

# Stephen/Argyle Central #2856

## Board Meeting Minutes

### September 18th, 2019

The regular September School Board meeting was called to order by Chairperson Steve McGlynn at 7:00 p.m. on September 18th, 2019 in the Argyle Superintendent's office. The School Board members present for the meeting were Gail Yutrzenka, Dustin Grabowska, Cara Hendrickson, Rick Kroll, Steve McGlynn, Shawn Rominski, and Mason Sundby. Others present at the meeting were Nevin Lubarski, Renee Jensen, Janelle Swanson, Kevin Kuznia, Ethan Marquis, and Superintendent Chris Mills.

A motion was made by Gail Yutrzenka and seconded by Shawn Rominski to approve the agenda as presented. All School Board members present voted in favor of the motion.

A motion was made by Mason Sundby and seconded by Rick Kroll to approve August 21st regular School Board minutes. All School Board members present voted in favor of the motion.

A motion was made by Cara Hendrickson and seconded by Shawn Rominski to approve the September bills as presented. All School Board members present voted in favor of the motion.

A motion was made by Gail Yutrzenka and seconded by Rick Kroll to approve the Treasurer's report as presented. All School Board members present voted in favor of the motion.

Mr. Lubarski provided updates on the following activities at SAC Elementary:

- Open House, S.A.L.T team – Jake Carlson, Emily Marquis, Shay Setterholm, Kinzie Solberg, Dylan Widner – Instruction audit in classrooms, NWEA Testing underway for grades 1-6, Bus Safety – Thank you Mr. Groven, fire/evacuation/lock down drills, Monthly para meetings – Teaching staff covering recess, Homework ticket system, After-School plans, 21<sup>st</sup> Century Community Learners program updates – student workers, community engagement, ect., flag football and volleyball, Box Tops/Pop Tabs
- September 23<sup>rd</sup>-27<sup>th</sup> Homecoming Week – Dress-up days for students and staff
- September 24<sup>th</sup> – Grade 2 & 3 participating in CHS Ag Safety Day, Grade 4 Water Festival
- September 25<sup>th</sup> Early-out – Q-Comp Staff Development
- September 26<sup>th</sup> – RipL training for students – Relational Impactful, Preventative, Leadership
- September 27<sup>th</sup> – 5<sup>th</sup> and 6<sup>th</sup> Grade students attending Homecoming activities in afternoon at Stephen site
- September 30<sup>th</sup> – ECFE Pumpkin Patch Night
- October 2<sup>nd</sup> – Fall pictures
- October 3<sup>rd</sup> – Pre-School to Pumpkin Patch
- October 4<sup>th</sup> – Celebrate World Cerebral Palsy Day

Mr. Kuznia presented information on the following activities at SAC JH/SH:

- Update on senior leadership, 7<sup>th</sup> grade transition, and activities
- Staff have completed SMART Goals – All 7-12 grade students will complete SMART Goals
- NWEA testing for grades 7-12 will begin after homecoming – Growth goals are set for students and will be monitored throughout the year.
- September 16<sup>th</sup> – Juniors and Seniors attended Career Fair at NCTC in TRF.
- Homecoming Coronation will be September 23<sup>rd</sup> at 7:30 p.m. Dance will be September 27<sup>th</sup> 8:45 p.m. to 11:45 p.m.
- Senior and Junior Class updates – Seniors will depart on April 1<sup>st</sup> and return April 10<sup>th</sup> – Senior fundraising sales include: sub-sandwiches, concessions, and Senior Class meals – Junior Fundraising: 50¢/50, magazines & cookie dough, and other goodies – Class meeting Tuesday
- Upcoming events: September 25<sup>th</sup> – Q-Comp Early-out, September 26<sup>th</sup> – RipL Training, and October 4<sup>th</sup> Midterms
- Athletics – Mandatory MSHSL meeting on September 18<sup>th</sup> in TRF – Updates from MSHSL on finance, website issues, and re-sectioning/reclassification
- Upcoming events: Cross Country – September 17<sup>th</sup> @ Bagley, September 26<sup>th</sup> @ EGF, October 3 @ Warren
- Football – September 20<sup>th</sup> vs NCE/U-H, September 27<sup>th</sup> vs Freeze Homecoming
- Volleyball – September 17<sup>th</sup> @ KCC, September 19<sup>th</sup> @ Sacred Heart, September 21<sup>st</sup> at Crookston Tournament

Mr. Marquis provided an update on technology activities at SAC:

- Facilities & Equipment – Student Tech registrations, 24 new MacBook Airs for students, Grades 6-12 individual technology accounts, Grades 4 & 5 individual accounts on shared computers, Grades K-3 generic accounts with Grade 3 moving to individual accounts. Both sites have 21 desktops, Staff and students doing a great job of taking care of equipment, Marco Copier upgrades have been an excellent addition, Poster printer repaired and running, L4U Library Server replaced & running, Network Key changes made to upgrade security on networks in district.
- JMC Student Data System – Continuous improvements on system, very few parent requests for access, lots of students request for access to grades, lunch accounts, ect.
- Student assessments – Grades 1-6 NWEA Baseline Testing underway, compatibility issues resolved at this time
- Upcoming activities – Final labels, assignments, printing & accounting plan, final power rack adjustments, final FMM accounting & testing, and website

A motion was made by Dustin Grabowska and seconded by Shawn Rominski to approve the following consent agenda items:

- Resolution of School Board support Form A application to Minnesota High School League Foundation
- Memorandum of Agreement – Implementation of Quality Compensation Aid
- Request as presented to trade sick leave for personal leave per EMSA Master Agreement and support staff handbook: Jill Adolphson, Tammi Anderson, Melanie McGlynn, Tyler Malm, Tim Paulson, Mary Chwialkowski, Angie Mills, Sheryl Lubarski, and Heidi Carlson

All School Board members present voted in favor of the motion.

A motion was made by Shawn Rominski and seconded by Cara Hendrickson to approve the following policies updated by the Minnesota School Board Association and 2018 Minnesota Legislature:

- 419 Tobacco-Free Environment, Possession and Use of Tobacco, Tobacco Related Devices, and Electronic Delivery Devices
- 532 Use of Peace Officers and Crisis Teams to Remove Students with IEP's from School Grounds
- 603 Curriculum Development
- 611 Home Schooling
- 614 Form: Assurance of Test Security and Non-Disclosure
- 616 School District Accountability
- 624 Online Learning Options
- 713 Student Activity Accounting

All School Board members present voted in favor of the motion.

A review was completed of the 2019-20 Certified Staff Seniority list.

A motion was made by Shawn Rominski and seconded by Dustin Grabowska to approve the 2019 Pay 2020 proposed levy certification at maximum. All School Board members present voted in favor of the motion.

A motion was made by Cara Hendrickson and seconded by Rick Kroll to approve the resolution authorizing the approval of the sale of General Obligation Bonds, Series 2019A; Covenanting and Obligor the District to be bound by and to use the provisions of Minnesota Statutes, Section 126C.55 to Guarantee the Payment of the Principal of the Principal and Interest on the Bonds. All School Board members present voted in favor of the motion.

Superintendent Items:

- The next regular School Board meeting will be held on Monday, October 21<sup>st</sup> at 6:30 a.m. in the Stephen Superintendent's office.
- The current K-12 enrollment is 287 student. Pre-School has started the year at 31 students.
- A review of CD renewal options was completed – Current district CD's were renewed with United Valley Bank for 1 year at 2.10%.
- There will be a early-out for staff development on September 26<sup>th</sup> – This early-out is part of the school district Q-Comp program.
- Truth in Taxation is scheduled for December 18<sup>th</sup> at 7:00 p.m. – The meeting will be part of the regular December School Board meeting.
- Meet & Confer meetings are scheduled for 11/18 in Argyle, 3/16 in Stephen, and 5/27 in Argyle
- The School Board meeting calendar for 2019-20 was provided in packet and will be posted at each site.

- Minnesota Rural Education Association Fall conference – November 17<sup>th</sup>-19<sup>th</sup>
- A review of community education activities was provided for adult and youth.
- The Minnesota School Board Association Fall regional meeting was held on September 12<sup>th</sup> to review legislative priorities for the 2020 session.
- Minnesota School Board Association Winter conference will be held on January 15<sup>th</sup>-17<sup>th</sup>.
- Minnesota Rural Education Fall Regional Area meeting is held on September 17<sup>th</sup>.
- An update on 21<sup>st</sup> Century Community Learning grant activities was provided:
  - Tear 3 meeting held at the Minnesota Department of Education September 10<sup>th</sup>-11<sup>th</sup>
  - Parent-Community Engagement/Center Based programs
- Minnesota Association of School Administrators Fall conference – October 4<sup>th</sup>-6<sup>th</sup>
- Pathways II Early Learning grants have been distributed for a total distribution of \$15,000.
- We have reviewed two bids on window blinds for the two cafeterias – Based on the current quotes we are pursuing other options.
- A list of policies that will need to be reviewed was distributed from Minnesota School Board Association September Newsletter.

A motion was made by Rick Kroll and seconded by Shawn Rominski to approve the resolution Designation of an Identified Official with Authority for Education Identity Access Management. All School Board members present voted in favor of the motion.

Tell me something great:

- Great to see school rolling along – Kids happy to be back.
- 2019 Fire Prevention Poster Awards – Great to see our students recognized!
- Murals at each site are amazing – Thank you Class of 2019 – Thank you to the work that our bus drivers do each day – Very thankful.
- Elementary Open House was very well received.
- Pre-School having Phy-Ed split is an excellent option for students with 31 in class.
- “People helping People” – Sharon Kotts

A motion was made by Gail Yutzenka and seconded by Cara Hendrickson to adjourn the meeting at 8:22 p.m. All School Board members present voted in favor of the motion.

Respectfully Submitted,

Cara Hendrickson  
ISD #2856 - Clerk