

# Stephen/Argyle Central #2856

## Board Meeting Minutes

### May 17th, 2018

The regular May School Board meeting was called to order by Gail Yutrzenka at 7:00 p.m. on May 17th, 2018 in the Argyle Superintendent's office. The School Board members present for the meeting were Dustin Grabowska, Gail Yutrzenka, Cara Hendrickson, Betsy Jensen, Mason Sundby, and Shawn Rominski. School Board member absent was Steve McGlynn. Others present at the meeting were Ethan Marquis, Kevin Kuznia, Jay Swanson-Swanson Insurance Agency, Janelle Swanson-Swanson Insurance Agency, Brady Swanson-Swanson Insurance Agency Nathan Lubarski-Argyle Insurance, Tim Skarperud-Vaaler Insurance, Kelsey Anderson, Nathan Dalager, and Superintendent Chris Mills.

A motion was made by Cara Hendrickson and seconded by Shawn Rominski to approve the agenda as presented. All School Board members present voted in favor of the motion.

A motion was made by Cara Hendrickson and seconded by Mason Sundby to approve April 18th regular School Board minutes. All School Board members present voted in favor of the motion.

A motion was made by Dustin Grabowska and seconded by Cara Hendrickson to approve the May bills as presented. All School Board members present voted in favor of the motion.

A motion was made by Shawn Rominski and seconded by Cara Hendrickson to approve the Treasurer's report as presented. All School Board members present voted in favor of the motion.

Mr. Nathan Lubarski presented information on Argyle Insurance Agency and RAM Workman's Compensation Insurance quotes.

Mr. Jay Swanson and Mrs. Janelle Swanson presented information on the Jay Swanson Insurance Agency and EMC Insurance focusing on property, liability, auto, and workman's compensation insurance quotes.

Mr. Tim Skarperud presented information on Vaaler Insurance and Wright Specialty Insurance focusing on property, liability, and auto and Amtrust-Milwaukee Casualty Insurance focusing on workman's compensation insurance quotes.

Mr. Mills provide an update on the following activities at SAC Elementary:

- NWEA/MCA Testing
- Learning Fair – Early Childhood (Kelsey Anderson and Kari Rivard)
- Q-Comp – Building Goal 80% met growth goals Grades 2-6
- Pre-K transition to Kindergarten – Classroom visit
- Elementary concert – 4/26
- Pre K – Bowling activity 5/3
- Pre K – Graduation 5/4
- Wolves at the Door – Presentation 5/7
- National Teacher Appreciation Week – 5/7-5/11

- Track & Field Day 5/15
- 21<sup>st</sup> Century Grant program
- STEM Fair & Plant Fair
- Summer Enrichment Program – 46 registered
  - July 23<sup>rd</sup>-August 10<sup>th</sup>
- Traveling Square Dancing – Grades K-2
  - 1<sup>st</sup> Grade 5/17 to Tamarac in Stephen
  - 2<sup>nd</sup> Grade 5/22 to Kittson Memorial in Hallock
  - Kindergarten 5/22 to Good Sam in Warren
- End of School Year Activities
  - K-2 Movie and Park 5/23
  - 3-6 Water Park 5/24
  - Awards Day – 5/25
- SMART Goals and Peer Review
- Staff Workshops – May 29<sup>th</sup> and May 30<sup>th</sup>

Mr. Kuznia presented information on the following activities at SAC Secondary:

- Recent and Upcoming activities:
  - Minnesota Comprehensive Assessments (MCA) have been completed
  - Spring Northwest Education Assessments (NWEA) will be completed this week
  - CPR Training with Nurse Julie Dahlman – (Seniors and Sophomores)
  - 18-19 course schedule Draft 2 has been completed
  - JH Concert May 3<sup>rd</sup> – SH Concert May 10<sup>th</sup>
  - Robotics “Kick-off meeting 5/16 –Shawn Rominski and Bruce Field
  - Finals week – May 21<sup>st</sup>-25<sup>th</sup>
  - 6<sup>th</sup> Grade visit to high school – May 23<sup>rd</sup>
  - Teacher In-service May 29<sup>th</sup> & 30<sup>th</sup>
- Senior Class Trip 2019 review – Fund raising sales: pizza, cookie dough, winter concessions, raffle, ect.
- Prom – Great participation in the Grand March and After Prom activities
- Student Council preparation for last day of school
- Spring Activities:
  - Baseball: 5/17 H vs Roseau, 5/24 Sub-Section @ Kennedy?, 5/29 @ RLF?
  - Golf: 5/17 @ Roseau, 5/18 JH @ Hallock, 5/22 Sub-Section Meet @ Roseau, 5/30 Sub-Section @ Roseau
  - Softball: 5/18 BGMR Conference night, 5/24 Sub-Sections@Sacred Heart vs?
  - Track & Field: 5/17 @ Ada, 5/24 Sub-Section meet @ EGF, 6/2 Section meet @ DGF
  - Trap Shooting: 5/16 and 5/20 – Final 6/12 @ Alexandria
- What remains for the Class of 2018
  - Self Defense Training – May 23<sup>rd</sup> – Shawn Rominski
  - Baccalaureate may 23<sup>rd</sup> @ St. Rose
  - Graduation practice and parent picnic – May 25<sup>th</sup>
  - Commencement Ceremony May 26<sup>th</sup> @ 2:00 p.m.

Mr. Marquis provided updates on technology activities at SAC:

- Facilities and Equipment: Tech Use survey – wants and needs, supplies, accountability & usage, Technology Supply Accounting, Printing Evaluation, SAC Prints review

- Student Assessments: MCA's have been completed, ACT Aspire have been completed, and NWEA have 2 sessions left

- Student Activity: Media Arts – Awareness & Advice Posters

- Summer Work: General Cleaning, repairs, replacements, purchases, recycling, reimaging student machines, website adjustments and updates

- Tech equipment upgrades and/or replacement plan

- Final Tech equipment: survey and supplies + accountability plan

- Final Printing plan: contract ends February 2019

A review of support staff compensation and support staff handbook for 2018-2020. A motion was made by Betsy Jensen and seconded by Shawn Rominski to approve the support staff compensation and support staff handbook for 2018-2020. All School Board members present voted in favor of the motion.

A motion was made by Cara Hendrickson and seconded by Betsy Jensen to approve the elementary and secondary requisitions as presented for 2018-19. All School Board members voted in favor of the motion.

A motion was made by Dustin Grabowska and seconded by Cara Hendrickson to approve the updated budget for 2017-18 as presented:

Revenue - \$4,870,160      Expenditure - \$5,045,484      Total - \$(-175,324)

All School Board members present voted in favor of the motion.

The hiring of a part-time Elementary Dean of Students position was tabled until the regular June School Board meeting.

Superintendent Items:

- The next regular School Board meeting will be held on Wednesday, June 20<sup>th</sup> at 6:30 a.m. in the Stephen Superintendent's office.

- A review was completed of the 2018 Legislative activities.

- School Board Breakfast – 5/29 – 8:00 a.m.

- Meet & Confer – 5/29 – 7:00 a.m.

- A review of the projected 2018-19 projected budget was completed.

- Spring Staff Social will be held on May 30<sup>th</sup>.

- Baccalaureate – 5/23 7:00 p.m. program

- Graduation – 5/26 Kimball Auditorium 2:00 p.m.

- Update on Summer Enrichment program – 46 students registered for program

- Pathways II Early Learning Funding – 3 \$5,000 scholarships offered

- Facilities Project updates – Projects will begin 5/29

- A review of Ag Instructor candidates was completed – This will be a pursuit that will be tabled until 2019-20.

- The 2017-18 audit will be completed on July 31<sup>st</sup> and August 1<sup>st</sup>, 2018.

- A review of the 2018-19 Health Insurance rate renewal was completed.

- A review of staff summer curriculum request was completed – Teaching staff have made specific requests to work on curriculum through Q-Comp program.

- A copy of a child care article was shared from NE MN and the shortage issues.

This is an issue throughout the state that many organizations are looking at solutions.

- A review of the Pay Lunch Equity programs and the impact on lunch prices was completed. Those Nutrition/Food Service programs that have year end deficit in Fund 2 and charge less than \$2.93 per meal federal reimbursement rate, must increase rates by \$.10 per meal.
  - Summer Rec Transportation – A review of a proposal to trade service with the City of Argyle. The City of Argyle will provide the baseball field and service at field and the School District will provide access to Bus usage. The proposal was supported.
  - A review of school social worker and mental health services was completed.
  - Delinquent Lunch Accounts – A review of handing these accounts according to policy and practice.
  - 18-19 Enrollment projections – Discussion on 18-19 1<sup>st</sup> grade sections – At this time we are projecting 26 1<sup>st</sup> grade students and we would be projecting splitting the section in the mornings for core subjects. Final decision to be recommended.
  - A discussion was held to review social media issues and the process for communication on issues.
  - School Musical – The school musical will be scheduled for November 15<sup>th</sup>-18<sup>th</sup>. All Board members were asked to “Tell Me Something Good” about our school system and communities:
    - City of Argyle Maintenance Crew great work on the baseball field to prepare for home games.
    - Carson Pagnac – Service to community/WDAZ visit and program.
    - Elementary Plant sale – Terrific students being supportive of customers
    - Evacuation Drill – Students and staff being focused on drills and activities
    - Summer Rec in Argyle registration numbers are excellent for programs.
    - Softball in Stephen – Great attendance by fans. Thank you to Mr. Hendrickson and Mr. Kroulik for their work on the fields and bleachers.
    - Robotics Kick-off – Great school support and the involvement of Bruce Field
- A motion was made by Betsy Jensen and seconded by Cara Hendrickson to adjourn the meeting at 9:23 p.m. All School Board members voted in favor of the motion.

Respectfully Submitted,

Cara Hendrickson  
 ISD #2856 Clerk