

Stephen/Argyle Central #2856

Board Meeting Minutes

October 17th, 2018

The regular October School Board meeting was called to order by Chairperson Steve McGlynn at 6:30 a.m. on October 17th, 2018 in the Stephen Superintendent's office. The School Board members present for the meeting were Dustin Grabowska, Steve McGlynn, Betsy Jensen, Cara Hendrickson, Mason Sundby, and Shawn Rominski. School Board member absent was Gail Yutzenka. Others present at the meeting were Melanie McGlynn, Ethan Marquis, Kevin Kuznia, Nevin Lubarski, and Superintendent Chris Mills.

A motion was made by Cara Hendrickson and seconded by Shawn Rominski to approve the agenda as presented. All School Board members present voted in favor of the motion.

A motion was made by Betsy Jensen and seconded by Dustin Grabowska to approve September 17th regular School Board minutes. All School Board members present voted in favor of the motion.

A motion was made by Cara Hendrickson and seconded by Shawn Rominski to approve the October bills as presented. All School Board members present voted in favor of the motion.

A motion was made by Shawn Rominski and seconded by Dustin Grabowska to approve the Treasurer's report as presented. All School Board members present voted in favor of the motion.

Mr. Kuznia presented the following information on activities as SAC JH/SH:

- Homecoming activities, Job Shadowing, HS students participating in activities at the elementary – lunch/recess, Fire Prevention, Volleyball team.
- Fund raising activities – magazines, pizzas, sub sandwiches, concessions, Storm Sellar
- End of the Quarter in 3 weeks – Finals schedule
 - Nov 2 Read and Review day, Nov 5 - 1st and 5th hours, Nov 6 - 2nd and 6th, Nov 7 - 3rd - 7th, and Nov 8 4th, Nov 9 Teacher Workshops
- Parent/Student/Teacher conferences – Nov 13 & 14 – Senior Class meeting 6:00 p.m. Stephen cafeteria
- 21st Century update – Excellent community engagement activities by staff and students – Tamarac residents have enjoyed student visits. Oct 25th 21st Century community engagement “Burger/Hot Dog at the high school cafeteria for 5:00 p.m. to 6:30 p.m. – VB game to follow at 7:00 p.m.
- Extra Curricular Schedule:
 - Oct. 23 FB quarter-final vs WAO 5:00 p.m. at SAC
 - Oct. 25 VB quarter-final vs. Fertile-Beltrami 7:00 p.m. at SAC
 - Oct. 26 CC section 8A meet @ Bagley, VB sub-section semi-finals @ NCTC 7:30 p.m.
 - Oct 27 FB semi-finals vs. TBD 2:00 p.m. at SAC
 - Oct 30 VB section semi-finals at Bagley TBD
 - Nov 1 FB section finals @ Fargodome 12:30 p.m.
 - Nov 2 VB section final @ UMC 7:00 p.m.
- Cheerleaders and Advisor Sharon Kotts have done an amazing job during the week and at the games. Very involved in community service activities.
- Compliments to Amy Dalager for arranging and rearranging schedules with the school musical around a lot of schedules. She has been great to work with as we plan our first Fall Musical.

Mr. Lubarski provided an update on activities at SAC Elementary:

- New staff – Mrs. Nelson and Mrs. Patnode doing a great job becoming part of the SAC family.
- Veteran's visit the elementary for Pledge of Allegiance on American Day
- Homecoming Festivities, Early Childhood/Pre-School – Pumpkin Patch visit, Picture Day-Caulfield's studios, Hearing and Vision screenings, Lee Bratlie of Crystal Sugar, Stephen Argyle Leadership Team (SALT) students to iHeart media, AMC Boot Camp Fashion show – Kindergarten, Smokey the Bear
- Fire Prevention activities – Thank you to all of the community volunteers for the amazing activities.
- Enrichment activities in 21st Century program – Special thanks to Alyssa Tulibaski
- Keyboarding, lunch buddies, student goals setting, Cheer Team, Elementary volleyball, football. And noon hour basketball, curriculum mapping, and elementary Facebook page
- Upcoming activities – conferences, Hotdish Cook-off – Nov. 19th, job shadowing, reading series review, VB seniors visit, and RTI program reviews.

Mr. Marquis presented information on technology activities at SAC:

- Fall Assessments – NWEA Fall testing, compatibility problems.
 - NWEA added new version that is not compatible with some of our computers.
 - Version 3 discontinued – clients must advance to new version.
 - Version 4 install compatible with MacOS 10.12+. 100% of SAC students computers = 10.10
 - Converted: Elementary Lab + 28 Reading Room MacBook Airs, HS MacBook Cart (25). HS Lab IMacs (2008) can not run 20.12 – Can be used for NWEA
 - Fall testing complete after one final test – Convert additional computers, about 60-90 minute process
- Facilities and Equipment
 - Student computers: seems to be good fit. Updates/checks greater challenge than anticipated. Students like individual use. Computer check-out reasonable.
 - Racks – Power supply – Printer toner supply seems to have leveled off – Guest networks do well
- Student activity
 - Mr. Malm – Name plates, interview videos, activity posters
 - Mr. Robertson – Google classroom
- Upcoming activities – Student computer checks for grades 9-12 and Elementary Computer assignments – labeling system.

A motion was made by Cara Hendrickson and seconded by Betsy Jensen to approve the following consent agenda items:

- 2018-2019 Seniority List
- Area Special Education Cooperative Resolution of Participation and Cooperation for 2018-2019
- 2017-2018 World's Best Workforce report
- 2017-2018 Community Education report

All School Board members present voted in favor of the motion.

A motion was made by Shawn Rominski and seconded by Mason Sundby to approve the Resolution Relating to the Election of School Board members and Calling the School District General Election. All School Board members present voted in favor of the motion.

A motion was made by Betsy Jensen and seconded by Cara Hendrickson to approve the Johnson Control proposal to update software on building Metasys system for building heating systems - \$7,400. All School Board members present voted in favor of the motion.

The first review of the following policies updated by the 2018 Minnesota Legislature and the Minnesota School Board Association will be tabled until the regular November School Board meeting.

Superintendent Items:

- The next regular School Board meeting will be held on Monday, November 19th at 7:00 p.m. in the Argyle Superintendent's office.

- A Special School Board meeting will be held on Wednesday, November 14th at 7:00 p.m. in the Argyle Superintendent's office to canvas the School Board Election results.

- An updated School Board regular meeting calendar was provided for review. The calendar will be posted.

- The current enrollment is 159 K-6 students, 136 7-12 students, and 27 Pre-School students.

- Q-Comp – The staff is working on several things in Q-Comp time including curriculum mapping process, preparing for Parent/Student/Teacher conferences, data review of NWEA assessments, and goal setting with students. In addition, support staff are working on CPR/First Aid training with Nurse Julie Dahlman.

- Parent/Student/Teacher conferences will be held on November 14-16.

- 2017-2018 audit performed by Brady, Martz will be presented for review and approval at the regular November School Board meeting.

- A review of the building project finances was completed – As a result of the project coming in under bid, we are able to pay for a majority of the roofing project under the Long Term facility Maintenance bond.

- A review of building security plan was completed to replace the current lock system on the building. We will be working to get quotes on a key fob system for both buildings.

- A review of youth community education programs was completed – 38 participants in elementary volleyball grades 3-6 and 37 participants in elementary flag football grades 3-6.

- A review of the Ag2School tax relief program was completed. The program provides tax relief from school building bonds. The program provides \$43,733 in local tax relief during the 2018-2019 school year.

- We have received grants totaling \$6,080 to pay for visual arts residencies at each site. The grants are from the NW Minnesota Arts Council and have been submitted in collaboration with Mrs. Elwyn Ruud. The residencies will be happening in late January and early March.

- A grant was awarded to the school district from the Robert C. and Mona Rae Johnson Charitable Fund of \$1,940. The funds will be put in reserve to be used towards playground updates.

- FIRST Robotics has provided a \$5,000 grant to pay for the SAC Robotics team to attend the regional competition March 14-16 at the Alerus Center in Grand Forks.

- A review of the inspection at the Stephen Kitchen – Great report from the inspector. Our compliments to Melody and kitchen staff for a job well done.

- A review of the Minnesota Department of Education School Safety grant process was completed.

- November 19th will be the date for the "Hotdish Cook-off" at the SAC Elementary – This will be a 21st Century Community Engagement activity.

- The Minnesota School Board Association Winter conference will be held on January 17th-19th.

- A review of Area Special Education activities was completed.

- Collaborative project is in progress between the Old Town Museum and Stephen/Argyle Central. The project will bring new equipment to the shop area and provide support for upgrades at the museum.

A motion was made by Shawn Rominski and seconded by Dustin Grabowska to approve the leave request of Jill Adolphson as presented. All School Board members present voted in favor of the motion.

Tell me something great about our school and communities:

- Community support and involvement for activities is fantastic – Great attendance at Fall athletic events.
- Sharon Kotts – Cheerleading participants have been very involved in activities and community this Fall. Compliments for the excellent job by Mrs. Kotts.
- Great involvement by High School students in activities at the Elementary – Demonstrating leadership and role modeling.
- Volunteers in our community – Thankful for what our fireman and ambulance personnel do for our communities.

A motion was made by Betsy Jensen and seconded by Shawn Rominski to adjourn the meeting at 7:43 a.m. All School Board members present voted in favor of the motion.

Respectfully Submitted,

Cara Hendrickson
ISD #2856 Clerk