

## Stephen/Argyle Central #2856

### Board Meeting Minutes

### November 19th, 2018

The regular November School Board meeting was called to order by Chairperson Steve McGlynn at 7:00 p.m. on November 19th, 2018 in the Argyle Superintendent's office. The School Board members present for the meeting were Steve McGlynn, Betsy Jensen, Cara Hendrickson, Mason Sundby, and Shawn Rominski. School Board member absent was Gail Yutrzenka and Dustin Grabowska. Others present at the meeting were Tyler Malm, Rick Kroll, Ethan Marquis, Kevin Kuznia, and Superintendent Chris Mills.

A motion was made by Cara Hendrickson and seconded by Betsy Jensen to approve the agenda as presented. All School Board members present voted in favor of the motion.

A motion was made by Mason Sundby and seconded by Cara Hendrickson to approve October 17th regular School Board minutes and the November 14<sup>th</sup> Special School Board meeting minutes. All School Board members present voted in favor of the motion.

A motion was made by Cara Hendrickson and seconded by Shawn Rominski to approve the November bills as presented. All School Board members present voted in favor of the motion.

A motion was made by Cara Hendrickson and seconded by Mason Sundby to approve the Treasurer's report as presented. All School Board members present voted in favor of the motion.

Mr. Kuznia presented the following information on activities as SAC JH/SH:

- End of the 1<sup>st</sup> Quarter review – Year 2 of quarter final tests and grade breakdown 50 tests/25 homework/25 participation – Parent/Student/Teacher conferences – K-12 96.9% participation – Incredible!!

- Senior/Junior Class Fundraising update:

- Senior: turkey and ham meal on Sunday, December 2<sup>nd</sup> – Final fundraiser
- Juniors: Fundraiser items came in last week, lots of concession work this winter

- Past and Upcoming Events to highlight:

- Oklahoma finale performing tonight – Tremendous job done by cast, crew, and directors!
- Q-Comp Early-outs scheduled for November 28<sup>th</sup> and December 21<sup>st</sup>
- Mrs. Adolphson getting busy with Job Shadowing for seniors
- Great job by student speakers Kinsey and Lexus, senior high band, as well as the junior high girls choir at the Veteran's Day program in Argyle.
- Mr. Kotts and the students were very active in the local Blood Drive once again.

- Good luck to Vocal and Instrumental Soloists on 11/20 in competition hosted at the SAC.
- Student Council Representatives attend Fall summit in TRF on 11/13.
- 9 sophomores to attend TEAM-UP Student Leadership Seminar in TRF 12/4.
- SAC Senior AAA winners: Abby Johnson and Jesse Clark
- Junior High Concert – 12/10 – Senior Concert – 12/17
- Senior High Choir will travel to Digi-Key on 12/18
- Mr. Robertson is working on the upcoming Knowledge Bowl season.
- One Act Play will begin soon.
- Robotics will be meeting next Wednesday during Early-out to prepare workroom for year.
- Athletic Report:
  - A successful Cross Country season end with the Section run at Bagley
  - Congratulations to the Volleyball team and coaches on their 22-7 season – Abi McGlynn named All State
  - The Football team and coaches has a tremendous amount to be proud of: 11-1 record and 4 strait Section Championship victories.
  - Girls Basketball: 18 JH participants and 1 manager, 24 JV/V participants and 1 manager – 11/27 @ Grygla, 11/29 H vs EGF, 12/4 @ Langdon Area
  - Boys Basketball: 12 JH participants and 1 manager, 16 JV/V and 1 manager – 12/4 @ Grygla, 12/6 @ Clearbrook-Gonvick, 12/11 H vs SH – Schedule note 12/21 GBB and BBB play Fosston at UMC at 2:00 p.m.
  - Special Acknowledgement to Mr. Garry Kotts: 34 years of coaching boys’ and girls’ basketball!

Mr. Lubarski provided a written report reviewed by Mr. Mills on the SAC Elementary activities:

- New activities:
  - “Name-vember” – Student working on acknowledging people by name
  - Hotdish Cook-off – November 19<sup>th</sup> – Tremendous community engagement activity – Thank you to all of the staff that participate to make this a great event. Special thanks to Annette Kuznia, Drue Beaudry, and Bethany Westman for their planning, and organization of the event!
  - 1<sup>st</sup> Quarter Awards Ceremony – Honor Roll, Students of the Quarter, and Manners Matter awards
  - Veteran’s Day program – name tags to honor those that have and are serving
  - Conference Attendance – calendar change for the December Early-out
  - Michael Sustad – Presentation to students about serving as a Marine.
  - Response to Intervention – groups and focus on growth
  - 21st Century program attendance/staffing/2<sup>nd</sup> grade participation
  - Pig Dissection – Fire Prevention activities – 2<sup>nd</sup> Grade Fire Hall visit – ECFE Halloween Night – National School Bus Safety wear yellow

- Kindergarten – AMC Boot Camp/Fashion Show
- Noon hour basketball – SALT students recorded drug free messages at iHeart Radio – Elementary student involvement at games, Thank you to Mrs. Sharon Kotts
- What's Coming Up:
  - Job shadowing students lined up for elementary site
  - Coaches for Keller's
  - Reading series review is starting at this time – Family Bingo – Mrs. Patnode working on skills in the classroom

Mr. Marquis provided his report on technology activities demonstrating classroom technology:

- Student Assessments: NWEA compatibility issues resolved – Testing complete
- Facilities & Equipment: Student computers, monthly checks and quarterly updates. November checks half complete. Elementary carts, charge options. Proper height, tight cables, and mobile. L4U upgrade
- Student Activity: Mr. Malm – Activity posters
- Upcoming activities – High School labeling system(By Grade), Argyle Lobby TV, and Christmas Break Work

A review was completed of the proposed weight room and gym community use agreement. The agreement will be presented at the regular December meeting for approval and implementation. Implementation will take place when exterior lock project is completed.

The First review of the following policies updated by the 2018 Minnesota Legislature and the Minnesota School Board Association.

- 601 – School District Curriculum and Instruction Goals
- 604 – Instructional Curriculum
- 613 - Graduation Requirements
- 614 – School District Testing Plan and Procedure
- 615 – Testing Accommodations, Modifications, and Exemptions for IEP's, Section 504 Plans, and LEP Students
- 618 – Assessment of Student Achievement
- 619 - Staff Development Standards
- 802 – Disposition of Obsolete Equipment and Materials

A review of the 2017-2018 was completed. A motion was made by Betsy Jensen and seconded by Shawn Rominski to approve the audit as presented and completed by Brady, Martz. All School Board members present voted in favor of the motion.

A motion was made by Cara Hendrickson and seconded by Shawn Rominski to approve the amended budget as presented for 2018-2019.

Revenue - \$4,983,942.50

Expenditures - \$5,097,736.57

Total Difference – (\$-113,794.00)

All School Board members present voted in favor of the motion.

A review of the current administrative structure was completed.

Superintendent Items:

- The next regular School Board meeting will be held on Monday, December 17<sup>th</sup> at 6:30 a.m. in the Stephen Superintendent's office.

- The Truth in Taxation meeting will be held at 7:00 p.m. in the Stephen Superintendent's office.

- Updated enrollments: K-6\_156\_ 7-12\_ 136 Pre-School 28 – Total K-12 \_292\_

- The Minnesota School Board Winter conference will be held on January 16-18

- Meet & Confer meeting was held on 11/19 at 7:00 a.m. in the Argyle Superintendent's office.

- The exterior lock project is continuing to progress at this time. We expect the expenditure to replace exterior locks and install a Fob lock on gym entries to be about \$5,000. We hope to have the project completed by the 1<sup>st</sup> of the year.

- Job Posting – A part-time Para-professional position in the Pre-School was posted to fill position Kim Johnson's position. A recommendation to hire Jenny Setterholm will be made later in the agenda.

- Staff Development – 11/9 focused on preparing for Parent/Student/Teacher conferences and end of the quarter stuff. 10 staff participated in CPR Training facilitated by Nurse Julie Dahlman.

- Parent/Student/Teacher conferences were held on November 14-16.

- Health Insurance – Request for proposals will be in going out in early February. We have already had a request for information from Education Minnesota regarding Health Insurance information.

- School Board Workshop – We will be planning for a School Board Workshop in March to look at vision and goals for the future.

- School Board member training – Phase I training will be held in Thief River Falls on December 5<sup>th</sup> for new School Board members. Phase II and III training will be available at the winter conference.

- ONEOK Grant – Family Literacy - \$500

- ONEOK Grant – submitted for collaborative project with the Stephen Old Town Museum – Review will be in March of 2019.

- 21<sup>st</sup> Century Grant – carry-over request has been submitted to the Minnesota Department of Education for review.

- 21<sup>st</sup> Century Grant – A collaboration with Northland Community and Technical College has started to offer Certified Nursing Assistant course at the Stephen site. More information to come in the near future.

- Investments – The current public government money market rate is 2.15%

- Distracted Driving Presentation – April 3<sup>rd</sup> – Tom Goeltz – This is a collaborative program that will involve 8 area schools and will be hosted at Kimball Auditorium. We expect about 700 students and 85 adults during the afternoon session. We will be hosting an early evening session at 6:00 p.m. for area community members.

- A memo from the Minnesota Office of School Trust Lands is included in the School Board information. Stephen-Argyle Central receives \$11,265.44 in funding from the land program yearly.

- Fall Musical has been a tremendous success – Compliments to Mrs. Amy Dalager, Mrs. Renee Jensen, and Mr. Jeff Radeke.

• Information on the “Bounce Back Project” was review. There will be a presentation to staff on March 22<sup>nd</sup>. The project will be extending to other districts within the 21<sup>st</sup> Century Grant program.

• Information was distributed from Ewald Consulting on the election and the impacts on education.

• A review of City of Stephen over billing was completed. The City provided a check for \$8,404.00 in July and a credit of \$7,556.50 on the October 2018 billing.

• A review of compensatory funding levels was completed. This funding is based on the district Free & Reduced Lunch percentages. Our funding will increase from 2017-18 to 2019-2020 from \$87,563.13 to \$101,743.07. Thank you to everyone that is filling out the applications.

A motion was made by Betsy Jensen and seconded by Shawn Rominski to approve the calendar change making December 21<sup>st</sup> and Early-out. All School Board members present voted in favor of the motion.

A motion was made by Mason Sundby and seconded by Cara Hendrickson to approve the hiring of Jenny Setterholm to part-time Pre-School Para-professional position effective January 2<sup>nd</sup>. All School Board members present voted in favor of the motion.

A motion was made by Betsy Jensen and seconded by Shawn Rominski to approve the leave request of Sheryl Lubarski as presented. All School Board members present voted in favor of the motion.

Tell me something great:

• Veteran’s Day program was a terrific celebration and opportunity to reflect on the day. Great performances and presentations by students.

• School Musical performances – So many talented participants!

• Great to see the interaction of the younger and older generations at school activities like the Veteran’s Day program.

• The community support for our school athletics and activities is amazing. There are many school and communities much larger than Argyle and Stephen that don’t come close to support.

• Hotdish Cook-off – Terrific Staff participation – Special Thanks to Annette Kuznia, Drue Beaudry, and Bethany Westman.

• Volunteer services – Thank you to community Fire Departments and Ambulance service.

• Fantastic support for Junior and Senior class fundraising – Our communities are consistently amazing in their support of student activities.

A motion was made by Shawn Rominski and seconded by Betsy Jensen to adjourn the meeting at 8:52 p.m. All School Board members present voted in favor of the motion.

Respectfully Submitted,

Cara Hendrickson  
ISD #2856 Clerk