

# Stephen/Argyle Central #2856

## Board Meeting Minutes

### April 20th, 2015

The regular April School Board meeting was called to order by Chair Jeff Chwialkowski at 8:01 p.m. on April 20th, 2015 in the Stephen Superintendent's office. The School Board members present for the meeting were Jeff Chwialkowski, Cara Hendrickson, Tony Safranski, Gail Yutrzenka, Betsy Jensen, Shawn Rominski, and Steve McGlynn. Others present at the meeting were Nathan Lubarski, Connie Lubarski, Brady Swanson, Jay Swanson, Shawna Peterson, Laurie Safranski, Renee Jensen, Ethan Marquis, Kevin Kuznia, and Superintendent Chris Mills.

A motion was made by Betsy Jensen and seconded by Shawn Rominski to approve the agenda as presented. All School Board members present voted in favor of the motion.

A motion was made by Cara Hendrickson and seconded by Tony Safranski to approve the March 18th regular School Board meeting minutes as presented. All School Board members present voted in favor of the motion.

A motion was made by Gail Yutrzenka and seconded by Cara Hendrickson to approve the April bills as presented. All School Board members present voted in favor of the motion.

A motion was made by Steve McGlynn and seconded by Shawn Rominski to approve the Treasurers report as presented. All School Board members present voted in favor of the motion.

Laurie Safranski was recognized and requested building usage for the All School Reunion in Stephen summer 2015. The building usage was approved.

#### Administrative reports:

Mr. Mills provided information on the following activities at SAC Elementary:

- STEM – Bemidji Headwaters
- Reading Incentives – “I Love to Read” month (147 books)
- Food Shelf collection – March Food Shelf month 1,014 lbs collected
- School Musical – K-6 attending “Mary Poppins”
- STEM Fair – April 2<sup>nd</sup>
- Little Wonders Learning Fair/ECFE – April 14<sup>th</sup>
- Elementary Concerts
  - April 16<sup>th</sup> – Grades 3-6
  - April 30<sup>th</sup> – Grades K-2 and 5-6 Band
- Spring pictures – April 15<sup>th</sup>
- MCA Testing – April 21<sup>st</sup>- May 8<sup>th</sup>
- NWEA Testing – April 21<sup>st</sup>-May 15<sup>th</sup>
- Pre-School Field trip – UMC Farm
- Earth Day Movie – April 22<sup>nd</sup>
- Shrine Circus – April 24<sup>th</sup>
- Jump Rope for Heart – May 4<sup>th</sup>
- Pre-School Graduation – May 8<sup>th</sup>
- Deep Portage – Grades 5 & 6 May 11<sup>th</sup> & 12<sup>th</sup>
- Tooth Pick Bridges – May 14<sup>th</sup>

- Field Day – May 15<sup>th</sup> at WAO
- School Nurse and Social Worker – Puberty Presentations
- Curriculum Review – Social Studies/Science
- Curriculum Updates – Envision Math

Mr. Kuznia presented information on the following activities at SAC Secondary:

- Mid-term reports for 4<sup>th</sup> quarter and JMC parent access to grades
- Class trip report (40<sup>th</sup> year of the class trip) – Fund raising – Future planning
- Class registration
- Prom week – After Prom activities
- Testing schedules for MCA's and ACT
- Artist in Residence reports – Mike Hazard and Jim Mondloch
  - Special Thanks to Elwyn Ruud
- Requisitions for 2015-16
- Upcoming dates – 4/28 Student Activity Day, 5/7 JH Music Concert, 5/8 Awards Day, 5/14 SH Music concert, 5/20 Baccalaureate @ Our Savior's Lutheran, 5/23 Graduation-Kimball Auditorium 2:00 p.m.

Mr. Marquis presented information on technology activities at SAC:

- Student projects – STEM Fair (LEGO Robotics), Media Arts – Digital projects and presentations, Elementary I-Movie, Artist in Residency – Media Mike
- Spring Testing – NWEA, MCA
- Website expansion
- Summer prep and projects

At this time, representatives from Argyle Insurance and Jay Swanson Agency were recognized. A review of proposed property, auto, liability, and workman's compensation insurance quotes was completed. The following information represents the quotes of the insurance agencies:

- Argyle Insurance
  - Property, Liability, & Auto - \$43,950.00
  - Workman's Compensation - \$ 37,083.00
- Jay Swanson Agency
  - Property, Liability, & Auto - \$50,366.53
  - Workman's Compensation - \$41,649.00
- Vaaler Insurance
  - Property, Liability, & Auto - \$38,397.00
  - Workman's Compensation - \$ 36,937.00

A motion was made by Betsy Jensen and seconded by Cara Hendrickson to table the approval of property, liability, auto insurance, and workman's compensation insurance vendor for 2015-2018 pending the collection of addition information of presented quotes. All School Board members present voted in favor of the motion.

A motion was made by Gail Yutzenka and seconded by Tony Safranski to approve the contract of Brady, Martz, & Associates for auditing services. All School Board members present voted in favor of the motion.

A motion was made by Betsy Jensen and seconded by Shawn Rominski to approve the Northwest Service Cooperative as the School District health insurance vendor for 2015-2017. All School Board members present voted in favor of the motion.

A motion was made by Tony Safranski and seconded by Steve McGlynn to approve the 2015 summer employment as presented. All School Board members present voted in favor of the motion.

A motion was made by Gail Yutrzenka and seconded by Shawn Rominski approve resolution of membership with the Minnesota State High School League for 2015-16. All School Board members present voted in favor of the motion.

A motion was made by Betsy Jensen and seconded by Tony Safranski to approve the hiring of Elizabeth Anderson, Head Cook, Argyle site. All School Board members present voted in favor of the motion.

Superintendent Items:

- The next regular School Board meeting will be held on Monday, May 18<sup>th</sup> at 8:00 p.m. in the Argyle Superintendent's office.

- A review of hiring process for the following positions was completed: Head Cook & Assistant Cook – Argyle site, Office Support – Stephen site, and Business Instructor – Stephen site.

- A Legislative update was provided. Key issues currently are funding for the general education formula, Universal Pre-School, and Long-term facilities funding. Region 8 will hold a Day at the Capital on 4/22 to Lobby for investment in P-12 schools. In addition, the Minnesota Rural Education Association Board will be meeting in St. Paul on 4/23 to lobby for rural MN schools.

- A Spring Social is planned for all staff and retiree on May 9<sup>th</sup> at The Dell.

- The Minnesota Department of Health completed their audit of the school district food service program on March 30<sup>th</sup>-31<sup>st</sup>. The audit will provide recommendations for program improvements in the future.

- Jim Burlum Scholarship applications were review for 2014-15. The following students will receive scholarships: Technical Scholarships recipients - Grant Bergeron, Brittany Hoeper, Leonardo Pruneda, Peyton Mills, Kelsey Dybedahl, and Bailey Szkarlski. National Honor Society Scholarship recipients – Leanna Haugen, Shania Feuillerat, Emily Haugen, Natile Kekke, and Nick Yutrzenka

- A review of the process for community use of vehicles was completed.

- ET-Technology Staff Development opportunity will be held on January 18<sup>th</sup>, 2016 in Thief River Falls. We plan to have all educational staff attend the opportunity.

- E-rate application 2015 – Hardware upgrades

- A review of current and pending workman compensations issues was completed.

- Minnesota Rural Education Association Board meeting will be held on April 22<sup>nd</sup>-23<sup>rd</sup>

- Region 8 – “Day at the Capital” will be held on April 22<sup>nd</sup>

- Negotiations – A meeting will be held on May 6<sup>th</sup> at 7:00 a.m. in the Stephen Superintendent's office.

- New Hospital Administrator at North Valley Health – Brian Neubauer visited the school district to introduce himself and seek collaborative opportunities

- Enrollment projections current and future were updated as presented:

- 2014-15	318 K-12 students
- 2015-16	309 K-12 students
- 2016-17	303 K-12 students
- 2017-18	312 K-12 students
- 2018-19	301 K-12 students
- 2019-20	287 K-12 students

A motion was made by Shawn Rominski and seconded by Cara Hendrickson to accept the resignation of Nevin Lubarski, Assistant Football coach, effective 4-15-15. All School Board members present voted in favor of the motion.

A motion was made by Shawn Rominski and seconded by Gail Yutrzenka to approve the adoption agreement Cafeteria Plan with Region 1 for 2015-16. All School Board members present voted in favor of the motion.

A motion was made by Betsy Jensen and seconded by Tony Safranski to approve the Business Associates agreement with Region I for 2015-16. All School Board members present voted in favor of the motion.

A motion was made by Steve McGlynn and seconded by Tony Safranski to approve the hiring Tyler Malm, Business Instructor-Community Expert, for the 2015-16 school year. All School Board members present voted in favor of the motion.

A motion was made by Tony Safranski and seconded by Shawn Rominski to approve the School Dietician/Nutritionist-Letter of Intent for the 2015-16 school year. All School Board members present voted in favor of the motion.

The meeting was closed at 9:07 p.m. to review students data/discipline issues

The meeting was opened at 9:34 p.m.

A motion was made by Gail Yutrzenka and seconded by Betsy Jensen to adjourn the meeting at 9:35 p.m. All School Board members present voted in favor of the motion.

Respectfully Submitted,

Gail Yutrzenka  
ISD #2856 Clerk