

# Stephen/Argyle Central #2856

## Board Meeting Minutes

### July 18th, 2018

The regular July School Board meeting was called to order by Gail Yutrzenka at 7:00 p.m. on July 18th, 2018 in the Argyle Cafeteria. The School Board members present for the meeting were Dustin Grabowska, Gail Yutrzenka, Cara Hendrickson, Betsy Jensen, Mason Sundby, and Shawn Rominski. School Board member absent was Steve McGlynn. Others present at the meeting were Ethan Marquis, Kari Rivard, Mary Chwialkowski, Kevin Kuznia, Nevin Lubarski, and Superintendent Chris Mills.

A motion was made by Cara Hendrickson and seconded by Shawn Rominski to approve the agenda as presented. All School Board members present voted in favor of the motion.

A motion was made by Mason Sundby and seconded by Betsy Jensen to approve June 20<sup>th</sup> regular School Board minutes. All School Board members present voted in favor of the motion.

A motion was made by Dustin Grabowska and seconded by Cara Hendrickson to approve the July bills as presented. All School Board members present voted in favor of the motion.

A motion was made by Mason Sundby and seconded by Shawn Rominski to approve the Treasurer's report as presented. All School Board members present voted in favor of the motion.

Mr. Mills provide an update on the following activities at SAC Elementary:

- 21<sup>st</sup> Century Summer Enrichment program July 23<sup>rd</sup>-August 10<sup>th</sup>
  - 57 students registered for all or part of the program
  - Food service and SACC will be available in the program
  - Transportation will be available in the morning and at the conclusion of the program
- Posting 1<sup>st</sup> grade teaching position – 27 students registered at this time.
- Workshop schedules are in development for August 28<sup>th</sup>-30<sup>th</sup>

Mr. Kuznia presented information on the following activities at SAC Secondary:

- Update on upcoming school activities – 7/23 Summer School begins, 8/9 Mandatory Fall Athletic Parent meeting-7:00 p.m., 8/13 Cheerleading, Cross Country, Football and Volleyball begin, 8/20 Bus Driver Training, 8/21 Para Professional Training (8:00 a.m. to 12:00 p.m. NWSC), 8/22 Volleyball Jamboree-Warren, 8/24 Meet the Storm-6:00 p.m. Program, 8/25 Top of the State Conference Scrimmage-3:00 p.m. Argyle, 8/28-30 Staff In-service, 8/29 7<sup>th</sup> Grade Orientation-7:45 a.m., and 9/4 First Day of School
  - 17-18 review and 18-19 perspective – Newly implemented grade scales, finals at the end of each quarter, Student led Parent/Teacher conferences, 18-19 the final year of Valedictorian and Salutatorian
  - Athletic Schedules – review and finalize

- Booster Club – Yearend net receipts show \$46,122 and \$17,685 directly donated toward student programs (38.3%), 16-17 there were \$53,098 in net receipts and \$22,851 was donated directly to student programs (43%)

- Junior and Senior Class Fundraising – Seniors working Meet Your Neighbor Day, Stephen Days, Pizza Sales. Juniors working Warren Drive In, magazine sales, and other product sales.

- Mrs. Adolphson prepared a written report of school testing for 17-18 including: Armed Service Vocational Aptitude Battery 11<sup>th</sup> Grade, Preliminary Scholastic Aptitude Test 11<sup>th</sup> grade, Accuplacer Assessment 10<sup>th</sup> & 11<sup>th</sup> Grade, American College Test 11<sup>th</sup> Grade ACT)

Mr. Marquis provided an update on technology activities at SAC:

- Facilities & Equipment – Summer work: Student computer reimaging, technology assignment planning, summer school preparation, managed print system.

- Site Networks – Guest network return and LightSpeed content filtering

- 2018-19 Prep – JMC Student Information system rollover is complete and staff computer updates is in progress

- Continued summer work – Final cleaning, purchases, website adjustments, and equipment assignments, Argyle wireless

- Review of 2018-19 Technology Assessment Plan

Mr. Lubarski provided a yearly update on the Q-Comp program:

- Student growth in Math and Reading was reviewed in grades 2-10 as measured by the NWEA Assessment.

- Review Q-Comp highlights to include: Student Led Parent Teacher conferences and Student/Teacher conferences, School climate activities: serving breakfast/lunch, dress up days, professional collaboration and communication, goal setting and summer work proposals by teaching staff.

- 2018-19 planning: Moving forward with individual student and parent/teacher conferences, focusing on personal, purposeful, and professional activities. Curriculum mapping- patient and productive activities facilitate by staff from the NWSC.

- Online College in the HS – 10 students enrolled in 12 courses in 18/19 – 17 students enrolled in 21 online courses in 17/18. Mrs. McGlynn will be coordinating program 18/19.

- E-Tech – 20 seniors had own computers throughout 2017-18. Program will continue in 18/19.

A motion was made by Shawn Rominski and seconded by Betsy Jensen to approve the milk bid of Dean Foods/Land O'Lakes as presented for the 2018-19 school year. All School Board members present voted in favor of the motion.

A motion was made by Betsy Jensen and seconded by Mason Sundby to table the fuel bids until July. All School Board members present voted in favor of the motion.

A motion was made by Betsy Jensen and seconded by Cara Hendrickson to approve the membership with the Minnesota School Board Association for 2018-19. All School Board members present voted in favor of the motion.

A motion was made by Dustin Grabowska and seconded by Shawn Rominski to approve the Lead in Drinking Water Plan as presented from NW Service Cooperative Environmental Management Services. All School Board members present voted in favor of the motion.

A motion was made by Shawn Rominski and seconded by Dustin Grabowska to approve the FY 2020 Application for Long Term Facilities Maintenance Statement of Assurances. All School Board members present voted in favor of the motion.

The first review of the following policies updated by the Minnesota School Board Association and the 2018 Minnesota Legislature was completed:

- 102 Equal Educational Opportunity
- 205 Open Meeting and Closed Meeting
- 206 Public Participation in School Board Meetings/Complaints about a Persons at School Board Meeting and Data Privacy Considerations
- 401 Equal Opportunity Employment
- 413 Harassment and Violence
- 419 Tobacco Free Environment
- 421 Gifts to Employees and School Board Members
- 504 Student Dress and Appearance
- 506 Student Discipline
- 509 Enrollment of Nonresident Students
- 525 Violence Prevention
- 530 Immunization Requirements
- 602 Organization of School Calendar and School Day
- 611 Home Schooling
- 707 Transportation of Public School Students
- 708 Transportation of Non-Public School Students
- 709 Student Transportation Safety Policy
- 722 Public Data Request

A motion was made by Betsy Jensen and seconded by Mason Sundby to approve the Notice of Filing for 2018 School Board election. All School Board members present voted in favor of the motion.

A motion was by Cara Hendrickson and seconded by Shawn Rominski to approve the Resolution for 10-year 2018-2028 LTFM revenue and expenditure budget as presented. All School Board members present voted in favor of the motion.

A motion was made by Shawn Rominski and seconded by Cara Hendrickson to approve the 2018-19 Memorandum of Agreement for the Q-Comp program. All School Board members present voted in favor of the motion.

A motion was made by Betsy Jensen and seconded by Dustin Grabowska to approve the agreement with the Northwest Service Cooperative Adult Basic Education Consortium for 2018-19. All School Board members present voted in favor of the motion.

A motion was made by Cara Hendrickson and seconded by Shawn Rominski to approve the hiring of Jackie Chwialkowski, 21<sup>st</sup> Century Grant Coordinator, effective September 1<sup>st</sup>, 2018. All School Board members present voted in favor of the motion.

Superintendent Items:

- The next regular School Board meeting will be held on Wednesday, August 22<sup>nd</sup> at 7:00 p.m. in the Stephen Superintendent's office.
- Water Bottle Filing Station grants – Grants have been submitted to the Minnesota Department of Health – The grants have not been funded, but we will be looking at replacing one station at each site.

- Information has been submitted for the Read Well by 3<sup>rd</sup> Grade reporting to the Minnesota Department of Education.
- The election information for 2018 was distributed – The posting for School Board positions that are open was provided.
- The Minnesota Department of Education and Minnesota School Board Association Back to School conference will be held on August 5<sup>th</sup>-8<sup>th</sup>.
- The school district audit for 2017-18 will be done by Brady, Martz on July 31<sup>st</sup>-August 1<sup>st</sup>.
- We are working at this time of the year on state reporting in the following areas: Title programs, summer levy system, SERV, SEDRA, WBWF
- A copy of the Learning Readiness/Early Childhood Family Education budget and program development was provided for review. At this time there are 25 children enrolled in the program for 2018-19.
- A review of the 21<sup>st</sup> Century Enrichment program was completed. The program will run from July 23<sup>rd</sup> to August 10<sup>th</sup>. Students will have opportunities in academic enrichment, performing arts, science camp, and visual arts.
- The annual bus drivers meeting will be held on August 20<sup>th</sup> at 7:00 a.m. in the Stephen conference room.
- The Area Special Education Cooperative will provide a Back to School training for area building administrators on August 16<sup>th</sup> – 8:00 a.m. to 12:00 p.m. at East Grand Forks Middle School.
- A copy of the draft workshop schedule was provided – The staff workshops will be held on August 28<sup>th</sup>-30<sup>th</sup>.
- The School Board Social will be held on Monday, August 27<sup>th</sup> at 5:30 p.m. at the Riverside Golf Course.
- A 5 year projection of enrollment was provided for review.
- The summer theatre production being facilitated by Renee Jensen and Amy Dalager – “Willy Wonka” has 31 participants. The shows will be held on August 20<sup>th</sup>-21<sup>st</sup> at the Stephen Arts Center.
- We will be working to make a grant submission to the Minnesota Department of Education on August 29<sup>th</sup> for Safe School funds to update school security/locks at both sites.
- A review of Minnesota Government Data request made by Kevin Young of Education Minnesota was completed.

Tell me something good:

- These items were shared by School Board members and administration to celebrate the fantastic things that are happening in our school and community.
- Summer Enrichment program and 21<sup>st</sup> Century program have been very positive impacts on students. Compliments to the staff working the summer programs.
  - Progress on the school building projects – Great impact on the school learning environments.
  - Mission Trip taken by SAC students
  - Curriculum Mapping process – Staff development facilitated during the 2018-19 school year by staff from the Northwest Service Cooperative

- Summer cleaning crew members – Excited about their impact on the buildings and getting things ready for students and staff. Compliments to their hard work and great attitudes.

- Joe Kazmierczak church representatives with compliments for the Stephen/Argyle Central Graduation ceremony and the job our students and staff do to make the day an incredible success.

- A review of a service project proposal by Mikayla Bulduc was completed.

- Cal Ripken Baseball – 16-19 participants throughout the summer. Great job by Coach Nic Thompson in working with these young men.

A motion was made by Shawn Rominski and seconded by Cara Hendrickson to approve the 5 year managed print program with Liberty as recommend. All School Board members present voted in favor of the motion.

A motion was made by Mason Sundby and seconded by Shawn Rominski to adjourn the meeting at 8:26 p.m. All School Board members present voted in favor of the program.

Respectfully Submitted,

Cara Hendrickson  
ISD #2856 Clerk