

Stephen/Argyle Central #2856

Board Meeting Minutes

June 24th, 2015

The regular June School Board meeting was called to order by Chair Jeff Chwialkowski at 8:01 p.m. on June 24th, 2015 in the Stephen Superintendent's office. The School Board members present for the meeting were Jeff Chwialkowski, Cara Hendrickson, Tony Safranski, Gail Yutrzenka, Shawn Rominski, and Steve McGlynn. School Board member absent was Betsy Jensen. Others present at the meeting were Shawna Peterson, Ethan Marquis, Kevin Kuznia, and Superintendent Chris Mills.

A motion was made by Tony Safranski and seconded by Gail Yutrzenka to approve the agenda as presented. All School Board members present voted in favor of the motion.

A motion was made by Cara Hendrickson and seconded by Shawn Rominski to approve the May 18th regular School Board meeting minutes as presented. All School Board members present voted in favor of the motion.

A motion was made by Steve McGlynn and seconded by Gail Yutrzenka to approve the June bills as presented. All School Board members present voted in favor of the motion.

A motion was made by Gail Yutrzenka and seconded by Cara Hendrickson to approve the Treasurers report as presented. All School Board members present voted in favor of the motion.

Administrative reports:

Mr. Mills provided information on the following activities at SAC Elementary:

- Campbell Soup Label submission – 4,500 pts
- Boxtops for Kids – 1,400
- Curriculum review – math, science, and social
- Facility projects – classroom carpet
- Summer School – 48 students recommended
- August 3rd-14th

Mr. Kuznia provided updated information on activities at SAC Secondary:

- 15-16 Student Handbook updates
- Senior Class Trip policy recommendation
- Junior/Senior Class advisor, Prom Advisor, Concessions
- Credit recovery plans
- All-School reunion – Saturday, July 11th
- ACT data information
- 14-15 Discipline report information
- Upcoming dates for activity information
- Fall Coaching assignments

Mr. Marquis presented information on SAC Technology activities:

- Summer work – cleaning, imaging, inventory, and repairs
- Updates and purchasing
- Imaging student computers, Physical cleaning, network checks/adjustments
- Complete summer work – student computers, staff equipment, SMARTboard,

website updates, purchasing, recycling, JMC rollover, summer technology workshops

A second review of Administration of Medication policy was completed.

A motion was made by Shawn Rominski and seconded by Tony Safranski to approve the acceptance of donations from the Sports Boosters for 2014-15. All School Board members present voted in favor of the motion.

A motion was made by Gail Yutrzenka and seconded by Steve McGlynn to approve the Support Staff compensation schedule and handbook for 2015-16. All School Board members present voted in favor of the motion.

A review of the proposed 2015-16 budget was completed. A motion was made by Tony Safranski and seconded by Cara Hendrickson to approve the 2015-16 budget as presented. All School Board members present voted in favor of the motion.

A motion was made by Shawn Rominski and seconded by Gail Yutrzenka to approve certification of Class of 2015 Graduates from Stephen/Argyle Central. All School Board members present voted in favor of the motion.

A motion was made by Cara Hendrickson and seconded by Tony Safranski to approve Chris Mills, LEA representative for 2015-16. All School Board members present voted in favor of the motion.

A motion was made by Steve McGlynn and seconded by Shawn Rominski to approve the School Board meeting calendar as presented. All School Board members present voted in favor of the motion.

A motion was made by Gail Yutrzenka and seconded by Tony Safranski to approve the official newspaper – Messenger. All School Board members present voted in favor of the motion.

A motion was made by Steve McGlynn and seconded by Cara Hendrickson to approve the official depositories – Koda Bank, United Valley Bank, and Liquid Assets Fund. All School Board members present voted in favor of the motion.

A motion was made by Cara Hendrickson and seconded by Steve McGlynn to approve the hot lunch prices for the 2015-16 school year at the following levels. Elementary Lunch-\$2.45, Secondary Lunch-\$2.75, Elementary and Secondary Breakfast-\$2.00. All School Board members present voted in favor of the motion.

A review was complete of School Board compensation for the 2015-16 school year. A motion was made by Steve McGlynn and seconded by Shawn Rominski to approve School Board member compensation for 2015-16 at same level as 2014-15. All School Board members present voted in favor of the motion.

A motion was made by Cara Hendrickson and seconded by Gail Yutrzenka to approve the Memorandum of Agreement with NCTC College in the High School program 2015-16. All School Board members present voted in favor of the motion.

A motion was made by Tony Safranski and seconded by Shawn Rominski to approve the hiring of Matt Kroulik, Industrial Technology Instructor, effective 2015-16 school year. All School Board members present voted in favor of the motion.

A motion was made by Gail Yutrzenka and seconded by Cara Hendrickson to accept the resignation/retirement of Marlene Jensen, elementary/vocal music, with deep appreciation for her 28 years of service to the students of Stephen/Argyle Central and Stephen Public Schools effective June 13th, 2015. All School Board members present voted in favor of the motion.

A motion was made by Shawn Rominski and seconded by Tony Safranski to accept the resignation/retirement of Frank Rybaski, bus driver, with deep appreciation for his 24 years of service to the students of Stephen/Argyle Central and Argyle Schools effective 6-8-15. All School Board members present voted in favor of the motion.

A motion was made by Steve McGlynn and seconded by Cara Hendrickson to approve the Capital Expenditure Health and Safety Budget, as presented for FY 2015, 2016, & 2017 and the Health and Safety policy as presented. All School Board members present voted in favor of the motion.

Superintendent Items:

- The next regular School Board meeting will be held on Wednesday, July 22nd at 6:30 a.m. in the Argyle Superintendent's office.

- A review of a summary of the 2015 Legislative session was completed. Major impacts on the E-12 budgets include 2% increase to the basic formula, increase funding for School Readiness, and Facilities funding.

- A review of mobility of students and families on enrollment projections was completed. At this time this is causing a projection of 12 less students for the 2015-16 school year.

- Fuel and Milk bids are currently being accepted. Bids will be review and presented for approval at the regular July School Board meeting.

- A new 3-year technology plan is currently being updated for submission to the Minnesota Department of Education. The District Technology committee will meet in August to review vision and goals for district technology use.

- A review payroll issue and resolution during the 2014-15 school year was completed.

- Negotiations with certified staff has been completed. The contract for 2015-2017 is being reviewed for final approval by the School Board and certified staff.

- Stephen site – We will be replacing tile in 1 classroom and the football hallway in July. This floor replacement is part of our deferred maintenance plan.

- A proposal to replace the bleacher in the Argyle New Gym was reviewed. The proposal/estimate was \$62,500. At this time we will be working with Sports Boosters on a plan to finance the bleacher replacement.

- PEP grant – Year 3 of the grant is concluding. We will be working with WAO to finalize grant reporting and submissions.

- School Board members were notified that they may participate in the PERA program.

- The 2014-15 transportation reporting is being completed at this time. As a result of additional rural riders our routes will be adjusted during the 2015-16 school year.

- Building permit was submitted for the Stephen Bus Garage project.

- Speech/Language Instructor was a shared position with WAO during the 2014-15 school year. WAO has been billed for 2 days a week.

- NWSC Nutritionist was hired to support the Food Service staff during the 2014-15 school year at 2 days per month. The NWSC Nutritionist will be hired for 1 day a month to provide support during the 2015-16 school year.

- A review of funding from the School Crisis and Mental Health grant was completed. SAC billed for \$4,227.50 is services during the 9/2/2014 to 4/30/2015.

- Assistant Cook position – We have had some additional transition and will be looking to fill the position for the 2015-16 school year.

A motion was made by Steve McGlynn and seconded by Gail Yutrzenka to approve the hiring of Marlene Jensen, Vocal/Elementary Music, effective 6-24-15. All School Board members present voted in favor of the motion.

A motion was made by Tony Safranski and seconded by Shawn Rominski to approve the Elementary Student Handbook for the 2015-16 school year, as presented. All School Board members present voted in favor of the motion.

A motion was made by Gail Yutrzenka and seconded by Steve McGlynn to approve the Secondary Handbook for the 2015-16 school year, as presented. All School Board members present voted in favor of the motion.

A motion was made by Shawn Rominski and seconded by Cara Hendrickson to approve the 2015-2017 Master Agreement with Education Minnesota Stephen/Argyle as presented pending staff approval. All School Board member present voted in favor of the motion.

A motion was made by Steve McGlynn and seconded by Tony Safranski to approve the application for dissolution of co-op sponsorship with MSHSL wrestling with Warren/Alvarado/Oslo. All School Board members present voted in favor of the motion.

A motion was made by Cara Hendrickson and seconded by Shawn Rominski to approve the application for co-op sponsorship with MSHSL wrestling with Thief River Falls and Warren/Alvarado/Oslo. All School Board members present voted in favor of the motion.

A motion was made by Gail Yutrzenka and seconded by Cara Hendrickson to adjourn the meeting at 9:54 p.m. All School Board members present voted in favor of the motion.

Respectfully Submitted,

Gail Yutrzenka
ISD #2856 Clerk