGlynn and seconded by Cara Hendrickson to approve the acceptance of a donation from Wikel Telephone Company, Inc. - \$21,139. All School Board members present voted in favor of the motion.

A motion was made by Gail Yutrzenka and seconded by Tony Safranski to approve the updated school district policies as recommended by Minnesota School Board Association as presented.

- 205-Open Meetings and Closed Meetings
- 206-Public Participation in School Board Meetings/Complaints about Persons at School Board Meetings and Data Privacy Considerations
- 208-Development, Adoption, and Implementation of Policies
- 406-Public and Private Data
- 410-Family and Medical Leave Policy
- 413-Harassment and Violence
- 419-Tobacco-Free Environment
- 421-Gifts to Employees and School Board Members
- 425-Staff Development
- 501-School Weapons Policy
- 506-Student Discipline
- 509-Enrollment of Non Resident Students
- 524-Internet Acceptable Use and Safety Policy
- 526 Hazing Prohibitions
- 533 Wellness
- 601-School District Curriculum and Instruction Goals
- 603-Curriculum Development
- 604-Instructional Curriculum
- 613-Graduation Requirements
- 618-Assessment of Student Achievement
- 619-Staff Development for Standards
- 709-Student Transportation Policy
- 805-Waste Reduction and Recycling
- 806-Crisis Management Policy
- 807-Health and Safety Policy

All School Board members present voted in favor of the motion.

A motion was made by Gail Yutrzenka and seconded by Steve McGlynn to approve the Education Minnesota Stephen Argyle Intent to Negotiate for 2015-17. All School Board members present voted in favor of the motion.

A motion was made by Tony Safranski and seconded by Cara Hendrickson to approve the leave request of Shawna Peterson. All School Board members present voted in favor of the motion.

Superintendent Items:

• The next regular School Board meeting will be held on Wednesday, March 18th at 6:30 a.m. in the Argyle Superintendent's office.

- Legislative Update – A discussion was held on funding for K-12, school breakfast programs, school facilities funding, teacher tenure, and universal Pre-School for all students.
- NWSC Health Insurance Wellness incentive – 5 staff participated in Biometric screening – Staff may earn an additional \$250 toward health insurance costs.
- Minnesota Rural Education Association will hold a Board meeting on March 2nd & 3rd
- School Board recognition week is February 16th-20th
- PEP Physical Education grant is completing Year 3.
- A review of the impacts of the Affordable Act was completed. We are still considered a small employer for 2015. In 2016, we will be required to meet all state and federal mandates implemented in the law.
- A discussion was held regarding part-time support staff compensation and benefits was completed. A decision will be made at the April regular meeting on use of health insurance contributions and compensations.
- Pre-School program is projected to have an enrollment of 22 students. We are planning for two sections at this time for Pre-School. The following are the projected Pre-School classes for the future at SAC:
 - 2015-16 - 22 students
 - 2016-17 - 21 students
 - 2017-18 - 28 students
 - 2018-19 - 21 students
 - 2019-20 - 14 students
- Food Service audit will continue on March 5th with a phone conference and March 30-31 with an on-site visit by Minnesota Department of Education staff.
- The SAC K-12 enrollment projects are:
 - 2015-16 – 305 students
 - 2016-17 – 302 students
 - 2017-18 – 308 students
 - 2018-19 – 303 students
 - 2019-20 – 287 students
- We continue to work with Shanda Carlson as she completes Graduate School and licensure requirements. We anticipate she will return from leave of absence for the 2015-16 school year. We have one non-license/community expert for our posted business position. The position will be open until the middle of March.
- A review of two grants that have been awarded to SAC by the Northwest Minnesota Regional Arts Council for Artists in Residency at SAC Secondary was completed. Thank you to Elwyn Ruud for her work on securing these grant opportunities.
- 3-Year property, workman's com, and auto insurance quotes are being solicited for 2015-2018. There are several agents and vendors that are working on quotes. The quotes, coverage, and agents will be review in April to ensure quality and efficiency for the school district.
- Minnesota School Board Association hosted a negotiations seminar – Betsy Jensen, Tony Safranski, and Shawn Rominski attended the training.
- Special Education site visit will be completed May 11th-15th
- Gail Yutzenka has been nominated for a position on the NWRDC Board position

• SAC has submitted a grant to the Monsanto Foundation. All Farmers in our school district should go on-line and support the SAC Grant application. The more local support the better opportunity for funding.

• Welcome to Argyle program is outlined – SAC continues to participate in the program.

• Bid on bleacher replacement are being sought – The bids will be reviewed and feasibility will be discussed regarding replacement.

• Transportation purchasing planning was updated:

- 2015-16 – Purchase driver's education car
- 2016-17 – 59 Passenger Bus
- 2017-18 – 71 Passenger Bus

• Human Resources/Health insurance position – A review of the need to post a position to provide administrative support in the areas Human Resources/Health Insurance/Other responsibilities as identified was completed. The position will be posted for three weeks.

• 2015 Youth Employment applications will be available 3/2-4/1.

• Meet & Confer meeting is scheduled for 3/9

A motion was made by Tony Safranski and seconded by Cara Hendrickson to establish the Jim Burlum Scholarship for 2015 at \$500 for approved applications. All School Board members present voted in favor of the motion.

The meeting was closed at 9:59 p.m.

The meeting was opened at 10:19 p.m.

A motion was made by Cara Hendrickson and seconded by Tony Safranski to adjourn the meeting at 10:21 p.m. All School Board members present voted in favor of the motion.

Respectfully Submitted,

Gail Yutrzenka
ISD #2856 Clerk