

# Stephen/Argyle Central #2856

## Board Meeting Minutes

### August 24th, 2022

The regular August School Board meeting was called to order by Chairperson Steve McGlynn at 7:00 p.m. on August 24th, 2022 in the Stephen Superintendent's office. The School Board members present for the meeting were Katie Adolphson, Cara Hendrickson, Gail Yutrzenka, Rick Kroll, Steve McGlynn, Dustin Grabowska, and Shawn Rominski. Others present at the meeting were Mary Chwialkowski, Dan Lindgren, Kevin Kuznia, and Superintendent Chris Mills.

#### Pledge of Allegiance

A motion was made by Cara Hendrickson and seconded by Shawn Rominski to approve the agenda as presented. All School Board members present voted in favor of the motion.

A motion was made by Cara Hendrickson and seconded by Gail Yutrzenka to approve the regular July 18th School Board minutes. All School Board members present voted in favor of the motion.

A motion was made by Dustin Grabowska and seconded by Rick Kroll to approve the August bills as presented. All School Board members present voted in favor of the motion.

A motion was made by Cara Hendrickson and seconded by Katie Adolphson to approve the Treasurer's report as presented. All School Board members present voted in favor of the motion.

Mr. Kuznia presented information on the following activities at SAC Secondary:

- Recent and Upcoming Events – SafeSchools Training, 8/15 – Athletics have started Cross Country, Football, Volleyball, 8/23 VB Scrimmage at WAO, 8/25 VB Scrimmage at G/G, 8/26 Meet the Storm 5 p.m. meal – 6 p.m. program, 8/27 FB scrimmage at Jay Sorenson Memorial Field – 9:30 a.m. start, Football afternoon games during the season due to shortage of officials
- Thank you to Ken and Kim Johnson for the Nayer Fund donation of \$5,000 to FFA program.
- Schools are scrambling – As of Tuesday evening there are still 8236 active job posting on edpost.
- Altru Athletic Trainer contract review, Riverview Health Baseline training.
- Storm Booster Club 2021-2022 donations - \$54,750 donated to help programs – everything from School Musical, FFA, Envirothon, athletic tournaments, to major facility improvements in our gyms, locker rooms, and athletic fields.
- Student Handbook – review/rules/policies – Focus will be phones, dress code, respect, do your best!
- rSchool scheduling app – [www.region8.org](http://www.region8.org)

Mr. Lindgren presented information on the following activities at SAC Elementary:

- Summer SACC Program – Summer Olympics, Talent Show, Spirit Week, Activities – BBB, VB, and Golf, Pool – Great program resource, SACC ended August 12<sup>th</sup> – Carnival, Summer Safari – Amy Dalager!
- Summer SACC – 11 workers have committed to return for next summer.
- Para Schedule developed by Mrs. Rivard and Mr. Lindgren. Reviewed next week with staff.
- Teacher Schedules – Staff schedules developed – Grades 4-6 developed in cooperation with teaching staff
- Library – Jill Adolphson will be covering the elementary library M-TH 11 am – 4 pm.
- Phone list updated at the Argyle site – Lots of new staff and new locations for staff.
- Teacher assignments were reviewed
- Dana Woinarowicz will be the Student Success Coordinator this year – Mr. Lindgren will be meeting with her to discuss 9 character trait to emphasize throughout the school year.
- Elementary Facebook page updated – If there are questions, please contact Mr. Lindgren.

\*\*\* Great work at both sites by the cleaning crews – The pride they take in our buildings is amazing!

A motion was made by Shawn Rominski and seconded by Gail Yutrzenka to approve the following consent agenda items:

- Accept the resignation of Dawn Erickson – Argyle Kitchen

- Accept the resignation of Kallie Lubarski, Elementary Teacher, effective 7-25-22
- Approve the contract for Jackie Chwialkowski, 21<sup>st</sup> Century Coordinator 2022-23 – Year 6
- Approve contract for Julie Dahlman, School Nurse 2022-23
- Approve lane change for Kari Rivard, MA+10
- Approve the hiring of Marlys Swanson, Elementary Teacher, effective 22-23 school year
- Approve the hiring of Jessica Feist, Argyle Kitchen, effective 22-23 school year
- Approve the hiring of Brooke Clausen, Elementary Para Professional, effective 22-23 school year
- Approve the hiring of Jill Adolphson, Elementary Library Part-time, effective 22-23
- Approve the hiring of Tammi Anderson, Elementary Teacher, effective 22-23

All School Board members present voted in favor of the motion.

A motion was made by Cara Hendrickson and seconded by Rick Kroll to Approve Annual Designation of Identified Official with Authority for the MDE External User Access Recertification System. The Minnesota Department of Education (MDE) requires that school districts annually designate an Identified Official with Authority to comply with State Access Control Security Standard 1.0 which states that all user access rights to Minnesota state systems must be reviewed and recertified at least annually. The Identified Official with Authority will assign job duties and authorize external user's access to MDE secure systems for their local education agency (LEA). The Director recommends the Board authorize Chris Mills to act as the Identified Official with Authority (IOWA) for the Stephen-Argyle Central Schools 2856-01. All School Board members present voted in favor of the motion.

A motion was made by Shawn Rominski and seconded by Dustin Grabowska to approve the following annual review of policies updated by the Minnesota 2022 Legislature and the Minnesota School Board Association:

- Policy 410 Family and Medical Leave
- Policy 413 Harassment and Violence
- Policy 414 Mandated Reporting of Child Neglected or Physical or Sexual Abuse
- Policy 415 Mandated Reporting of Maltreatment of Vulnerable Adults
- Policy 506 Student Discipline
- Policy 514 Bullying Prohibition
- Policy 522 Student Sex Nondiscrimination
- Policy 524 Internet Acceptable Use
- Policy 616 School District System Accountability
- Policy 806 Crisis Management

All School Board members present voted in favor of the motion.

A motion was made by Rick Kroll and Katie Adolphson to approve the following policies with substantive changes from the Minnesota 2022 Legislature and the Minnesota School Board Association:

- Policy 416 Drug and Alcohol Testing
- Policy 418 Drug-Free Workplace
- Policy 524 Internet Use

All School Board members present voted in favor of the motion.

The first review of the following policies updated by the Minnesota 2022 Legislature and the Minnesota School Board Association was completed:

- Policy 208 Development of Policies
- Policy 209 Code of Ethics
- Policy 210 Conflict of Interest
- Policy 410 Family Leave
- Policy 415 Mandated Reporting/Adults
- Policy 417 Chemical Use and Abuse
- Policy 515 Protection of Pupil Records

- Policy 603 Curriculum Development
- Policy 604 Instructional Curriculum
- Policy 708 Transportation Nonpublic
- Policy 709 Student Transportation Safety
- Policy 721 Uniform Grant Guidance
- Policy 722 Public Data Requests

A motion was made by Cara Hendrickson and seconded by Gail Yutrzenka to approve the COVID-Return to Learning Protocol as presented. The following members voted in favor of the motion: Steve McGlynn, Shawn Rominski, Gail Yutrzenka, and Cara Hendrickson. The following members voted against the motion: Katie Adolphson, Dusting Grabowska, and Rick Kroll. The motion passed.

#### Superintendent Items:

- The next regular School Board meeting will be held on Wednesday, September 21<sup>st</sup> at 7:00 p.m. in the Argyle Superintendent's office.
- The current enrollment is projected at 287 K-12 students and 23 Pre-School students.
- 2022-23 School Board Social will be Monday, August 29<sup>th</sup> at Riverside Golf Course
- Truth in Taxation will be held on 12/19 at 7 p.m. as part of the regular December School Board meeting.
- 2021-22 audit was performed by Brady, Martz on August 15-16 – A review of the draft audit was completed. The information will be updated for the September regular School Board meeting.
- Investments are currently being renewed for 3 months at Bremer and United Valley Bank.
- Meet & Confer schedule for 2022-23 will be: 9/19 Stephen, 11/21 Argyle, 3/20 Stephen, and 5/29 in Argyle – All meetings will be held in the Superintendent's office at 7 a.m.
- The following individuals have filed for 4 open seats on the School Board – Cara Hendrickson, Shawn Rominski, Rick Kroll, Kari Rivard, Chris Kuznia, Matt Gratzek, Sara Kazmierczak, and Brandon Moehrle
- The following are the Title Program Allocations for 2022-23 – Title I \$24,669.62, Title II, 5,066.99, and Title IV \$10,000.
- Information on Full Service Community Schools grant was provided – We are in the process of writing this grant with the NW Council of Collaboratives.
- Major impact on compensatory revenue due to lack of Free & Reduced applications being submitted in 2021-22. The decline in qualifying families will impact revenue by about \$40,000 for 2022-23.
- Technology requirements – A review of the new MN Student Data Privacy Law was completed. We will be working on meeting the requirements in the first 30 days of school year.
- A review of the trainer contract was completed.
- A review of multi-sport participation request was completed by a junior high student. The issue will be brought back to the September regular School Board meeting.

#### Tell me something Great:

- Appreciate the work on the school budget and the fiscal health of the school district.
- Excited for the new school year to begin.
- Buildings and facilities look great – Thank you for the work of cleaning staff and the projects that have upgraded the facilities.
- Thank you for the cleaning staff for all of their work to get building ready for staff and students.
- 21<sup>st</sup> Century summer enrichment program was outstanding – Thank you to staff and administration for all of the effort to make this a quality program.
- Thank you for the all of the efforts by administration to ensure quality staffing in all areas.

A motion was made by Shawn Rominski and seconded by Gail Yutrzenka to adjourn the meeting at 8:50 p.m. All School Board members present voted in favor of the motion.

Respectfully Submitted,

Cara Hendrickson  
ISD #2856 Clerk