

Stephen/Argyle Central #2856

Board Meeting Minutes

April 18th, 2018

The regular April School Board meeting was called to order by Steve McGlynn at 6:30 a.m. on April 18th, 2018 in the Stephen Superintendent's office. The School Board members present for the meeting were Dustin Grabowska, Gail Yutrzenka, Cara Hendrickson, Steve McGlynn, Mason Sundby, and Shawn Rominski. School Board member absent was Betsy Jensen. Others present at the meeting were Ethan Marquis, Kevin Kuznia, Karen Evans, Renee Jensen, and Superintendent Chris Mills.

A motion was made by Gail Yutrzenka and seconded by Shawn Rominski to approve the agenda as presented. All School Board members present voted in favor of the motion.

A motion was made by Mason Sundby and seconded by Cara Hendrickson to approve March 19th regular School Board minutes. All School Board members present voted in favor of the motion.

A motion was made by Gail Yutrzenka and seconded by Dustin Grabowska to approve the April bills as presented. All School Board members present voted in favor of the motion.

A motion was made by Cara Hendrickson and seconded by Shawn Rominski to approve the Treasurer's report as presented. All School Board members present voted in favor of the motion.

Mr. Mills provide an update on the following activities at SAC Elementary:

- A review of NWEA and MCA testing was completed. The testing will continue until the middle of May. Reading, Math, and Science is being tested.
- "Wolves at the Door" presentation – 5/7
- Elementary concerts – 4/12 & 4/26
- Early Childhood Learning Fair – 4/23
- 21st Century Homework program/4H program & Extension Education Service
- 3rd Quarter Principal Activity – Northern Air
- End of School activities – Review

Mr. Kuznia presented information on the following activities at SAC Secondary:

- Juniors testing ACT and 9th and 10th Grade students completed ASPIRE testing
- Minnesota Comprehensive Assessments (MCA's) are in the process of being completed. Thank you to Mr. Marquis for his work with prepping the technology for testing.
- 2018-19 course schedule draft #1 is completed and in the review process
- Spring NWEA testing will be completed in May.
- Concerts – Junior High 5/3 and Senior High 5/10
- Senior Class Trip – Students survey are being completed
- Thank you to the Chaperones – Mr. & Mrs. Hamre, Mr. & Mrs. Thompson, and Mrs. Klassy
- Class of 2019 currently working on fundraising sales: pizzas, cookie dough,

raffles, and concessions.

- Prom – Great participation from our students. We are planning for strong participation in the After Prom party held in Kimball Auditorium.
- Spring activities:
 - Baseball game at UMC 4/19 vs. Northern Freeze
 - Golf: Practice had started, traveling to WAO twice a week
 - Softball: @ EGF Sacred Heart 4/19 and @ LPA on 4/20
 - Track & Field: Bemidji State University Indoor meets, 4/23 @ TRF
 - Trap Shooting: starting now that weather has shifted
- Class of 2018 – Graduation Invitations, Award's Day 5/11, Baccalaureate 5/23 at St. Rose, Graduation practice and parent picnic 5/25, and Commencement Ceremony 5/26 @ 2:00 p.m.

Mr. Marquis presented information on technology activities at SAC:

- Facilities & Equipment – Tech Use survey, SAC Printing Lease Evaluation, SAC Prints 3.2-4.1 #13,983
- Student Assessments: NWEA Spring Testing (Reading & Math) 12 sessions completed/10 sessions left – MCA Spring Tests (Reading, Math, & Science) 14 sessions completed/19 sessions left
- Student Activity: Mr. Malm Media Arts Door labels/Digital records: Sacred Sounds/Elementary Concerts
- Upcoming activities: Testing season continues, Spring concerts, Printing, and Technology Use survey

A motion was made by Mason Sundby and seconded by Shawn Rominski to approve the 2018 Youth Employment as presented. All School Board members present voted in favor of the motion.

A motion was made by Gail Yutrzenka and seconded by Shawn Rominski to approve the resolution of membership with the Minnesota State High School League for 2018-2019 as presented. All School Board members present voted in favor of the motion.

A motion was made by Cara Hendrickson and seconded by Shawn Rominski to accept the resignation of Karen Gunderson, Assistant Cook Stephen site. All School Board members present voted in favor of the motion.

A motion was made by Dustin Grabowska and seconded by Cara Hendrickson to accept the retirement of Mike Wysocki, Math Instructor, effective at the end of the 2017-2018 school year with deep appreciation for his 37 years of service to the students of Stephen and Stephen/Argyle Central. All School Board members present voted in favor of the motion.

A motion was made by Shawn Rominski and seconded by Dustin Grabowska to approve the Jim Burlum Scholarship awards for 2017-18 as presented:

Minnesota Honor Society – Lydia Beauclair, Wyatt Hamre, Kayla Kuznia, Carson Pagnac, Stoene Spilde, Hannah Szklarski, and Autumn Thompson
Technical/Career Scholarship: Sophia Donarski and Madalynn Weberg

A review of proposed support staff handbook and compensation structures for 2018-20 was completed. Final recommendations will be reviewed and approved at the regular May School Board meeting.

A review was completed of proposed family pass rates for activities for the 2018-2019 school year. A motion was made by Mason Sundby and seconded by Dustin Grabowska to approve Family Passes to include all students at a rate of \$200 per year. All School Board present voted in favor of the motion.

Superintendent Items:

- The next regular School Board meeting will be held on Wednesday, May 16th at 7:00 p.m. at the Argyle Superintendent's office.
- Legislative Update: A review was completed of information from Minnesota Association of School Administrators and Minnesota Rural Education Association on the current Legislative action. Focus areas highlighted are the Teacher Retirement System and School Safety/Mental Health issues.
- Building Project update: The planning for building project continues to progress. Bids have been awarded and contractors have been on site to plan to begin construction in early June.
- Spring Staff Social is planned for May 30th.
- Bus Inspection was completed on April 4th – Compliments to Mr. Hendrickson and drivers for their work. No significant issues were identified in the inspection.
- The Health Insurance renewal for 2018-2019 will be 15.7% - Additional information will be reviewed by our insurance agent during staff meeting in May.
- Board Breakfast will be hosted at the Stephen site for all employees on May 29th at 8:00 a.m.
- A review of an updated budget project for 2018-2019 was completed. At this time the updated projections are based on 285 students K-12 and reflects \$81,891 deficit.
- A review of adult community education opportunities was reviewed. Special appreciation to Alyssa Tulibaski for her work to develop and facilitate opportunities.
- A posting for an Assistant Cook for the Stephen site is open at this time.
- A review of State Girl's Basketball tournament expenses was completed.
- A copy of the updated School Board meeting calendar for 2018 was reviewed and included in meeting information.
- 21st Century grant program coordinator is posted for the 2018-19 school year. The individual will replace Mrs. Pietruszewski.
- 21st Century Elementary homework program is working collaboratively the Extension Education program and 4H program.
- A discussion was held regarding day care issues in our communities – There will be further research on current community needs and available resources.
- A review of NW Links expenses for district internet connectivity for 2018-19.
- We are currently completing the Pathway II monitoring process.
- A copy of a the fund balance and enrollment history for 2000-2018 was provided for review.
- The review of purchase plan for school trailer was completed. The trailer will be purchased to replace old trailer.
- A review of current investments was completed. Money Market through Bremer interest rates are currently at 1.68%.

A motion was made by Shawn Rominski and seconded by Dustin Grabowska to approve the contract for 2018-20 for Kevin Kuznia, Secondary Principal/Athletic Director, as presented by the administrative negotiating committee. School Board

Members Dustin Grabowska, Shawn Rominski, and Steve McGlynn voted in favor of the motion. School Board member Mason Sundby voted against the motion. The motion passed 3-1.

A review was completed of packages for property/liability insurance, auto fleet insurance, and workman's compensation insurance for 2018-19. The information would be used to award 3-year commitment to insurance vendors. Insurance agents have been invited to the regular Mat School Board meeting on May 16th to present information on their products.

A review of the plan staffing for 2018-19 at the elementary and secondary levels. At this time due to declining enrollment and deficit budget projections the math position that is being vacated due to retirement will not be filled. The first schedule will be reviewed by staff next week. At the elementary level, a proposal for an part-time Elementary Dean of Students was completed.

Board members are asked to identify something good about our school system and communities at this time. School Board members identified music concerts and the positive community feedback on the activities, Lions Park project and fund raising activities, Community Education opportunities, and communication with Argyle American Legion members.

A motion was made by Mason Sundby and seconded by Shawn Rominski to adjourn the meeting at 8:25 a.m. All School Board members present voted in favor of the motion.

Respectfully Submitted,

Cara Hendrickson
ISD #2856 Clerk