

Stephen/Argyle Central #2856

Board Meeting Minutes

September 17th, 2018

The regular September School Board meeting was called to order by Chairperson Steve McGlynn at 8:00 p.m. on September 17th, 2018 in the Argyle Superintendent's office. The School Board members present for the meeting were Dustin Grabowska, Gail Yutrzenka, Steve McGlynn, Betsy Jensen, Cara Hendrickson, Mason Sundby, and Shawn Rominski. Others present at the meeting were Karen Evans, Garry Kotts, Ethan Marquis, Kevin Kuznia, Nevin Lubarski, and Superintendent Chris Mills.

A motion was made by Gail Yutrzenka and seconded by Mason Sundby to approve the agenda as presented. All School Board members present voted in favor of the motion.

A motion was made by Dustin Grabowska and seconded by Betsy Jensen to approve August 20th regular School Board minutes. All School Board members present voted in favor of the motion.

A motion was made by Shawn Rominski and seconded by Cara Hendrickson to approve the September bills as presented. All School Board members present voted in favor of the motion.

A motion was made by Cara Hendrickson and seconded by Shawn Rominski to approve the Treasurer's report as presented. All School Board members present voted in favor of the motion.

Mr. Kuznia presented the following information on activities as SAC JH/SH:

- State of the High School – Senior class has taken solid leadership role in building. 7th Grade transiting well – Upcoming testing, dances, ball games, activities. All students and staff completing SMART goals.

- NWEA Testing for grades 7-10 will begin October 1st – Growth goals will be establish and we will be monitoring progress.

- Homecoming: Coronation will be September 24th at 7:30 p.m. Student Council Advisors (Mrs. Adolphson, Mrs. Grabowska, and Mrs. Chwialkowski) have been organizing activities for Friday afternoon. The dance will run from 8:45 p.m. to 11:45 p.m.

- Five Riverwatch students and advisor Mr. Kotts spent 9/17 canoeing in Thief River Falls. Mrs. Adolphson will be taking Seniors to University of Minnesota Crookston on 9/20 for a College Fair. Mr. Kuznia will be taking the Juniors to Grafton on 9/19 for a College Fair.

- Senior and Junior Class Trip update:

- Seniors will depart on April 4th and return April 12th.

- Senior sales include: pizzas and sub-sandwiches, concessions, and Senior Class meal

- Juniors fundraising: 50/50, magazines & cookie dough, and other goodies meeting Tuesday

- Athletics – Mandatory MSHSL Area meeting tomorrow – Discussion regarding shortage of officials hitting the state hard and updated District Football for 2019 adding schools to 9-man (BGMR, Fertile, Blackduck)

- Upcoming events – Cross Country – 9/18 @ Bagley, 9/27 @ EGF, and 10/4 @ Warren (Home meet) Volleyball – 9/18 vs. KCC, 9/20 vs. Sacred Heart, 9/21-22 Class A Showcase (Burnsville) Football – 9/21 at KCC (Lancaster), 9/28 vs. Goodridge/Grygla (Homecoming), and 10/5 @ Northern Freeze

Mr. Lubarski provided an update on activities at SAC Elementary:

- Enrollment – 158 K-6 students and 27 Pre-School students

- Paras/Support staff – These folks are doing a fantastic job of serving students with the most unique needs in our building.
- Morning Routine – 7:45 to 8:10 students are in the gym playing board games and working on social skills. Great morning transition to the classroom for students that get to school early.
- Additions to curriculum: Keyboarding for grades 3-6 and Library for Grades 4-6
- Stephen-Argyle Leadership Team – S.A.L.T – A group of 6 – 6th grade students are serving on leadership team for students to provide feedback and leadership on school activities.
- Elementary Facebook site – Positive feedback!
- 21st Century After-School program starts 9/11 – Great start to the program.
- 4-H Bird Feeder installed in front of building.
- 4th Grade to Water Festival in Warren on 9/25

Mr. Marquis provide an update on the following technology activities at SAC:

- Facilities & Equipment – 1:1 laptops for students in grades 9-12 and grades 7-8 have 24 laptops and 21 desktops at their disposal – Elementary computers – Open Cart system with 3 carts with 28, 20 and 37 computes available and 25 desktops available. Find My Mac installation complete, Printer Toner supply, TV's vs. SMART Boards, Guest Network, and Site Content filters.

- 2018-19 Prep – Staff Program subscriptions, JMC current rollover/updates needs for 18-19, and JMC Teacher Book & POS requests

- Last summer work & school year commencement – Final student racks, locations, power supply, and ID. Settle check out policy – Power supply. Find My Mac II batches. Elementary Laptop plan – Would like to assign accounts. Student computer adjustments and Misc. purchases.

A motion was made by Betsy Jensen and seconded by Gail Yutzenka to approve the following consent items as presented:

- Resolution of the School Board Supporting Form A Application to the Minnesota State High School League Foundation
- School Based Mental Health Agreement - Stephen/Argyle Central and Northwest Mental Health Service Agreement – 2-18-19
- Review of the 2018-19 Seniority List
- Memorandum of Agreement of Quality Compensation Aid program – Q-Comp

All School Board members present voted in favor of the motion.

A final review was completed of the following policies updated by the Minnesota School Board Association and the 2018 Minnesota Legislature:

- 102 Equal Educational Opportunity
- 205 Open Meeting and Closed Meeting
- 206 Public Participation in School Board Meetings/Complaints about a Persons at School Board Meeting and Data Privacy Considerations
- 401 Equal Opportunity Employment
- 413 Harassment and Violence
- 419 Tobacco Free Environment
- 421 Gifts to Employees and School Board Members
- 504 Student Dress and Appearance
- 506 Student Discipline
- 509 Enrollment of Nonresident Students
- 525 Violence Prevention
- 530 Immunization Requirements
- 602 Organization of School Calendar and School Day
- 611 Home Schooling
- 707 Transportation of Public School Students

- 708 Transportation of Non-Public School Students
- 709 Student Transportation Safety Policy
- 722 Public Data Request

A motion was made by Cara Hendrickson and seconded by Dustin Grabowska to approve the policies as presented. All School Board members present voted in favor of the motion.

A motion was made by Betsy Jensen and seconded by Gail Yutzenka to approve the lane change request of Nevin Lubarski from MA+10 to MA+20. All School Board members present voted in favor of the motion.

A motion was made by Betsy Jensen and seconded by Shawn Rominski to approve the 2018 Pay 2019 Proposed Levy certification as presented at maximum. All School Board members present voted in favor of the motion.

A motion was made by Mason Sundby and seconded by Cara Hendrickson to approve the request to trade sick leave for personal leave per the EMSA Master Agreement and the SAC Support Staff handbook for the following staff:

*Tammi Anderson, Shawna Peterson, Melanie McGlynn, and Sheryl Lubarski.

All School Board members present voted in favor of the motion.

Superintendent Items:

- The next regular School Board meeting will be held on Wednesday, October 17th at 6:30 a.m. in the Stephen Superintendent's office.

- The curriculum mapping process will begin on September 26th with NWSC staff. The training will take place during the Early-out staff development time.

- Early-out on 9/26 – Training for Para-professionals will take place at the Stephen site at 2:00 p.m. – Nurse Julie will be providing CPR/First Aid training.

- Truth in Taxation meeting will be held as part of the regular December School Board meeting – 12-19-19 at 7:00 p.m.

- Meet & Confer meetings are scheduled for 9/17 Stephen, 11/19 Argyle, 3/22 Stephen, and 5/28 at Argyle – Meetings are scheduled for 7:00 a.m.

- An updated copy of the regular School Board meeting calendar was distributed in the meeting materials.

- Current enrollment review – 296 students total 158 Elementary 137 7-12 and 27 Pre-School

- The Minnesota Rural Education Association Fall conference will be held November 11-13.

- 21st Century Program – We have the after-school programs started and we are working on several student enrichment opportunities and Parent-Engagement activities.

- Minnesota Association of School Administrators Fall conference will be held on September 30-October 2nd.

- An attendance map from the Hamilton Project shows that last year Stephen/Argyle Central has no students with chronic absence issues.

- Stephen playground safety – The swing was removed from the playground area due to safety and compliance issues. We will be looking for community partnerships to replace the swings area.

- A bus purchasing plan was presented – The 5 year plan was presented for review. The next bus purchase would be made for the Fall of 2019.

- Pathways II program provides a grant to the SAC School Readiness program to award 3 \$5,000 scholarships that cover all costs of the participation in the program. The 3 awards have been made for 2018-19 school year.

- An update was provided on curriculum cycles – At this time the elementary reading program will begin a review process due to resources to support the program being no longer available in December of 2019.

- A review of current Pre-School staffing and future needs was completed.

- A review of financial services was completed. An update of SAC business staffing compared to several regional districts reviewed.

- School safety grants have been submitted to the Minnesota Department of Education. The awards will be made at the end of September.
- Win-E-Mac Facility use agreement was reviewed to use for SAC weight and gym use. The liability of use in these areas is important issue to gain control over.
- ASEC is going through a transition of leadership – A review of the transitions was completed.
- Flexible learning spaces ideas were shared – We will be looking at a project at the Stephen site.
- Midway Day/Care collaboration information was shared by Mason Sundby
- Tell me something good – Board members and meeting participants shared great things happening at school and in the community.
- New morning program at the Elementary School – School events our students that they are having a great start to the school year, fun to talk to students about their school experiences – New staff members fitting well in the schools and communities – Diversity of school offerings in activities – ex. Cheerleading, Performing Arts, and summer programs.

A motion was made by Cara Hendrickson and seconded by Shawn Rominski to approve the hiring of Mary Ryden, assistant cook, Stephen sit, effective October 1st. All School Board members present voted in favor of the motion.

A motion was made by Gail Yutrzenka and seconded by Cara Hendrickson to adjourn the meeting at 9:48 p.m. All School Board members present voted in favor of the motion.

Respectfully Submitted,

Cara Hendrickson
 ISD #2856 Clerk