

Dear Parent/Guardian:

Attached you will find some student medical forms. These forms will help us safely administer medication to your child while they are at school. There is also a **medication policy** for you to review. Please familiarize yourself with the school requirements to administer your child's medication.

Attached please find an **Authorization For The Administration of Medication Form** which we are asking your doctor to fill out during your child's office visit if prescription medication is required. Please be advised that a note from your child's doctor indicating the name of the medication, dosage, and side effects can replace the official form. Again, this form is a safeguard for your child, alerting us to any side effects or adverse reactions to the medication.

If you wish to have the school administer acetaminophen (Tylenol)/ibuprofen (Motrin) to your child, we must have the attached **Authorization For The Administration of Acetaminophen/Ibuprofen** permission form on file. Please note the school DOES NOT stock Tylenol/Motrin so you will have to supply a small bottle for school use. Please send an original manufacturer's bottle labeled with your child's name. (One small bottle per all family members at a school site is fine as long as it is dose appropriate for all your children.) **One completed form for each student in your family is needed.** Additional forms are available in the school offices. Unused portions of Tylenol/Motrin will be returned to you at the completion of the school year.

Thank you for your patience and understanding concerning these school policies. If you have any questions, concerns, or comments, I can be reached at the Argyle site on Monday and Thursday mornings and the Stephen site on Thursday afternoons.

Sincerely,

DeAnna (DeeDee) McFarland, RN,PHN
Licensed School Nurse

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