

# Stephen/Argyle Central #2856

## Board Meeting Minutes

### November 25th, 2019

The regular November School Board meeting was called to order by Chairperson Steve McGlynn at 8:00 p.m. on November 25th, 2019 in the Argyle Superintendent's office. The School Board members present for the meeting were Dustin Grabowska, Cara Hendrickson, Gail Yutrzenka, Steve McGlynn, Shawn Rominski, and Mason Sundby. School Board member absent was Rick Kroll. Others present at the meeting were Stephanie Patnode, Christine Nelson, Nevin Lubarski, Ethan Marquis, Kevin Kuznia, and Superintendent Chris Mills.

All individuals in attendance participated in the Pledge of Allegiance.

A motion was made by Gail Yutrzenka and seconded by Shawn Rominski to approve the agenda as presented. All School Board members present voted in favor of the motion.

A motion was made by Dustin Grabowska and seconded by Cara Hendrickson to approve October 21st regular School Board minutes. All School Board members present voted in favor of the motion.

A motion was made by Shawn Rominski and seconded by Mason Sundby to approve the November bills as presented. All School Board members present voted in favor of the motion.

A motion was made by Cara Hendrickson and seconded by Gail Yutrzenka to approve the Treasurer's report as presented. All School Board members present voted in favor of the motion.

Mr. Lubarski provided updates on the following activities at SAC Elementary:

- American Education Week – Guest readers, “What do I want to be when I grow up”, Parents for lunch, and Class buddy projects
- Desert cook-off/Movie night – Over 200 individuals participating/\$943 free will offering collected that will be used toward the installation swings on the Stephen playground project
- Parent/Teacher/Student conferences – November 12 & 13 at SAC Elementary – November 14<sup>th</sup> & 20<sup>th</sup> SAC High School
- Book Fair - \$5,000+ - 242 book credit to library - \$800 worth of library furniture
- Veteran's Day Activities 11/11 – 21<sup>st</sup> Century STEM Projects w/Alysa Tulibaski – Fire Prevention activities – Job Shadowing @ elementary, RipL Training, Phil Chalmer's Presentation 11/20, T-shirt toss/SALT Team activity, and monthly para meeting
- Upcoming activities: 11/27 Creativity Festival – Grades 6<sup>th</sup> & 7<sup>th</sup>, 11/28-29 Thanksgiving break, 12/2 Winter Photo Day at HS 9:00 a.m., 12/6 1<sup>st</sup> Quarter Principal Party – Red Ray Lanes, December 9<sup>th</sup> 5<sup>th</sup>/6<sup>th</sup> Band @ Jr. High Concert in Stephen, 12/12 K-4 Christmas Program in Argyle, and 12/20 Last day of school prior to holiday break

Mr. Kuznia presented information on activities at SAC Secondary:

- End of 1<sup>st</sup> Quarter review: Tear 3 of final tests/semester finals and Parent-Teacher-Student conferences 90%+ attendance
- Senior/Junior Class Fundraising update
  - Seniors: turkey and ham meal on Sunday, December 8<sup>th</sup> is final fundraiser
  - Juniors: Lots of concession work this winter and sales
- Past and upcoming events:
  - “Once on the Island” musical – Tremendous cast, crew, and directors
  - Q-Comp – Early-out will be December 20<sup>th</sup>
  - Mrs. Adolphson has been very busy setting up job shadowing opportunities
  - Sophomores attended the Career Fair at Alerus Center on October 30<sup>th</sup>
  - Great job by Boys State speakers Luca E. and Jacob Z, senior high band, and senior high girls choir at Veteran's Day program at Argyle on November 11<sup>th</sup>.
  - Mr. Kotts and high school students very active in recent local Blood drive.
  - Congrats to our Vocal and Instrumental soloists
  - Student Council representatives planning activities for December 20<sup>th</sup>

- 9 sophomores will be selected to attend TEAM-UP Student Leadership Seminar in TRF December 3<sup>rd</sup>
- SAC Senior AAA winners: Brooke Clausen and Dawson Feuillerat
- Junior High concert – Monday, December 9<sup>th</sup>, Senior High concert Monday, December 16<sup>th</sup>
- Senior High Choir will travel to Digi-Key on Tuesday, December 17<sup>th</sup>
- Mr. Robertson has started preparing for the upcoming Knowledge Bowl season
- No rest for the drama department – One Act Play will begin soon
- RipL Training and Phil Chalmers
- Athletic/Booster Club report: Congratulations to the 2019 Football team on Academic Gold 3.31 GPA (Best in 8 years), Girl's BB – 22 JV/V + 1 manager and 20 junior high participants, Boys BB – 17 JV/V + 2 managers and 9 junior high participants

Mr. Marquis provide an update on technology activities at SAC:

- Facilities & Equipment
  - Firewall Failure (Stephen site) – Replaced and reconfigured new equipment
  - Find My Mac – Near complete, service inactive on site
  - Student Technology – Assigned computers working well for students
  - Student Charge Rack: 2:1 AM routine seems to work well \_ Exterior Labels complete
  - Student Assessments – Fall NWEA Fully complete
  - Misc. Site Work – Necessary Device Hardware and Argyle site Cell Booster System

A motion was made by Shawn Rominski and seconded by Cara Hendrickson to approve the following consent items as presented:

- 2019-20 Special Education Procurement Procedures
- 2018-19 Community Education report
- 2018-19 World's Best work Force report
- Leave request – Mary Chwialkowski 2/18-19/20
- Leave request – Kevin and Brittney Kuznia 2/14/20
- Leave request – Renee Jensen – 12/2/19 and 1/2&3/20

All School Board members present voted in favor of the motion.

The second review of the following policies updated by the Minnesota School Board Association and the 2019 Minnesota Legislature.

- 414 - Mandatory Reporting
- 421 – Gifts to Employees and School Board Members
- 510 - School Activities
- 516 – Student Medication
- 524 – Internet Acceptable Use and Safety
- 534 – Unpaid Meal Charges
- 601 – Curriculum and Instruction
- 603 – Curriculum and Development
- 613 – Graduation Requirements
- 615 – Testing Accommodations, Modifications, and Exemptions for IEP's, Section 504 Plans, LEP Students
- 616- School District Accountability
- 620 - Credit for Learning
- 623 – Mandatory Summer School Instruction
- 703 – Annual Audit
- 720 – Vending Machines
- 721 – Uniform Grant Guidance
- 802 - Obsolete Equipment

A review of the 2018-19 audit completed by Brady, Martz was completed. A motion was made by Mason Sundby and seconded by Shawn Rominski to accept the completed audit for 2018-19 as presented. All School Board members present voted in favor of the motion.

A review of the updated 2019-20 budget was completed. A motion was made by Dustin Grabowska and seconded by Cara Hendrickson to approve the updated budget as presented. All School Board members present voted in favor of the motion.

A motion was made by Shawn Rominski and seconded by Gail Yutrzenka to approve the maternity leave request of Christine Nelson – February 4<sup>th</sup> – April 20<sup>th</sup> – 10 weeks. All School Board members present voted in favor of the motion.

A motion was made to accept the resignation of Renae Lindgren, Head Volleyball coach, with deep appreciation for her 6 years of service to the student/athletes of Stephen-Argyle Central. All School Board members present voted in favor of the motion.

A motion was made by Shawn Rominski and seconded by Mason Rominski to approve the resolution designating combined polling places for 2020 School District elections as: Argyle City Office and Stephen Community Center. All School Board members present voted in favor of the motion.

The first review of the following policy updated by the Minnesota School Board Association and the 2019 Minnesota Legislature:

- 535 – Service Animals in Schools

Superintendent Items:

- The next regular School Board meeting will be held on Wednesday, December 18<sup>th</sup> at 7:00 p.m. in the Stephen Superintendent's office.
- Truth in Taxation meeting will be held during the regular December School Board meeting.
- Updated enrollment 283 K-12 students – 31 Pre-School students
- Parent/Teacher/Student conferences – K-12 94% attendance rate!
- Minnesota School Board Association Winter conference – January 15-17
- Meet & Confer meeting was held November 19 between certified staff and school board committee
- Staff Development training – RipL Training was completed on November 8<sup>th</sup>
- Veteran's Day program was held on November 11<sup>th</sup> at 10 a.m. at Argyle site
- Phil Chalmer's presentation – November 20<sup>th</sup> 6 p.m. – 300+ area educators, parents, community members, law enforcement, and social service individuals attended the presentation
- Land Donation – 3 parcels through Quit Claim Deed from Charles Hammerback in process
- Fall Musical – November 15-17 – Congrats to Mrs. Dalager and crew!
- Workman's compensation review – As a result of a great year in 2018-19, the district has reviewed a rebate of \$5,571 from the paid premium
- A review of approve NW Arts Council grants was completed – Thank you to Elwyn Ruud for her assistance in the grant process that will bring 3 artists for residencies in the Spring of 2020.
- Minnesota School Board Association will celebrate Gail Yutrzenka for 20 years of service to the Stephen-Argyle Central School Board during the 2020 Winter conference in January.
- Calendar Change recommendations – The December Early-out for staff development will be held on December 20<sup>th</sup>. Spring conferences will be held on March 24<sup>th</sup> and 26<sup>th</sup> from 4 p.m. to 8 p.m.
- Desert Cook-off – 21<sup>st</sup> Century Parent Engagement activity had over 200 guest to SAC Elementary and \$943 were collected during free will offering that will go towards the purchase and installation of swings at the Stephen Playground.
- Bremer Grant has been submitted for playground project on 11-21-19.

Tell me something Great!

- Desert cook-off activity was excellent – Great to see 6<sup>th</sup> grade SALT Team Leaders working event

- Grades 3-6 students cleaning tables – Kids taking responsibilities
- School Musical performances – Terrific to see the participation and talent displayed by SAC students.
- Para meetings held monthly
- Boys basketball jamboree held in Stephen this year – Great to have it at SAC.

A motion was made by Gail Yutrzenka and seconded by Shawn Rominski to adjourn at 9:23 p.m. All School Board members voted in favor of the motion.

Respectfully Submitted,

Cara Hendrickson  
ISD #2856 - Clerk